

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: Council Chamber - Council Offices, Monkton Park, Chippenham, SN15
1ER
Date: Monday 13 March 2017
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Senior Democratic Services Officer.

Networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Will Oulton, on 01225 713935 or email william.oulton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114 / 713115.

Wiltshire Councillors

Desna Allen – Queens & Sheldon	Mark Packard - Pewsham
Chris Caswill – Monkton	Linda Packard – Lowden & Rowden
Bill Douglas – Hardens & England	Nina Phillips – Cepen Park & Redlands
Howard Greenman - Kington	Jane Scott OBE – By Brook
Peter Hutton – Cepen Park & Derriards	Melody Thompson - Hardenhuish

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	Time
<p>1 Chairman's Welcome and Introductions</p>	7:00pm
<p>2 Apologies</p>	
<p>3 Minutes (<i>Pages 1 - 26</i>)</p> <p>To approve and sign the minutes of the meeting held on 16 January 2016.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements</p> <p>To receive any announcements from the Chair.</p>	
<p>6 Highways Issues</p> <p>The Cabinet Member for Highways, Cllr Philip Whitehead, will attend the meeting to discuss any issues raised, primarily regarding:</p> <ul style="list-style-type: none"> • How the reporting system works • The differences between discretionary and statutory obligations. • Discussion on the performance of the parish steward scheme. <p><i>Please note that, due to the need to complete the business of the meeting, there may not be time for additional questions at the meeting.</i></p>	7:05
<p>7 Chippenham Community Area Transport Group (<i>Pages 27 - 50</i>)</p> <p>To consider the notes of the last meeting of the Chippenham Community Area Transport Group and any recommendations therein.</p>	7:45
<p>8 Local Youth Network Update and Funding (<i>Pages 51 - 56</i>)</p> <p>To consider the update from the Local Youth Network and any funding recommendations therein.</p>	7:55
<p>9 Update on SWLEP Chippenham Projects (<i>Pages 57 - 70</i>)</p>	8:05

	To receive an update on the economic development projects in the Chippenham Area, including the Chippenham Station and Road projects.	
10	Chippenham Our Community Matters (Pages 71 - 130) The purpose of the item is to update members on the outcome of the 'Chippenham Our Community Matters' Joint Strategic Assessment event held on 6 th February 2017 and to recommend that Chippenham Area Board endorses the outcomes.	8:15
11	Health and Wellbeing Issues (Pages 131 - 166) To consider the following Health & Wellbeing Issues. a) To consider appointing Alison Butler to the position of Carers Champion. b) To consider the recommendations from the Chippenham Health & Wellbeing Group, namely: <ul style="list-style-type: none"> • Living Well Project - £6,000 	8:30
12	Community Grant Funding (Pages 167 - 204) To consider the following applications: <ul style="list-style-type: none"> • Chippenham Moonraker Gymnastics CIC - increasing participation safely - £2664.80 • Wilts & Berks Canal Trust - Towpath raising canal bank stabilisation - £4685.29 • 10th Chippenham Scout Group - Sextan Cubs Summer Camp - £950.00 • St Andrews Church Castle Combe - Make History Project - £20000.00 • Friends Of St Peter's C of E Academy - Community Running Track and Improved Play Equipment St Peters School - £5000.00 • Doorway Wiltshire Ltd. - new staff panic alarms - £600.00 • Councillor Initiative - Tools Equipment & Signage to support volunteer Litter Picking Activities - £2,126 	8:40
13	Community Asset Transfer (Pages 205 - 218) To consider the report which provides information about an application for the transfer of the land in Chippenham near Chippenham Town Football Club (CTFC) in accordance with Wiltshire Council's Community Asset Transfer Policy.	8:50
14	Urgent items Any other items of business which the Chairman agrees to consider as a matter of urgency.	

15 **Evaluation and Close**

9:00

The Chairman will invite any remaining questions from the floor.

Please note that the next meeting of the Area Board will be 26th June 2017.

The meeting scheduled for the 24 April 2017 will not be called.

MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: The Neeld, Chippenham
Date: 16 January 2017
Start Time: 7.00 pm
Finish Time: 8.35 pm

Please direct any enquiries on these minutes to:

Will Oulton (Democratic Services Officer), Tel: 01225 713935 or (e-mail) william.oulton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Chris Caswill, Cllr Bill Douglas, Cllr Howard Greenman (Chairman),
Cllr Peter Hutton (Vice Chairman), Cllr Nina Phillips,
Cllr Baroness Scott of Bybrook OBE and Cllr Melody Thompson

Total in attendance: 35

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
42	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Howard Greenman, welcomed everyone to the meeting and introduced the councillors and officers present.</p>
43	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillors Desna Allen, Mark Packard and Linda Packard.</p>
44	<p><u>Minutes</u></p> <p>Resolved</p> <p>The minutes of the meeting held on 7 November 2016 were agreed a correct record and signed by the Chairman.</p>
45	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
46	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the meeting's attention to the announcements as set out in the pack.</p>
47	<p><u>Highways Issues</u></p> <p>The Chairman noted that, unfortunately, the Cabinet Member for Highways, Councillor Philip Whitehead, had had to tender his apologies for the meeting.</p> <p>The Chairman asked officers to invite Councillor Whitehead to the next meeting, and to relay any questions received to him for response.</p>
48	<p><u>Community Area Transport Group (CATG)</u></p> <p>The meeting considered the notes and recommendations arising from the meeting of the Community Area Transport Group (CATG).</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To note the financial position 2. To note that the remaining dropped kerbs will be progressed in the New Year

3. In relation to issue ref. 4172 – The Hamlet:

- **To note confirmation that the contribution from Chippenham Town Council has been increased to £2,125**
- **To approve the additional contribution from CATG funding of £1,375 to this scheme, a total CATG contribution of £6,375**
- **To request that Wiltshire Police pay particular attention to this location following the significant investment by Wiltshire Council**

4. In relation to issue ref. 4385 - B4039 Fowlswick Lane crossroads:

- **To allocate £2,138 to this scheme, conditional upon a contribution of £713 from Chippenham Without Parish Council.**

5. To note that the scheme ref. 4615 – Lowden will be implemented in the New Year

6. To note that the scheme ref. 4382 – Leigh Delamare will be implemented in the New Year

7. In relation to issue ref. 4049 - near St Marys School, Chippenham:

- **to allocate £600 to this scheme, conditional upon a contribution of £200 from Chippenham Town Council**

8. In relation to issue ref. 4884- Dropped kerbs near Redlands shops:

- **to note that the exercise to consider requests for dropped kerbs will take place in June 2017**

9. to agree that the sites selected in 2016/17 that have not been completed should be priorities for 2017/18:

- **Ford to Slaughterford**
- **Leigh Delamare South**
- **Ladyfield Rd**
- **Fogamshire**
- **C173 Nettleton**
- **Derby Close**
- **Grittleton Dead Hill**

	<ul style="list-style-type: none"> ○ Ham Lane Biddestone ○ Cuttle lane to Giddea Hall ○ Ashes Lane Biddestone ○ Days Lane A350 ○ Brook St ○ Audley Rd/Junction Marshfield
49	<p><u>Local Youth Network Update and Funding</u></p> <p>The meeting considered the update and funding recommendations from the Local Youth Network.</p> <p>Resolved</p> <p>To make the following awards:</p> <ul style="list-style-type: none"> • Riverbank Studios (CLM sounds) - £5000 • Sheldon Road Youth Theatre - £5000 • Open Blue Bus - £3500
50	<p><u>Strategic Health Plan and Strategic Outcome Case</u></p> <p>The Chairman invited representatives from the Wiltshire Clinical Commission Group to give a presentation which provided an update on the Strategic Healthcare Planning and Strategic Outline Case being undertaken across the Towns of Chippenham, Melksham and Trowbridge. A strategic exercise to determine projected service need through to 2026 and the accommodation needed to provide this.</p> <p>A copy of the slides presented is appended to these minutes.</p> <p>The Chairman thanked the officers for attending to give the presentation.</p>
51	<p><u>Town, Parish and Partner Updates</u></p> <p>The Chairman invited any updates from partners. Attention was drawn to the written update provided by the Police. This update is appended to these minutes.</p>
52	<p><u>Community Area Funding</u></p> <p>The Area Board considered applications to the Community Area Grant Scheme.</p>

	<p>Applications were invited to address the meeting and given an opportunity to respond to any questions from the meeting.</p> <p>Following a debate, the meeting;</p> <p>Resolved</p> <p>To make the following awards:</p> <ol style="list-style-type: none"> 1. Createmovedance - Equipment for community class expansion - £645 2. The Rise Trust - Computer Server - £2,031 3. Stanton St Quintin Parish Hall Committee - Gates, Fencing and Car park - £3,606 4. Bengier Cricket Club - Practice Net Facility Replacement - £4,818 5. Chippenham Town Council - High Street Recycling Bins - £3,101 6. Councillor Project - Equipment & Storage to support volunteer litter pickers - £3,689
53	<p><u>Community Engagement Manager Update</u></p> <p>The Chairman invited the Community Engagement Manager, Victoria Welsh, to give an update an update from the Community Engagement Manager including how communities can be involved in the 'Great British Spring Clean' litter picking events.</p>
54	<p><u>Community Asset Transfer</u></p> <p>The meeting considered the report which outlined an application for the transfer of the land in Derriads Lane upon which 3rd Chippenham Scout Hall is built, Chippenham in accordance with Wiltshire Council's Community Asset Transfer Policy. Representatives from the Scouts were invited to address the meeting.</p> <p>Following a short debate, the meeting;</p> <p>Resolved</p> <p>To authorise the Solicitor of the Council to execute all documentation needed to implement the transfer subject to the conditions as laid out in the report.</p>
55	<p><u>Urgent items</u></p>
56	<p><u>Evaluation and Close</u></p>

	<p>The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on xx.</p>
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	<p>The next agenda planning meeting would take place on xx at xx at xx. Any parish or town council representative interested in attending should contact the Community Area Manager or the Chairman.</p>
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**Strategic Healthcare Planning and Strategic
Outline Case:
Chippenham, Melksham and Trowbridge**

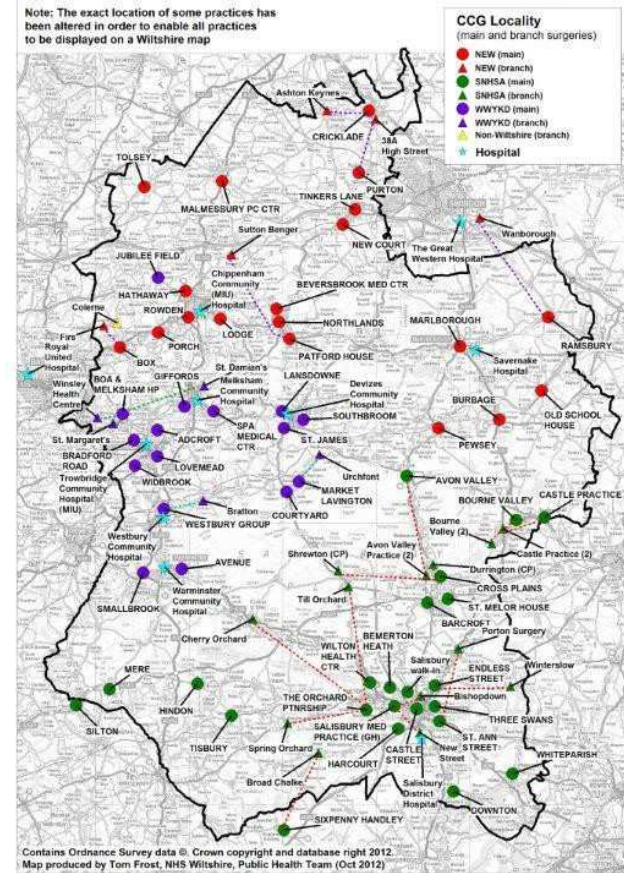
Steve Perkins, Chief Financial Officer
16 January 2017



Wiltshire

- £585m health budget
- 55 GP practices
- A single CCG with 3 'locality' groups reflecting demography and geography of the county across Salisbury Plain
- 3 acute hospitals – Bath, Swindon, Salisbury
- 56 GP practices
- Out of Hours provider operating across the CCG
- Single Adult Services Community provider
- Single adult mental health provider
- Co-terminus with Wiltshire County Council

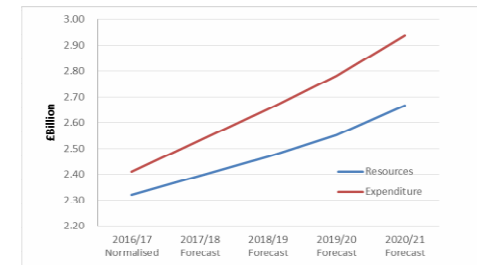
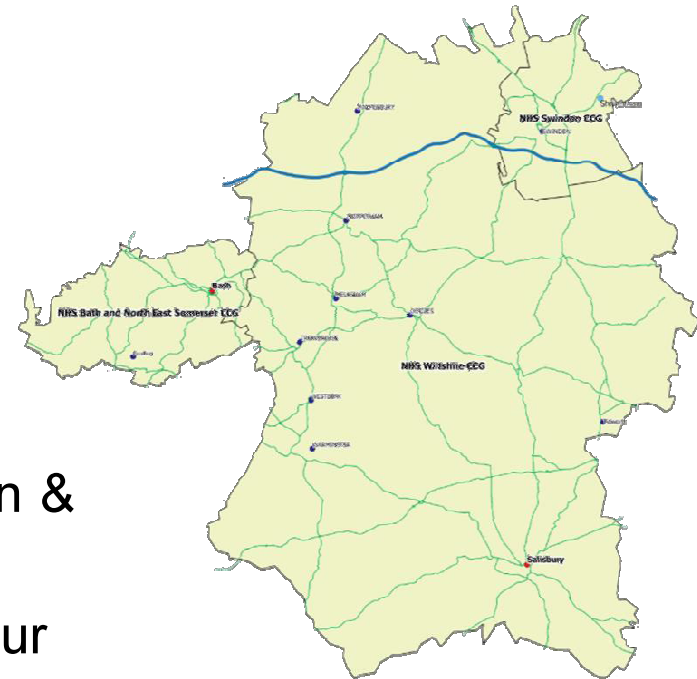
Locations of Wiltshire GP practices (including branches)



STP: BaNES, Swindon, Wiltshire

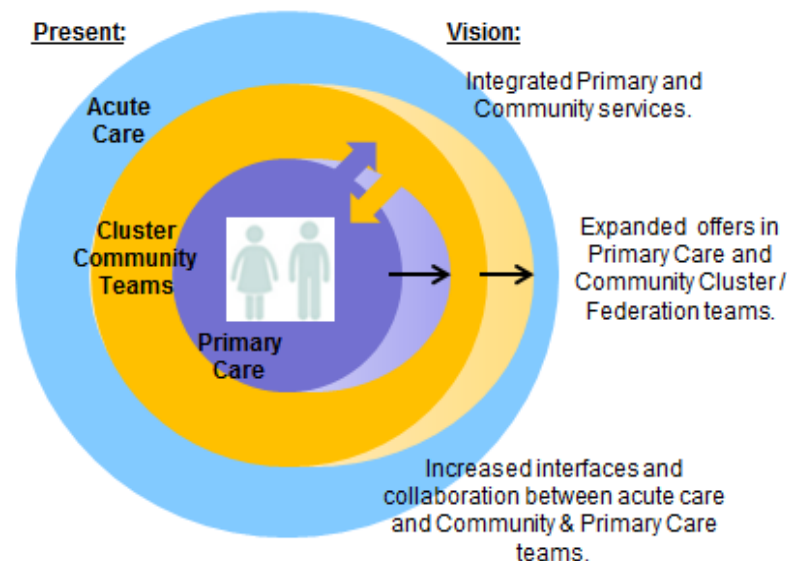
Local Pressures:

- 87.0% A&E 4 Hours 2015/16 (RUH, GWH & SFT combined)
- 90.8% RTT 18 weeks Incompletes 2015/16 (RUH, GWH & SFT combined)
- The 2015/16 financial outturn position for all health organisations within B&NES, Swindon & Wiltshire was a deficit of c£6m.
- If we do nothing to change how we deliver our services, the gap between available income and cost of services will rise to £337m per year by 2020/21



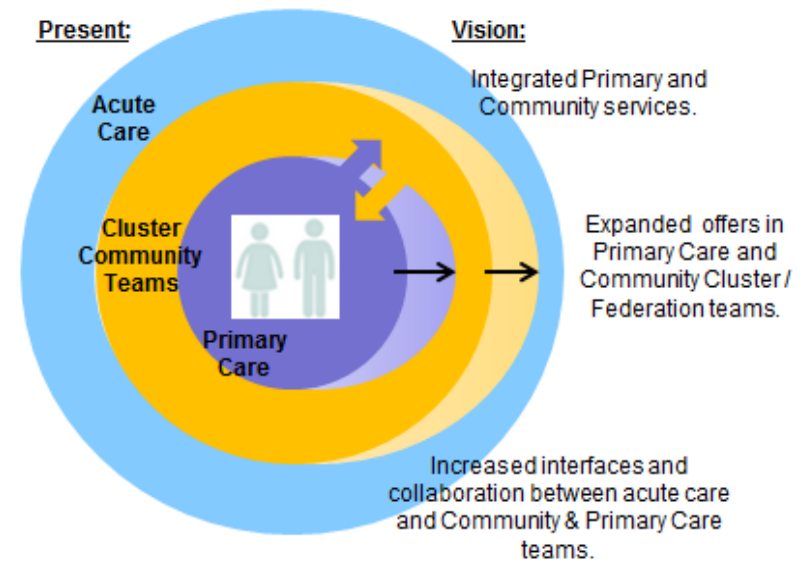
To provide improved person-centred care by:

1. Strengthening and integrating the specialist services which support primary care and providing more community-based services via primary and community care teams
2. To shift the focus of care from treatment to prevention and proactive care;
 - Ageing Well
 - Healthy Lifestyles
 - Self Management
 - Specialist Support in the Community



STP Vision (cont)

3. To redefine the ways we work together as organisations to deliver improved individual/patient care – no more silo working.
4. To ensure we offer staff an attractive career and build a flexible, sustainable workforce.
5. To strengthen collaboration across organisations to directly benefit acute and urgent care services.



WORK FOR CARERS

Challenges

- Health and social care challenges - demographic and financial challenges.
- Wiltshire vision is for care closer to home
- Urgent care demand is increasing
- GP Forward View – CCG responsible for commissioning to expand capacity ensuring plans in general practice dovetail with plans for single point of contact to integrated urgent care with access with OOH and reformed 111 and clinical hubs = 7 days
- Condition of current community hospital estate
- Challenge of primary care estate capacity
- Increase in population over next 10 years in relation to GMS space leaves a gap of over 8,000m²

NHS Wiltshire Clinical Commissioning Group has commissioned a Strategic Healthcare Planning and Strategic Outline case for the Towns of Chippenham, Melksham and Trowbridge.

This area of the County has a known under provision of General Practice space and poor quality community hospital accommodation.

This is a strategic exercise to determine projected service need through to 2027 and from this the buildings needed to provide these services across the 3 towns.

The Strategic Healthcare Planning exercise will identify the service need through to 2027 and includes for population growth.

Once the service need has been established the space required to provide these services will be developed.

The Strategic Outline Case will follow the Strategic Healthcare Planning. This exercise identifies a preferred way forward and is the first step in the business case process.

Clinical Commissioning Group

Where are we now?

Stage 1:
Data Collection
Mapping of Supply and Demand

- Stakeholder engagement
- Activity data collection
- Review of current services including primary care facilities
- Utilisation review of strategic assets

Forecast the future

Stage 2:
Strategic Fit Analysis

- Activity/Capacity modelling
- Demographic growth
- Housing development
- Deprivation
- Models of Care

Understand shortfalls

Stage 3:
Gap Analysis & Option Appraisal

- Gap between current provision and future requirements
- Assessment of viability of shifts in models of care
- Defining scope of future services

Define future options

Stage 4:
Strategic Outline Case
 Identified key potential opportunities



NHS Wiltshire Clinical Commissioning Group

This exercise is evidence based, open and transparent.

Includes a range of key stakeholders.....all GP practices in the towns and:



The right healthcare for you, with you, near you.'

The end objective of this piece of work is to identify a preferred way forward for healthcare buildings across the 3 towns based on service need and accounting for population growth.

Reporting to NHS Wiltshire Clinical Commissioning Group's Governing Body spring 2017 (target of March 2017).

If approved by the Governing Body it is expected to form the basis for a programme of works across the 3 towns.

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Community Policing Report Area Board – 16th January 2017

Chippenham

Hello and welcome to this latest Community Policing report.

Over the last few months Wiltshire Police has rolled out its Community Policing Team (CPT) model across Wiltshire and Swindon.

Any large scale restructuring is naturally likely to have its teething problems but I am delighted to say that so far the response has been positive. I extend my thanks to everybody within the community for their assistance and valuable feedback, which helps us to continuously improve the way we work and ultimately helps us provide the high quality of service you all deserve and expect.

Partnership work has been incredibly important in this process and we are keen to continue, where possible, working in a joined up approach to deliver that high standard of service.

As we head in to the New Year we can look forward to seeing the results of ongoing innovation and investment within Wiltshire Police. Senior leaders within the organisation have made a clear commitment to ensuring the workforce is fit and well for work and have outlined their dedication to embracing innovation and technology so that officers and staff are able to do their jobs serving and protecting the people of Wiltshire and Swindon confidently, effectively and efficiently.

I would like to reassure you that we are working to improve our 101 system. We have made efforts to ensure the service you can expect to receive when calling for non-emergencies is high quality and we are continuing to work to reduce the time it takes to get through to us.

Going forward, as ever, we welcome and encourage your feedback. Wiltshire Police is here to serve you and we always want to know where you think we can improve and of course where you think we have done well. I wish you all a safe and happy 2017.

<http://www.wiltshire.police.uk/information/community-policing-pilot>



COMMUNITY MESSAGING

We have been talking a lot publically about Community Messaging over recent months and I have included the link below and would continue to encourage you to spread the message to your communities, encouraging as many people as possible to sign up. We have seen a 20% growth over the recent months and this is to be commended and I want to say thank you for this and the work you have done within your communities to assist us in getting the key messages out there to the right people at the right place at the right time. Please help us take this even further. We are continually reviewing the content of our messages, so if there is any feedback for us, please let us know.

<https://www.wiltsmessaging.co.uk/>

CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse / Cyber Crime / High risk offenders / High risk victims



Wiltshire North Community Policing Team - awarded with the Urban Trinity Award at the Chippenham Safer and Supportive Communities Meeting by the Chippenham Street Pastors. They wanted to recognise the partnership approach that is given to the Night Time Economy in Chippenham and to thanks us for supporting them and making Chippenham safer. We are delighted to be recognised in this way and would also like to take the opportunity to thank the Chippenham Street Pastors for their support throughout the year and in particular over the festive period when they operated a 'Safe Zone' to support the community and Emergency Services.

Our CPT priorities: Shoplifting (OP ELF)

Various shops have been the targets of theft and a number of arrests have been made and persons charged. We work closely with security staff at Borough Parade and Emery Gate, those at larger stores and the Town CCTV operators to target repeat offenders and secure prosecutions. We also encourage retailers to install CCTV of a good quality to help us identify those responsible, put further security measures in place and communicate with us quickly and effectively during or following an incident. Leading up to Christmas we expected the number of shoplifting incidents likely to increase, so additional foot patrols were carried out by officers both in uniform and plain clothes in the town and within the larger stores to deter perpetrators and be close at hand if an incident occurs. As a result of the additional foot patrols, I am pleased to advise that the number of thefts reported have reduced significantly.

The mobile CCTV van has been a very useful piece of equipment and it has been deployed in the town for the Christmas Lights Switch on and to assist with OP ELF (Shoplifting priority over the festive period) during the daytime. With the sheer visible presence, it prevents any criminality in the town which has been reflected in the very few number of thefts reported to the Police, in addition deployment in the evenings to assist with any reports related to Night Time Economy. Officers are being encouraged to deploy the CCTV Van within the 3 towns.

Vagrants in the town centre

We have had a number of reports recently concerning homeless people and street drinkers in Chippenham Town Centre. The complaints mostly concern public urination, littering, antisocial behaviour and public order offences. We are working in partnership with Wiltshire Council ASB Team, Emery Gate staff and Borough Parade Security to target those responsible by offering support to get them off the street and put measures in place to assist us in dealing with them.

A 'Day of Action' is being planned for all the appropriate support agencies to come together to tackle this and hopefully offer various options for the individuals involved.

Community Protection Warnings

The Community Protection Warning/Notices are intended to deal with particular ongoing problems or nuisances which negatively affect the community's quality of life in the locality by targeting those responsible.

Two Community Protection Warnings have been issued to local males who persistently call the 999 Emergency Services when there is not a genuine reason for doing so thus wasting both Police and Ambulance time and resources. Should they continue to do so and breach this CPW, they will then be issued with a Community Protection Notice which is the next step and any further breaches, they can be arrested and attend Court.

Preventing vehicle crime



Most vehicle crime is preventable. It can take as little as 10 seconds for a thief to steal something from your car. The best way to protect your belongings is to lock your car whenever you leave it.

Other things you can do include:

Removing everything from the car; don't even leave a jacket where it can be seen.

Closing the sunroof along with the windows when you leave.

Not storing things in the boot; take them with you.

Storing car ownership information in your home, not your car.

Having a routine to ensure you always take the keys out of the ignition.

Taking removable stereos and sat nav equipment with you.

In addition, using secure (theft resistant) number plates can make your plates less attractive to thieves.

Where you park can make a big difference to the safety of your car and your belongings. Look out for car parks approved by the police [Safer Parking \(opens in a new window\)](#) scheme. You can find them by looking for their distinctive 'Park Mark' signs.

How to keep your car safe at home

Thieves sometimes break into houses looking for car keys. They can also use wires and hooks 'to try and drag' your keys through the letterbox.

Keep your keys away from doors and windows, and tucked away out of sight.

Have your vehicle's windows etched with its registration number or the last seven digits.

Motorbikes

There are plenty of ways you can help to keep your motorbike safe:

Always lock your bike and set its alarm if it has one

Try to use a designated motorcycle parking place with a stand and security loop

When leaving your bike for some time, try to lock it to something secure. At home, you can fit special attachments to lock your bike to.

Use a motorbike cover.

Have the motorbike marked with its vehicle identification number (VIN).

Article taken from police.uk

Burglaries

We have had a number of burglaries across Chippenham in the last few months, some residential and some commercial properties. When entry was gained, almost all incidents seem to have been targeting cash or jewellery. We are thoroughly investigating each incident and additional patrols are being carried out to deter further incidents. Reports of suspicious behaviour are being taken seriously and the Bobby Van has attended various properties to make them more secure.

We also take every opportunity to remind members of the public to keep their properties secure and valuables safe to prevent further people becoming victims of crime.

We have pulled together some top tips to prevent becoming a victim of burglary :

- Always close and lock all windows and doors when leaving your home.
- Invest in a light timer and leave lights on inside your house in more than one room.
- Remove any cover for a burglar to work unseen, such as shrubbery, and give your neighbours every chance to spot something suspicious.
- Ensure valuable or sentimental items of jewellery are suitably insured.
- Take photographs of all such items (laid beside a ruler) and store these in a safe place.
- Register all valuable items on www.immobilise.com
- Large quantities of cash should never be kept at home.
- Keep keys and valuables out of sight, and reach from cat flaps, letterboxes, and downstairs doors and windows.

Remembrance Parade

On Sunday 13th November 2016, the Remembrance Parade took place, officers attended to assist and lay a wreath.

Christmas Lights Switch On

On Saturday 26th November 2016 the Xmas lights were switched on attracting a large crowd of mostly families with children. The security and road closures were managed by the organisers, supported with a visible Policing presence to engage with the community.

Police Cadets

Our Police Cadets who are aged 13-16 years of age assisted with community engagement at the above event and are very keen to get involved in future events.



POLICE COMMUNICATION

In an emergency call 999

Call 999 if you need an immediate response because:

- A crime is in progress.
- You or someone else is injured or there is a threat to life.
- A serious road traffic collision has taken place.
- Violence is being used.

For less urgent matters you can call **101**

Call 101 for less serious matters

- To report a crime or issue that does not require an immediate emergency response
- You or someone else are not in immediate danger
- You would like to speak to your local police officer
- You want to provide information about a crime

Stop a police officer or PCSO

Although we cannot take reports of crime on the street we are happy to receive information and give advice.

E-mail

Your local officer can be contacted by e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk

Website

There are a number of forms available on www.wiltshire.police.uk where you can pass information.

Crimestoppers

Information can be passed anonymously via Crimestoppers. They can be contacted at crimestoppers.org.uk or via telephone on 0800 555 111. Their website also provides useful information and crime prevention advice

Facebook

Each town within the Community Policing Team has its own Facebook page, where you can find information about what has been happening in the area. We are unable to take reports of crime this through facebook.

Community Messaging

The police will share information via Community Messaging, you will receive these messages if you are registered. You can also reply and give feedback to these messages.

Prepared by PC 1552 Hazel Anderson
Community Co-ordinator Corsham, Chippenham and Calne

Sector Head Insp 1284 David Hobman : david.hobman@wiltshire.pnn.police.uk

Deputy Sector Head Ps 1629 Gill Hughes : gill.hughes@wiltshire.pnn.police.uk

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CHIPPENHAM COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER/ NOTES LOG

7th February 2017

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
1.	Attendees & Apologies				
	Present	Councillor Maurice Dixson (MD) Chair CATG Councillor Nina Phillips (NP) Councillor Lesley Palmer (LPa) Councillor Angela Williams (AW) Councillor Chris Caswill (CC) Councillor John Scragg (JS) Martin Rose (MR) Paul Bollen (PB) Adrian Jones (AJ) Victoria Welsh (VW) Spencer Drinkwater (SD)			
	Observers	None			
	Apologies	Cllr Bill Douglas			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
2.	Notes of the last meeting				
		<p>The recommendations contained in the Action Tracker from the previous Chippenham CATG meeting held on 12th December 2016 were agreed at the Chippenham Area Board meeting on the 16th January 2017.</p> <p>Chippenham Area Board Minutes 16th January 2017</p>	Noted by Chippenham CATG		
3.	Financial Position				
		<p>The financial position as of 25th January 2017 for the Chippenham CATG is as follows: 2016-17 allocation = £18,087.00 2015-16 underspend = £20,987.78 Agreed 3rd party contributions £15,987.50 Total Budget = £56,062.28 <u>Less</u> current commitments= £42,498.67 Current Balance = £13,801.48</p> <p>If The Area Board agrees all of the recommendations in this document and the relevant 3rd party contributions are confirmed the Chippenham CATG will have a balance of £6901.48</p> <p>MR advised that any CATG underspend can be carried forward to the 2017/18 financial year.</p> <p><i>See Appendix 1</i></p>	CATG recommendation – Chippenham Area Board to note the financial position		

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
4	Freight Assessment and Priority Mechanism (FAPM) exercise				
		<ul style="list-style-type: none"> • Request for HGV ban on Hill Corner Road (4631) was removed from Action Tracker as it will form part of this exercise • SD will lead the FAPM exercise at CATG meeting 7-Feb-17. • SD has provided a list of the locations in the Chippenham area. The CATG is requested to select its two freight priorities from the list of freight requests below:- <ul style="list-style-type: none"> ○ Hungerdown Lane, Chippenham ○ Malmesbury Road, Chippenham ○ C1 Norton ○ Hill Corner Road, Chippenham ○ Fowlswick Lane, Allington ○ Sandown Drive, Cepen Park, Chippenham ○ Sheldon Road, Chippenham • CATG to make a recommendation to Area Board • SD advised that last year CATG selected Hungerdown Lane & Malmesbury Road, neither were prioritised for intervention. Malmesbury Road scored more highly than Hungerdown Lane. • CATG expressed dissatisfaction with the process for the Freight Management exercise. CATG request that the process for this exercise is reviewed. It was felt that it would be helpful to have a simple 3 point criteria to establish whether a requested weight limit will meet basic criteria or not before CATG consider and make recommendations to Area Board 	<p>CATG recommendations to Chippenham Area Board:</p> <ul style="list-style-type: none"> • That Malmesbury Road and Hill Corner Road are selected as priority locations for consideration for Freight Management • That the Transport Planning Team is requested to note that CATG and Area Board welcome the opportunity to influence local decision making, however, it needs to be facilitated in a meaningful way • That the process is reviewed to provide the CATG and Area Board with enough to time and information e.g. simplified criteria, to enable them to reach informed recommendations and decisions • That in future CATG and Area Board receive regular updates on the progress of Freight Management; the topic will be a standing item on future CATG agendas • Updates to be requested from Transport Planning Team for future meetings 	N/A	SD

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
5	Major Maintenance in 2017/18	<ul style="list-style-type: none"> • PB provided update. 3 of the 16 sites selected by Chippenham CATG and Chippenham Area Board in 2016/17 have been confirmed as a site for next year: <ul style="list-style-type: none"> ○ Tugela Road ○ Wedmore Avenue ○ Ridings Mead/Long Ridings • 13 of the sites selected have not been confirmed: <ul style="list-style-type: none"> ○ Ford to Slaughterford ○ Leigh Deli South ○ Ladyfield Rd ○ Fogamshire ○ C173 Nettleton ○ Derby Close ○ Grittleton Dead Hill ○ Ham Lane Biddestone ○ Cuttle Lane to Giddea Hall ○ Ashes Lane Biddestone ○ Days Lane A350 ○ Brook St ○ Audley Rd/Junction Marshfield • CATG expressed dissatisfaction with the process to consider Major Maintenance. The group felt that the information was not clear and that insufficient time was available to make a recommendation to Chippenham Area Board • Chippenham Area Board approved the following CATG recommendation on 16-Jan-17: Chippenham Area Board to agree that the sites selected in 2016/17 that have not been confirmed should be priorities for 2017/18: 	<p>CATG recommendations to Chippenham Area Board:</p> <ul style="list-style-type: none"> • That Thornhill Lane, Langley Burrell and Charter Road, Chippenham are added as priority locations for consideration for Major Maintenance in 2017/18 • That the Highways Asset Management Team is requested to note that CATG and Area Board welcome the opportunity to influence local decision making, however, it needs to be facilitated in a meaningful way • That the process is reviewed to provide the CATG and Area Board with enough to time and information to enable them to reach informed recommendations and decisions • That in future CATG and the Area Board receive regular updates on the progress of Major Maintenance; the topic will be a standing item on future CATG agendas • Updates to be requested from Highways Asset Management Team for future meetings 		PB

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> ○ Ford to Slaughterford ○ Leigh Deli South ○ Ladyfield Rd ○ Fogamshire ○ C173 Nettleton ○ Derby Close ○ Grittleton Dead Hill ○ Ham Lane Biddestone ○ Cuttle Lane to Giddea Hall ○ Ashes Lane Biddestone ○ Days Lane A350 ○ Brook St ○ Audley Rd/Junction Marshfield <ul style="list-style-type: none"> ● The deadline to add any additional roads to the list for major maintenance in 2017/18 has been extended. Chippenham CATG will consider on 7-Feb-17 and make recommendations to Chippenham Area Board to consider on 13-Mar-17. ● Two more roads submitted for CATG consideration: <ul style="list-style-type: none"> ○ Langley Burrell Parish Clerk submitted Thornhill Lane, Langley Burrell. It is a short length that connects Sutton Lane to Kellaways ● JS submitted Charter Road, Chippenham - from its junction with the A4 Rowden Hill to about 100 yards beyond Field View. ● CATG agreed to recommend both to Area Board for inclusion in 2017/18 Major Maintenance ● CATG remain dissatisfied with process and agreed that the Area Board should bring this to the attention of the Highways Asset Management Team 			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
6	Process for requesting waiting restrictions in Chippenham				
		<ul style="list-style-type: none"> • Requests for waiting restrictions are submitted using a WR1 form via Town & Parish Councils • Chippenham Town Council has declined to participate in this process • Highways Network Manager has discussed with Community Engagement Manager and the following has been agreed • A meeting is to be arranged with the Town Council once the new Chief Executive is in post to discuss this matter (May 2017) • In the meantime, the interim process is that all requests for waiting restrictions will be submitted via the Community Issue system. The requests will be registered, a WR1 issued for completion and an acknowledgment will be sent advising that the Council receives many requests across the County for waiting and parking restriction reviews; that Chippenham waiting restrictions were reviewed in 2016/17 and it is anticipated that the next review will take place in 2018/19. Requests will be kept on file for consideration. • CATG agreed that the process must include informing the Division Councillor of the request • CATG agreed that the implementation of waiting restrictions needs to be monitored e.g.: If signing and lining is not properly coordinated payment should be withheld until the project is completed 	<p>CATG recommendation – Chippenham Area Board to note:</p> <ul style="list-style-type: none"> • The interim process to deal with requests for Waiting Restrictions in the Chippenham Area • The anticipated date of the next review of Waiting Restrictions in the Chippenham Area 	N/A	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7.	Priority 1 Schemes				
		<p>It was agreed that once work orders have been placed for Priority One schemes CATG no longer requires a full entry on Action Tracker:</p> <ul style="list-style-type: none"> • A brief summary will be retained • The row will be “greyed out” to indicate no discussion is required at the CATG meetings • MR will provide updates • The item will be removed once the scheme has been implemented 			
7a	4027 Long Ridings 4234 Chamberlain Rd 4235 Picket Leaze 4327 Hill Corner Road 4675 Westcroft	<ul style="list-style-type: none"> • 4675 - Westcroft completed • Remainder should be completed by the end of the 2016/17 financial year 		1	MR
7b	3866 Woodlands Road, Chippenham Lamp post 2 Improvements to bus stop	Work order has been submitted		1	MR
7c	3868 Woodlands Road, Chippenham Install a new bus stop, half way along Woodlands Road near Canterbury Street	Work order has been submitted		1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> 6-Oct-16 Town Council Planning, Environment & Transport Committee agreed to contribute £2,000 towards the cost of this scheme MR confirms indicative costs for this scheme £22,800 Considered by CATG 7-Feb-17. Agreed to recommend a bid to Substantive Scheme 2017-18 supported by a contribution of approximately £5,000 			
7e	<p>3885 Plough Lane, Kington Langley</p> <p>Extend kerbing Request to extend the kerbing that starts at the school and finishes at the Chapel - extend to the entrance of the Stables in Plough Lane, Kington Langley</p>	<ul style="list-style-type: none"> Issue requested by Parish Council. MR carried out site visit, specialist materials are required. Cost estimate of £21,039.43. High cost due to specified natural granite kerb and large number of unknowns regarding drainage.MR has identified an alternative option using concrete product £17,500 MD confirmed Parish Council will support substantive scheme and make financial contribution Parish Council has discussed and agreed in principle contribution of £2,500 MR to provide indicative costs for CATG (anticipated to be approximately (£17,500) MR confirms cost of scheme £17,000 Considered by CATG 7-Feb-17. Agreed to recommend a bid to Substantive Scheme 2017-18 supported by a contribution of approximately £5,000 	<p>CATG recommendation to Chippenham Area Board:</p> <ul style="list-style-type: none"> To note indicative costs £17,500 To allocate £5,000 from CATG funds, conditional upon the contribution of £2,500 from Kington Langley Parish Council To submit to substantive scheme later this year CATG to be advised when bids to Substantive Scheme are invited 	1	MR SD

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7j	4764 Opposite the Star Inn The Street Hullavington	<ul style="list-style-type: none"> Request for re-levelling surfacing of bus stop area. Request from Parish Council CATG recommendation to Chippenham Area Board – this request is not a priority for the community area and should be closed with no further action at this time. 7-Nov-16 Chairman of Hullavington Parish Council attended the Area Board meeting, challenged the CATG recommendation and asked that the request was reconsidered by CATG. Chippenham Area Board instructed CATG to reconsider at next meeting 12-Dec-16. 12-Dec-16 CATG reconsidered this request. MD and MR have visited the site and support the request. CATG agreed it should be elevated to Priority 1. MR advised that bank retention and footway will be required. Cost approximately £5,000 CATG noted that works on the highway require 10 million liability before work may commence. MR to liaise with Hullavington Parish Council and Neighbourhood Planning Team, design and cost the scheme. MR to prepare design and costs for next CATG meeting 7-Feb-17. Cost £4,700, provisionally agreed 25% from Parish Council. Minor changes requested by Parish Council. 	<p>MR to work with Parish Council to finalise scheme design and costings and liaise with Parish Council regarding their 25% contribution. He will update at the next CATG meeting.</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
7k	<p>4049 near St Marys School, Chippenham</p> <p>Install Safety Barriers to improve pedestrian safety on path near St Marys School</p>	<ul style="list-style-type: none"> • Considered by Town Council 25 June; they supported the installation of safety barriers or similar to improve pedestrian safety • MR will assess land ownership when time permits and provide guidance for CATG at future meeting. • Path is privately owned, where it meets footway it becomes the highway. • MR has assessed site and recommends the installation of another barrier cost £800 • VW contacted Chippenham Town Council to request £200 contribution towards the cost of the scheme. Response awaited. • CATG recommendation – Chippenham Area Board to allocate £600 to this scheme, conditional upon a contribution of £200 from Chippenham Town Council. • 16-Jan-17 Chippenham Area Board approved CATG recommendation to allocate £600 to this scheme, conditional upon a contribution of £200 from Chippenham Town Council. • 26-Jan-17 Chippenham Town Council confirms support and contribution of £200 towards the cost of this scheme. 	<p>Works order to be issued</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
71	<p>3979 Sevington Grittleton</p> <p>Request for passing bay to formally constructed due to ongoing damage to verges.</p>	<ul style="list-style-type: none"> • Issue submitted by Grittleton Parish Council. • Increased traffic, additional vehicles including coaches now visiting Sevington Victorian School • MR held site meeting with Parish Councillor McCarron 30-Jan-17 and confirmed that one passing bay is requested. • MR advised creation of passing place and road closure will cost approx £4,500 • LPa confirmed Grittleton Parish Council will contribute 25% of cost • CATG agreed to recommend that this request is elevated to priority one and request that MR carries out detailed assessment and produces a design • PB will arrange for road planings to be placed at the site to alleviate the situation 	<p>CATG recommendation to Chippenham Area Board:</p> <ul style="list-style-type: none"> • To elevate this request to priority one and ask the Highways Engineer to carry out a detailed assessment and provide firm costing and design. 	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.	Priority 2/Pending Schemes				
8a	<p>4052 B4039 Burton Village</p> <p>Concerns relating to speeding traffic through Village. Request for traffic calming including VAS, coloured surfacing, additional signing and road markings.</p>	<ul style="list-style-type: none"> • 17-Aug-15 Nettleton Parish Council confirms support for this request (Duplicate issue 4070 closed) <ul style="list-style-type: none"> ○ Metro Count results 6-Jun-16 : <ul style="list-style-type: none"> ○ The Street (near Pear Tree House) (30mph limit) 85th percentile = 39.4mph ○ Mean = 33.7mph ○ B4039 Hillside (40mph limit) <ul style="list-style-type: none"> ○ 85th percentile = 47.2mph ○ Mean = 40.7mph ○ C161 Nr junction of Toll Down Way (30mph limit) <ul style="list-style-type: none"> ○ 85th percentile = 32.0mph ○ Mean = 25.9mph • CATG noted Speedwatch in operation here • MR is awaiting contact from Nettleton Parish Council. Issue to remain 'on hold' 		2	MR
8b	<p>4967 – Streetlight for Barn Close, Chippenham</p>	<ul style="list-style-type: none"> • 8-Dec-16 - Town Council supports this in principle but would request a review to ensure the expense is justified. • MR confirmed that new developments will install new lights as part of development, maintenance will carry out repairs • MR advised there was no dedicated funding stream to fund street lighting; it is therefore appropriate for requests to be submitted to CATG. • MR has approached Atkins for guidance on deliverability and cost 	MR to update next CATG meeting	2	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8c	<p>4979 – Additional Streetlights requested Wood Lane/Bolts Croft Pewsham</p>	<ul style="list-style-type: none"> 8-Dec-16 The local Member highlighted this as a safety issue and therefore the Town Council supports in principle <u>one</u> streetlight MR to establish whether there is an alternative funding stream for street lighting or whether funding for new streetlights is included in the CATG remit. MR has approached Atkins for guidance on deliverability and cost 	MR to update next CATG meeting	2	MR
8d	<p>5016 - Pedestrian Safety St Mary Street near Snowdrop Nursery</p> <p>Request is for road signs that indicate children and their parents/carers may be in the area crossing roads and a pedestrian crossing.</p>	<ul style="list-style-type: none"> 8-Dec-16 - The Town Council supports in principle warning signs but not a crossing. MR advised Dft guidance reduction of street clutter not increased signage. MR provided Dft guidance regarding street signage and advised that research confirmed there are approved signs for schools, crossing patrols or playground; there are no approved signs for nursery schools CATG suggested that the most effective solution might be for the Nursery School to erect signage on its property JS confirmed that Chippenham Town Council was carrying out a walk of the town to review signage on Friday 10th February 	CATG to be updated on outcome of the Town Council review of street signage at the next meeting	2	JS

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who								
9	Dropped kerbs Exercise (26 June 2017)												
<p>Chippenham Area Board has resolved:</p> <ul style="list-style-type: none"> • That dropped kerbs will be considered once a year in June and dealt with together to maximise the budget • Requests for dropped kerbs should demonstrate benefit to community, requests from individuals for dropped kerbs will not be considered <p>The timetable for the exercise is as follows:</p> <table border="1" data-bbox="181 555 1727 1088"> <thead> <tr> <th data-bbox="181 555 405 624">Date</th> <th data-bbox="405 555 1727 624">Action</th> </tr> </thead> <tbody> <tr> <td data-bbox="181 624 405 778">26-May-17</td> <td data-bbox="405 624 1727 778"> <ul style="list-style-type: none"> • Deadline for request for dropped kerbs • Requests may be made by Members of the public, Councillors, Town & Parish Councils via the Community Issues system </td> </tr> <tr> <td data-bbox="181 778 405 933">13-Jun-17</td> <td data-bbox="405 778 1727 933">Chippenham CATG will consider dropped kerbs requests and make recommendations to Chippenham Area Board</td> </tr> <tr> <td data-bbox="181 933 405 1088">26-Jun-17</td> <td data-bbox="405 933 1727 1088">Chippenham Area Board will consider CATG recommendations and make decision</td> </tr> </tbody> </table> <p>As you are aware, Chippenham Area Board will normally expect Town/Parish Councils to contribute 25% of the cost of any Highways Improvements in their area. Whilst specific costs will vary, an indication of the average cost of dropped kerbs can be found in A Guide to the Cost of Highways Works to assist the Town/Parish Council in their deliberations.</p>						Date	Action	26-May-17	<ul style="list-style-type: none"> • Deadline for request for dropped kerbs • Requests may be made by Members of the public, Councillors, Town & Parish Councils via the Community Issues system 	13-Jun-17	Chippenham CATG will consider dropped kerbs requests and make recommendations to Chippenham Area Board	26-Jun-17	Chippenham Area Board will consider CATG recommendations and make decision
Date	Action												
26-May-17	<ul style="list-style-type: none"> • Deadline for request for dropped kerbs • Requests may be made by Members of the public, Councillors, Town & Parish Councils via the Community Issues system 												
13-Jun-17	Chippenham CATG will consider dropped kerbs requests and make recommendations to Chippenham Area Board												
26-Jun-17	Chippenham Area Board will consider CATG recommendations and make decision												

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
9a	4884 – Dropped kerbs near Redlands shops	<ul style="list-style-type: none"> • CATG agreed to carry out dropped kerb exercise annually in June. This was noted by Chippenham Area Board 16-Jan-17. • VW has informed Town and Parish Councils of timetable for dropped kerb exercise. See above : • Referred to Town Council for comment 24-Jan-17 • VW informed the group that a complaint has been made by a member of the public regarding the timetable for considering dropped kerbs requests. • The individual understands the rationale for considering requests once a year, but is very unhappy that this won't happen until June 2017. CATG is therefore requested to consider bringing the date of the dropped kerbs exercise forward and undertake it as soon as possible. • The timetable was reviewed. The CATG noted that the dates were chosen and circulated to provide everyone in the community area with sufficient time to submit a request. (Approximately 14 weeks) • The CATG noted that if the exercise was brought forward to the Chippenham Area Board meeting on 13-Mar-17, the time to submit requests to would reduce to less than 4 weeks. • It was agreed that the original timetable would be retained. • The CATG appreciate that there will be some disappointment regarding the timescale, but remains of the opinion that the best use of budget and resources is to consider requests together rather than on an individual ad-hoc basis 		2	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
10.	Requests for Waiting Restrictions				
10a	<p>4922 – Parked vehicles near Telephone exchange Cocklebury Rd, Chippenham obscuring view of drivers exiting car park</p>	<ul style="list-style-type: none"> • Issue correspondent requests waiting restrictions are altered to improve drivers view • CATG agreed that the whole area around the station would benefit from attention • CATG agreed that comments should be forwarded to: <ul style="list-style-type: none"> ○ Tim Martienssen for consideration as part of the Master Plan for the Railway Station ○ The Town Council for consideration within the Neighbourhood Plan • CATG noted that Chippenham Town Council does not participate in the countywide process to consider requests for double yellow lines • VW to issue WR1 form to the issue correspondent 		N/A	VW
10c	<p>4923 - Parked vehicles near Telephone exchange Cocklebury Rd, Chippenham obscuring view of drivers exiting car park</p>	<ul style="list-style-type: none"> • Issue correspondent requests a convex traffic mirror be placed opposite to the exit to allow drivers to see down the road prior to attempting to exit the car park • MR advised that a full risk assessment is needed before installing a mirror. He would not recommend this solution as in his professional opinion it carries risks e.g. mirrors can be damaged or tampered with, view can be distorted • 24-Jan-17 referred to Town Council for comment highlighting MRs professional opinion and recommendation. 		N/A	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
10d	5100 Residents parking scheme requested for Ashfield Road	<ul style="list-style-type: none"> Residents have also approached Chippenham Town Council directly regarding this request Chippenham Town Council is using its next newsletter to consult with residents regarding parking CATG noted that outside of Salisbury there are only two residents parking schemes in the whole of the county 	<p>Town Council to update CATG on the responses to the parking consultation</p> <p>VW to issue WR1 form to requestor</p>		<p>AJ</p> <p>VW</p>

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
11	Agreed Priority 1				
		<p> <u>4027</u> Long Ridings <u>4234</u> Chamberlain Road <u>4327</u> Hill Corner Road <u>4235</u> Picket Leaze </p> <p style="margin-left: 200px;">} <i>Dropped Kerbs</i></p> <p> <u>3866</u> Woodlands Road <u>3868</u> Woodlands Road <u>4172</u> The Hamlet, Chippenham <u>4385</u> B4039 Fowlswick Lane Crossroads <u>4615</u> Lowden, Chippenham <u>3013</u> Blackthorn Mews/Canal Rd/Lodge Rd <u>3885</u> Plough Lane, Kington Langley <u>4764</u> Hullavington - Bus Hardstanding by Star Inn <u>4049</u> St Marys footway Pedestrian barrier 3979 Sevington Grittleton – Passing Bays </p>	<p>Issues 4027, 4234, 4327, and 4235 are treated as a single priority 1</p> <p>All schemes highlighted in grey have had work orders issued</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
12	AOB				
	<p>Concern was raised regarding eroded lines for Disabled Parking bays. CC advised that the Council policy is that worn out lines on bays outside of people's homes will not be repainted</p>	<ul style="list-style-type: none"> • CC advised that a resident of Tugela Road, Chippenham has requested that the lines of the disabled parking bay outside of his home are repainted. The lines have eroded and other drivers are parking their vehicles in the space causing the resident great difficulties. He has been advised that the Council policy is that lines will not be repainted. • CATG was reminded that Tugela Road is due to be resurfaced (see Major Maintenance) and this work will automatically include repainting any existing lines/bays. • In this specific case CATG agreed that it would not be appropriate to repaint the lines as the resurfacing of Tugela Road will address the matter • CATG expressed concern about other disabled residents with parking bays outside of their homes. • CATG felt strongly that individuals with disabled parking bays should have them repainted when necessary. CATG request clarification about the policy 	<p>PB to check with Major Maintenance to establish date for resurfacing of Tugela Road.</p> <p>If the date is not in the near future, MR will explore the option of repainting the disabled bay when a team is working nearby on another lining scheme.</p> <p>PB to provide update at the next CATG meeting</p>		PB
<p>Date of Next Meeting: 4th April 2017 10:00 – 12:00 Education Room, The History Centre, Chippenham</p> <p>Future meetings: Tuesday 13th June 2017 Tuesday 17th October 2017</p>					

Chippenham Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£6901.48**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications - none

Chippenham CATG Financial Summary

31st January 2017

Budget 2016 -17

£18,087.00	CATG Allocation 2016-17
£20,987.78	2015 -16 underspend

Contributions

£1,500.00	Chipp TC - Redland 20mph
£750.00	Burton PC for Village Gates
£200.00	Chipp TC Woodland Road bus stops
£2,000.00	Chipp TC for Phase 2 drop kerbs TBC
£375.00	Chipp TC A4 pewsham Imp
£125.00	Kington Langley PC Road Narrows
£712.50	Sutton Benger PC 20 mph limit
£8,000.00	Area Board contribution to Chippenham Ph1 drop kerbs (not received)
£712.87	Chipp without PC Fowlswick Crossroads (agreed 2/12/16)
£2,125.00	Chipp TC The Hamlet TBC (inc extra £625 agreed 14/12/16 see email)
£25.00	Chipp TC - Lowden unsuitable for HGV signs
£250.00	Grittleton PC - Clapcote and L Delamare Boundary signs
£250.00	Nettleton PC - Fosseway warning signs
£200.00	Chippenham TC - Ped Barrier St. Marys school TBC

Total Budget 2016-17

£56,300.15

Scheme Commitments (inc. those carried forward from 2015-16)

Chippenham Phase 1 drop kerbs (2014-15)	£8,000.00	Final
Redlands Estate - 20mph Limit	£5,784.00	Final
Burton Village gates	£3,560.92	Increase of £560.92
Blackthorn Mews - Pedestrian assessment Report	£0.00	
A4 Pewsham/ Forest Lane - Pedestrian Improvements	£2,014.34	Estimate
Woodlands Road - New bus stops	£800.00	Estimate

2016-17 schemes

Chippenham drop kerbs Phase 2 x 5 sites*	£8,000.00	In progress
B4039 Fowlswick Lane Crossroads -signing improvements	£2,851.48	
The Hamlet - Footway / signing improvements	£8,500.00	Increase to £8500 due to requirement for electrics
Clapcote / Leigh Delamare Village boundary Signs	£1,003.00	Works Order issued
Lowden Unsuitable for HGV signs x 2	£100.00	Works Order issued
Fosseway Nettleton 2 no. Bend warning sign + RSN plates	£1,084.93	Final
Bus Stop Provision by Star Inn, Hullavington	£0.00	Cost to be confirmed
St. Mary's School Footpath - Pedestrian Barrier	£800.00	
Current Commitment 2016-17	£42,498.67	

Remaining Budget 2016 -17 £13,801.48

Completed schemes

Report to Chippenham Area Board
Date of meeting 13.3.17
Title of report Youth Grant Funding

Purpose of the Report:

1.1 To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Mind Reset	£4090	yes
Rise Trust Youth Cafe	£4920	yes
Rag and Bone Theatre	£5000	yes

1.2 To note the sustained support of local partners from Chippenham Town Council, Chippenham Borough Lands Charity, Green Square Group, Wiltshire College, Chippenham Churches, Schools Partnership, Chippenham BID, People for Places, and the Parish Forum.

2. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

3. Main Considerations

- a. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- b. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and

outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.

- c. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- d. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1 . Chippenham Area Board was allocated **££61,530**

4.2 The Chippenham Area Board Youth Funding balance for 2016/17 is **£7852** (amended)

4.3 All decisions must fall within the Youth Funding allocated to Chippenham Area Board.

4.4 It is recommended that the following grant is approved for funding:

- No. 416 (Mind Reset) is approved for payment this financial year

4.5 It is recommended that the following grants are approved for funding in 2017/18, subject to budget confirmation in May:

- No. 391 (Rise Trust), and
- No. 415 (Rag & Bone Theatre)

4.4 If funding is awarded in line with the LYN recommendations outlined in this report Chippenham Area Board will have a Youth Funding balance of **£3762**.

5 LYN report

5.1 It has been a productive and successful year, with fifteen different projects being both developed and supported by Chippenham Local Youth Network and Chippenham Area Board.

5.2 The Youth Revenue budget has been maximized according to local need, with eleven direct recipients of funding, with three more pending.

5.3 Demand for Area Board and the LYN support is has grown as local partners have become more familiar with the Community Led Model.

5.5 The High Ropes course returns to River Island on the 17th – 19th April.

5 Legal Implications

There are no specific legal implications related to this report.

6 Human Resources Implications

There are no specific human resources implications related to this report.

7 Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8 Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9 Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 416	Mind Reset	One to one support and group work for young people's emotional and mental well being	£4090
Project description			
To provide one to one counselling, and six needs led group workshops for young people living in Chippenham. Covering aspects such as anxiety fear depression OCD stress or anything which impacts on their ability to cope with day to day events.			
Recommendation of the Local Youth Network Management Group			
That the application meets the grant criteria and is approved for the amount of £4090,			

Application ID	Applicant	Project Proposal	Requested
ID 391	The Rise Trust	.Youth Café – summer holidays 2017- Riverbank suite, Olympiad	£4920
Project description			
To provide a drop-in Youth Cafe 3 times a week during the summer holidays for the			

young people of Chippenham enabling them to meet with friends in a safe environment in the centre of town.

Recommendation of the Local Youth Network Management Group

That the application meets the grant criteria and is approved for the amount of £4920,

Application ID	Applicant	Project Proposal	Requested
ID 415	Rag and Bone Theatre	Creative Giants- inclusive creative arts programme	£5000
Project description			
Dance, drama, and art workshops for x15 12-16 year olds at The Cause Music and Arts Centre in Chippenham, over a twelve month period, targeted at young people who would not necessarily access such provision.			
Recommendation of the Local Youth Network Management Group			
That the application meets the grant criteria and is approved for the amount of £5000,			

10 .Procurement of PAYP for consideration

There are no procurements for consideration.

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Richard Williams Locality Youth Facilitator
 Email: Richard.williams@wiltshire.gov.uk

Chippenham Area Local Youth Network High Ropes Course

River Island, Monkton Park

Coming soon
17 – 19 April 2017
11am – 3pm

- For young people ages 11-18years
- Dates may be differed depending on weather
- Booking essential
- Free

For general information about the ropes course please contact:
Richard Williams Locality Youth Facilitator
Tel: **07765101338** or Email: richard.williams@wiltshire.gov.uk
To book a place and obtain a consent form for the ropes course
contact Wiltshire Outdoor Learning team by email: info@wolt.org.uk



Chippenham Station Hub

Strategic Economic Plan Submission

In early 2014 a concept masterplan for the Station Area was produced in partnership between the SWLEP, Wiltshire Council, and Network Rail. The masterplan included the following aims:

- enhance car parking
- meet needs of growing town
- create a sense of arrival
- improve commercial attractiveness
- aligning with the electrification programme
- aligning with masterplan for Chippenham

The concept scheme was costed at £34m (£16m grant funding was requested)

DFT Retained Scheme

- The scheme was successful in being allocated conditional funding
- The scheme was designated as a 'Retained Scheme' – which means further requirements need to be met prior to receiving full grant allocation
- Development of a business case is required which takes into account the methodologies used by central government and clearly shows economic impact and benefit
- Department for Transport (DFT) agreed to allocate £350k for project development
- Needed to revise original concept due to local changes (Langley Park, Hathaway Retail Park, Wiltshire College, etc.).

Project Development

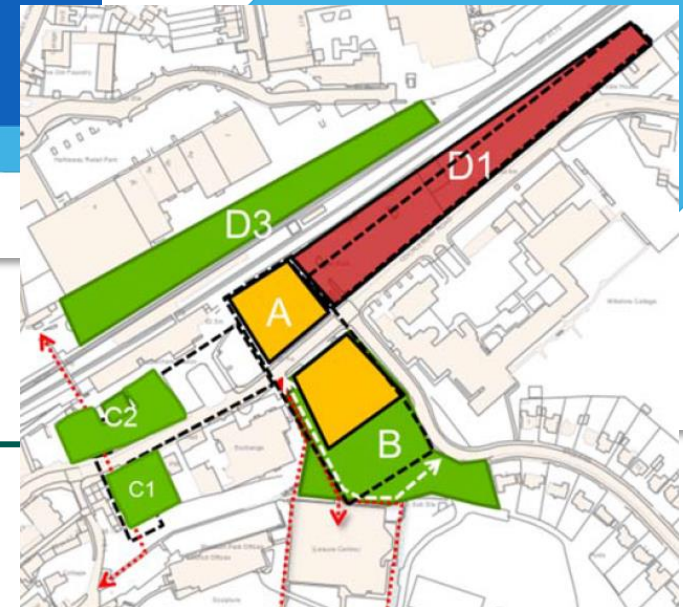
WSP Parsons Brinkerhoff instructed to develop options that:

- Support the enhancement of current car parking provision around Chippenham station
- Release land for development (retail, commercial and residential)
- Deliver public realm improvements by creating a station square
- Deliver access improvements between the station and the town centre
- Address north south severance issues created by the railway

CHIPPENHAM STATION
REDEVELOPMENT
STRATEGIC OUTLINE BUSINESS CASE



CHIPPENHAM STATION
REDEVELOPMENT: OPTION
ASSESSMENT REPORT



Viability Assessment

High level analysis of the options completed by GVA Bilfinger indicates further work is required to improve viability. Focus will centre on:

- Development mix - office, retail and residential mix
- Parking solutions – underground, surface, multi story
- Affordable housing element
- Expectations of residual land value from land owners
- Return on Investment / attracting a development partner

Next steps

Timescales

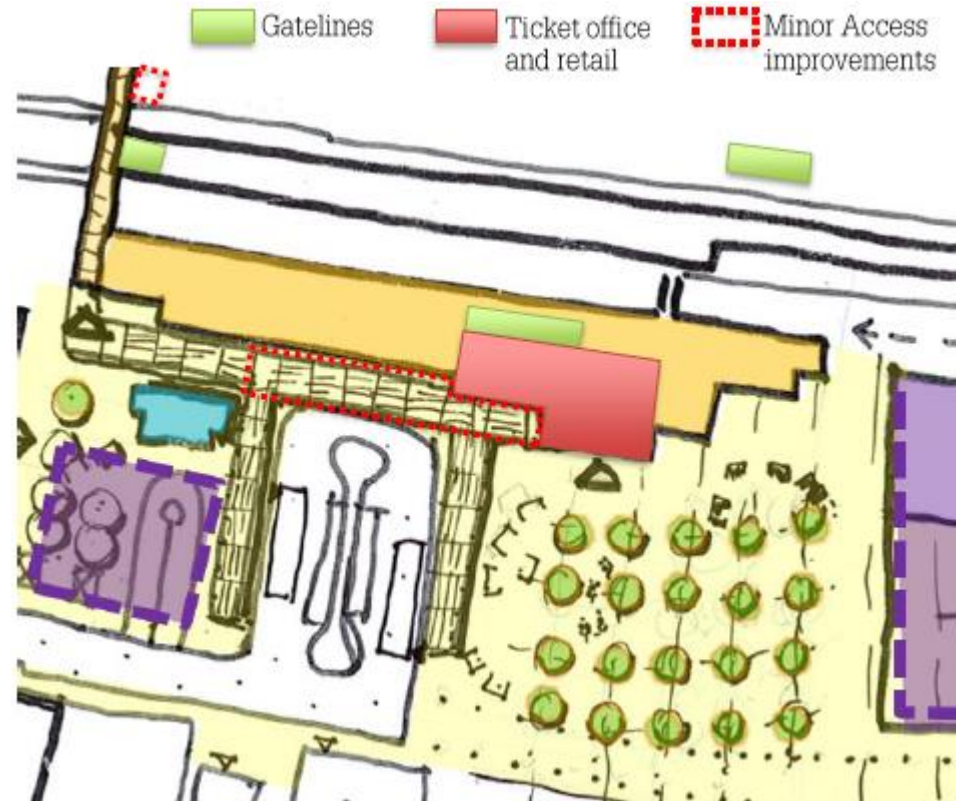
- Business Case / Project Development Work 2017/18
- Preparation and submission of planning application 2017/18

DFT Requirements/approval

- Compliant Business Case indicating the project is value for money.

GWR Proposal

- Great Western Railway (GWR) investing in ticket gatelines in 2017. Opportunity to complete gatelines as part of wider station improvement with improved ticket office, retail, and access
- Station improvements are a key part of the Hub project and the proposal secures their early delivery – getting the ball rolling on the Hub project at same time
- Joint funding package proposed using retained scheme funding (*part of existing allocation*)



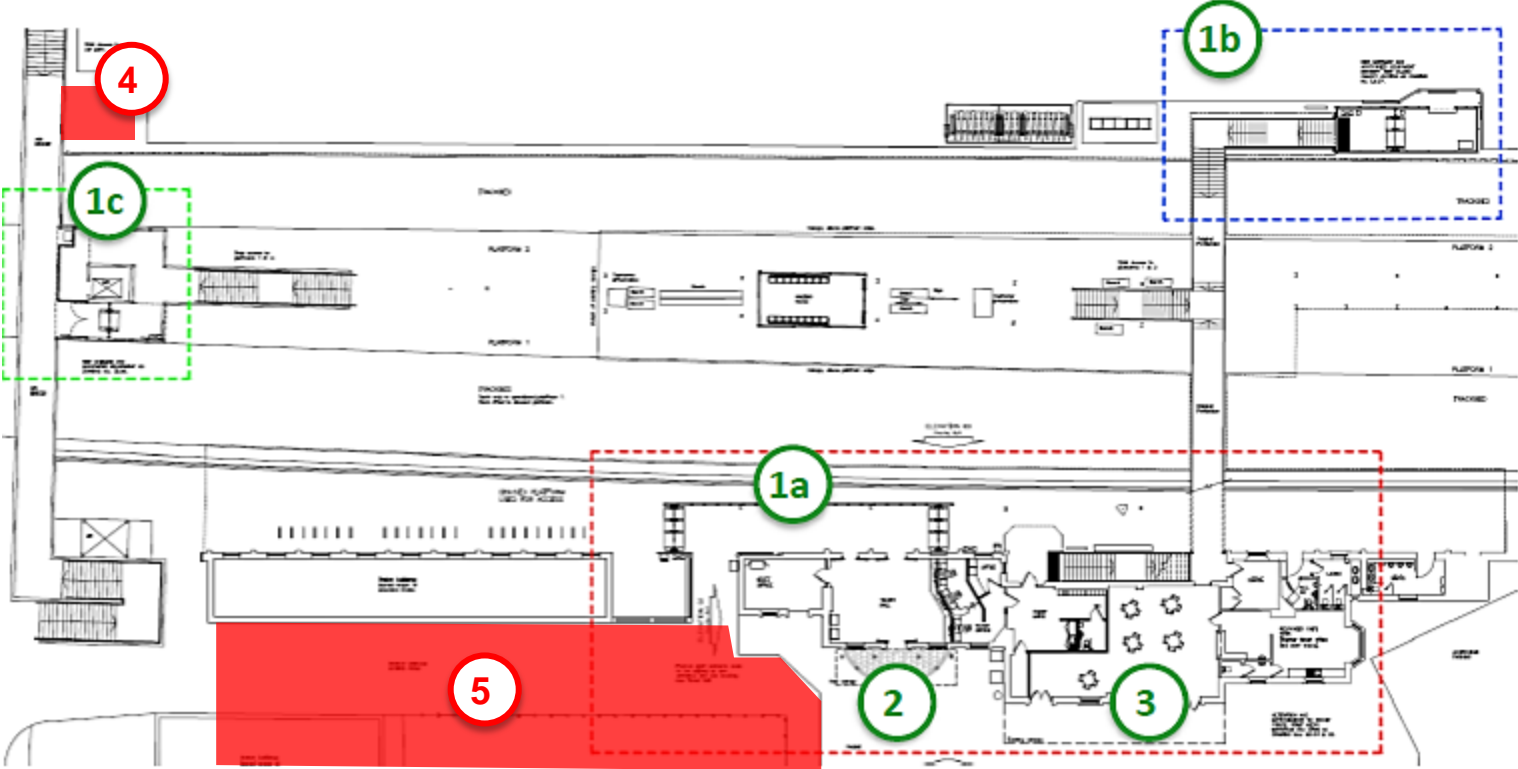
Outputs

Station Improvements

- 1. Gatelines
- 2. Ticket office relocated
- 3. Retail unit relocated

Access Improvements

- 4. North side lift
- 5. Forecourt works



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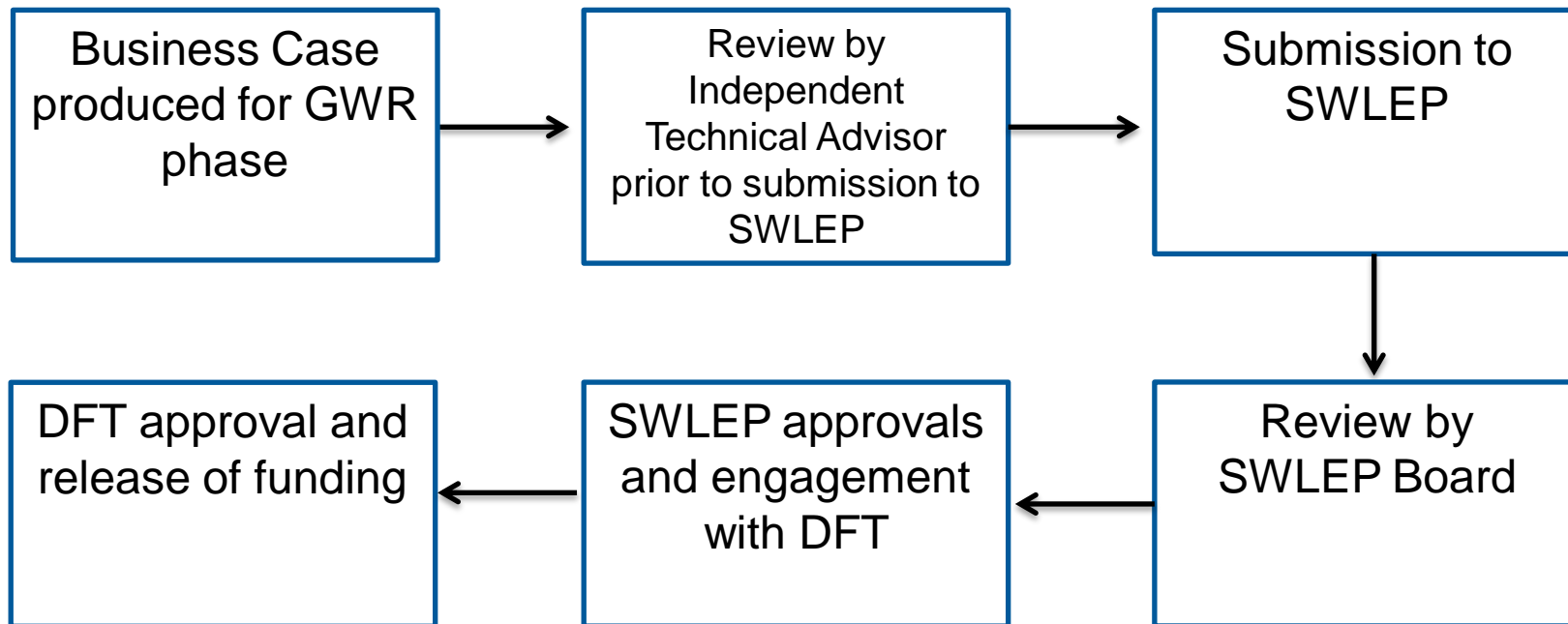


Business Case

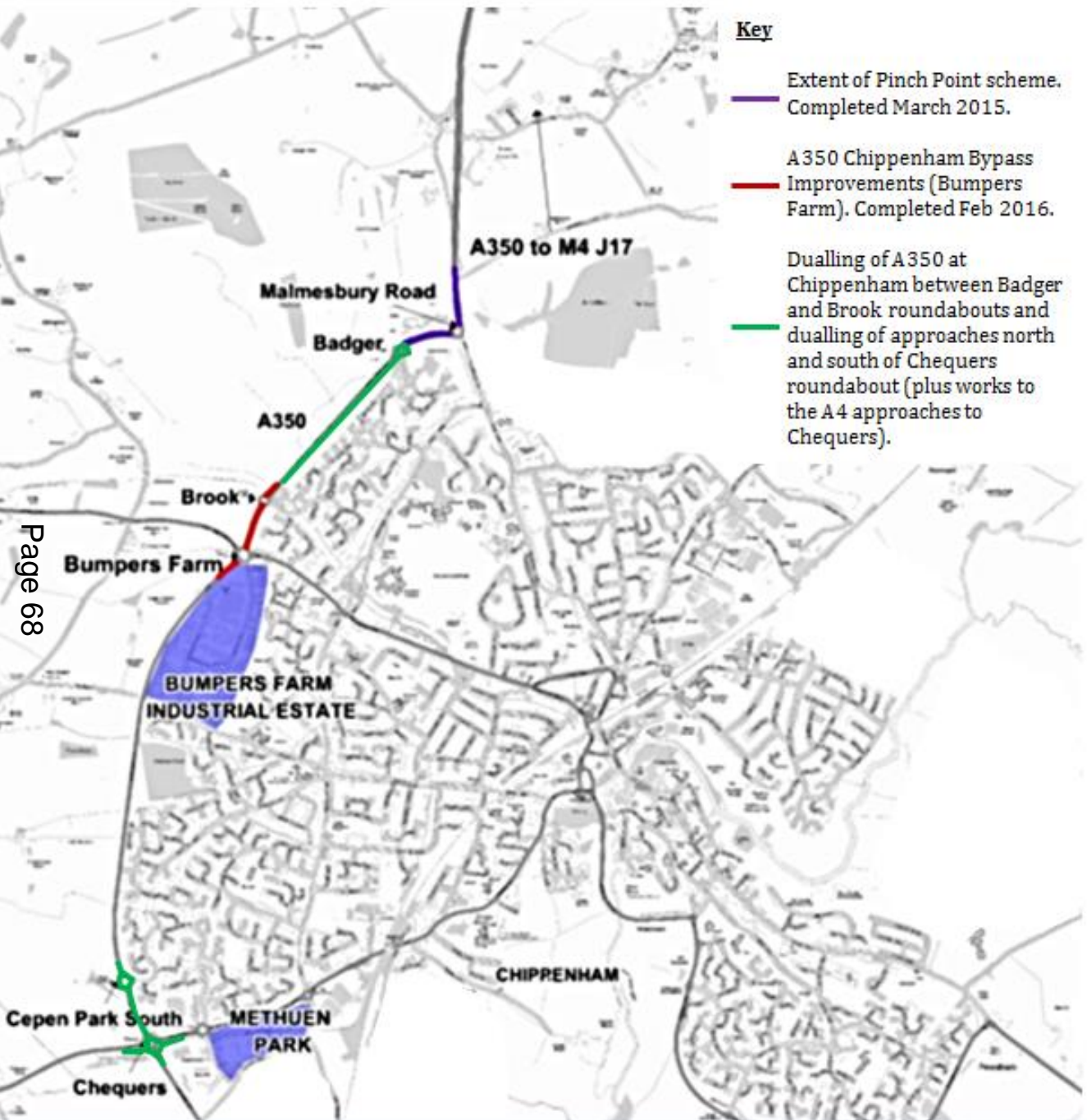
- DfT has agreed in principle to joint funding using retained scheme funding
- A standalone Business Case for SWLEP, but not DfT, approval will be required
- The Business Case would still follow the SWLEP Assurance Framework. A summary of the 5 case approach is to the right.

Five Cases	Scheme Contribution
Strategic Case	<ul style="list-style-type: none"> • Station improvements will be a catalyst to successful regeneration of the area (eg Exeter Central). • Improved security, retail and customer experience will help demonstrate market and improve Hub viability. • Reduced severance across the railway with a new lift on the public footbridge and improved access to the station itself.
Economic Case	<ul style="list-style-type: none"> • WebTAG compliant appraisal to be undertaken and independently assessed
Financial Case	<ul style="list-style-type: none"> • Funding package of £1.1m from GWR and circa £2m from retained scheme funding. • Approx. £1.9m from GWR and LGF for station improvements in 2017/18. • Approx. £1.1m from LGF towards access improvements – circa £0.2m towards design in 2017/18; remainder in 2018/19.
Management Case	<ul style="list-style-type: none"> • GWR will manage the design and implementation of the works. Delivery of station improvements in 2017/18. Access improvements follow in 2018/19.
Commercial Case	<ul style="list-style-type: none"> • Funding agreements will be entered with GWR in two stages as costs become clear. • GWR will undertake procurement of consultants and contractors.

Process



A350 Chippenham Bypass Dualling



A350 Chippenham Bypass Improvements

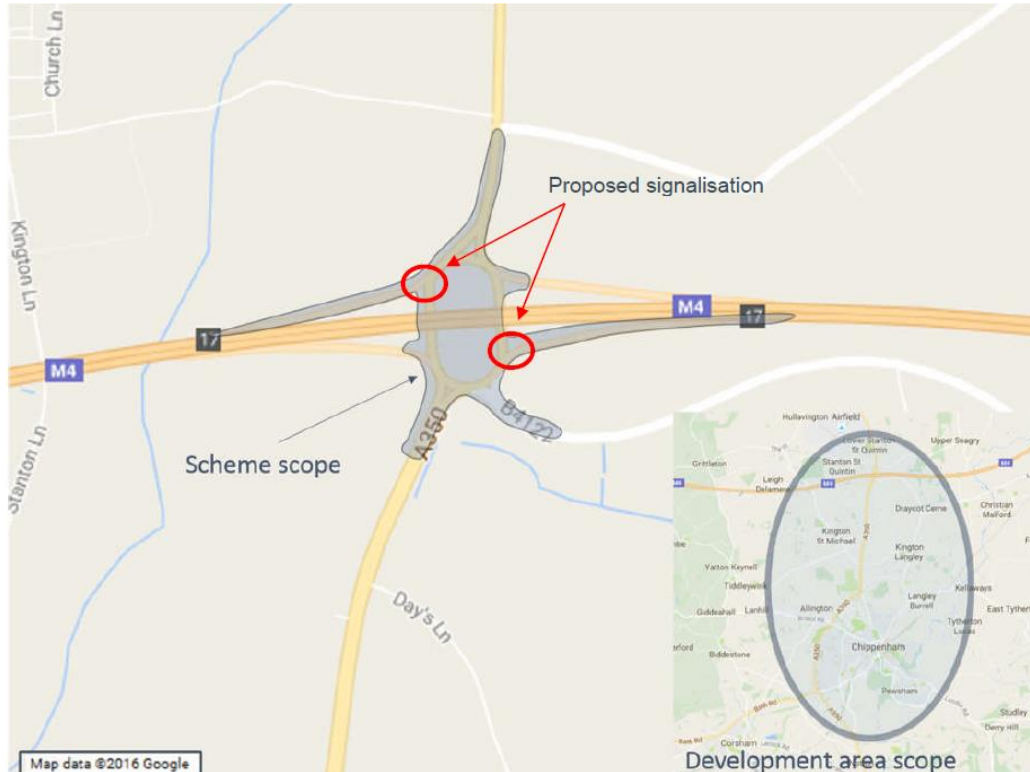
- Pinch Point Scheme completed in 2015
- Bumpers Farm improvements completed in 2016
- Further improvements (Green on map) due to be completed by summer 2018 (subject to contracting).

M4 Junction 17 Improvements

M4 Junction 17 Improvements

Key Objectives –

- Reduce queue lengths on the M4 off-slips and prevent them from backing up onto the M4 mainline.
- Minimise delays at the junction, specifically on the M4 off-slip eastbound in the AM peak and M4 off-slip westbound in the PM peak.
- Reduce the total amount of collisions and accidents that occur at the junction.
- Improve the capacity of the junction to mitigate congestion impacts of future development.



Timescale -

- Improvements due to be completed by summer 2017 (subject to contracting).

Report to	Chippenham Area Board
Date of Meeting	13 th March 2017
Title of Report	Chippenham Our Community Matters

Purpose of the report:

To update members on the outcome of the ‘Chippenham Our Community Matters’ Joint Strategic Assessment event held on 6th February 2017 and to recommend that Chippenham Area Board endorses the outcomes.

1. Background

The ‘Chippenham Our Community Matters’ event was held on 6th February 2017 at The Neeld Community & Arts Centre. Over 120 members of the public and partner agencies registered for the event, which focused on the data set out in the [Community Area Joint Strategic Assessment 2016-17](#).

The JSA brings together the results of research conducted by the major agencies and public sector bodies in Wiltshire over the last six months. The project was initiated by the Wiltshire Health and Wellbeing Board and the Wiltshire Assembly. These bodies will use the priorities emerging from the events to focus and support strategic projects, activities and services across Wiltshire.

Participants at the events used the data to inform themed roundtable discussions and to identify local priorities underpinned by the research. All participants had the opportunity to vote on the priorities and the results are set out in this report. Following agreement on the priorities, the themed roundtables then looked at practical community-led actions that could be taken to address the issues identified.

The purpose of the event was to:

- Gain a consensus around priorities for the area
- Provide the basis for community-led action and projects over the next two years
- Develop a community plan for the area
- Provide the Council and partners with a clear focus for local actions

Chippenham Area Board is now invited to review the priorities and agree how it wishes to initiate and coordinate action working with partners, community groups and the public.

2. Priorities identified

The following documents set out the outcomes of the meeting and the priorities identified:

- [Chippenham Our Community Matters – summary of achievements](#)
- Appendix 1 - summary of issues identified by the research
- Appendix 2 - priorities agreed at the event
- Appendix 3 – additional priorities proposed at the event
- Appendix 4 – potential projects identified

3. Moving forward with community-led action

To address the priorities, Chippenham Area Board will need to use its strategic influence and delegated powers to shape the delivery of local services and actions. It will also need to use its delegated resources to facilitate and support community-led projects. Some actions will be easier to address than others and it is important to target areas where tangible outcomes and progress can be delivered. This will help to capitalise on the enthusiasm and momentum generated by the event.

It will be up to the Area Board whether it wishes to champion a particular issue or theme over the next year and to target resources to support community-led initiatives around these themes and issues.

4. Recommendations

- (1) That the Area Board adopts the priorities identified by the ‘Chippenham Our Community Matters’ event and works to facilitate local action to tackle those priorities.
- (2) That the Area Board requests the Local Youth Network, the Health and Wellbeing Group and the Community Area Transport Group (and other local task groups established by the Board) to adopt and take forward the priorities identified in the relevant theme areas.
- (3) That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to coordinate action around the priorities identified.
- (4) That the Area Board considers whether it wishes to champion a particular theme or priority and to earmark funding to promote, initiate and support community-led action around the selected priorities.
- (5) That the Area Board considers appointing a lead member to champion any priorities adopted.
- (6) That reports are submitted to the Area Board on progress made to address the priorities to ensure that positive outcomes are delivered and that this be made a regular item on future Area Board meetings.

- (7) The Area Board expresses its thanks to the people who gave their time to participate in the event

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Victoria Welsh

Chippenham Community Engagement Manager

01249 706 446

victoria.welsh@wiltshire.gov.uk



Your Community

Chippenham Community Area

Population

Chippenham Community Area has an estimated population of 45,543 persons



0-17 Yrs

22% of people are aged 17 or below

18-64 Yrs

61% of people are of working age, between 18-64 years

65+ Yrs

17% of people are aged over 65 years

(1)

Life Expectancy



Chippenham Community Area 80 Yrs

Wiltshire 81 Yrs



Chippenham Community Area 84 Yrs

Wiltshire 84 Yrs

(2)

Deprivation

4% of Wiltshire residents live in some of the most deprived areas nationally.

6% of residents in Chippenham Community Area live in areas of high deprivation

30% of Wiltshire residents live in some of the least deprived areas nationally.

43% of residents in Chippenham Community Area live in areas of very low deprivation

(3)



Health Improvement

In 2014/15, 27% 10-11 year olds in Chippenham Community Area were obese or overweight. This is lower than England (33%) yet equates to over 1 in 4 children in Year 6 (1)



Health Protection

In 2014/15 94% of 5 year olds in Chippenham Community Area received the 2nd dose of MMR vaccination. This is below the national coverage target of 95% (3)

Mortality

The mortality rate from cardiovascular disease in under 75 year olds at 56 per 100,000 in Chippenham Community Area is slightly higher than the Wiltshire rate of 53 per 100,000 persons(2)

The mortality rate from cancer in under 75 year olds at 115 per 100,000 in Chippenham Community Area is higher than the Wiltshire rate of 110 per 100,000 persons (2)

In 2015/16, 44% of people at particular risk from the impact of flu and 40% of pregnant women in Chippenham Community Area received the flu vaccination (4)



NHS Health Check

53% of 40-74 year olds offered and NHS Health Check received one 2013/14 - 2015/16 in Chippenham Community Area compared with 48% in Wiltshire (5)



Children and Young People

Chippenham Community Area

Children in Need

10.4% of children and young people under 20 in Chippenham Community Area live in low income families. This is similar to the Wiltshire average of 10.6% (1)



The rate of 0-18 year olds supported by a Common Assessment Framework (CAF) in Chippenham Community Area in 2015 was 26 per 10,000 compared to 34 per 10,000 across Wiltshire (2)

The rate of 0-25 year olds supported by Children's Social Care (CSC) in Chippenham Community Area in 2016 was 261 per 10,000 compared with 282 per 10,000 in Wiltshire (3)

Education and Pupil Achievement



In 2015, the percentage of children achieving level 4 or above in reading, writing and mathematics at the end of primary school was higher in Chippenham Community Area (84%) than that across Wiltshire (80%) (4)

In 2015, the percentage of young people achieving 5 or more GCSE's including English and Maths at grades A*-C at the end of secondary school was higher in Chippenham Community Area (66%) than across Wiltshire (61%) (5)





Older People

Chippenham Community Area

Older People



41% of the population over the age of 65 in Chippenham Community Area are at a higher risk of social isolation compared to 35% across Wiltshire (1)

85+ Years

2.4% of the population of Chippenham Community Area are over the age of 85 years. 36% are male, 64% are female (4)

63% of persons estimated to have Dementia in Chippenham Community Area have been diagnosed with the condition. This is lower than the Dementia diagnosis rate throughout Wiltshire (67%) (2)

In 2014/15, the rate of hospital admissions due to falls in persons over the age of 65 in Chippenham Community Area (1,585 per 100,000 persons) was lower than Wiltshire as a whole (1,880 per 100,000) (3)



Carers



11 per 1,000 persons under 65 in Chippenham Community Area are unpaid carers. This is similar to Wiltshire as a whole (11 per 1,000)

34 per 1,000 persons over 65 in Chippenham Community Area are unpaid carers compared with 39 per 1,000 in Wiltshire



(5)



Community Safety

Chippenham Community Area

Safer Communities



In 2015/16, the rate of reported anti social behaviour in Chippenham Community Area was 18 reports per 1,000 persons. This is slightly lower than across Wiltshire (19 per 1,000) (1)

In 2015/16 74 referrals to Community Resolution, a mechanism used to manage cases of anti social behaviour, were made from Chippenham Community Area (2)



In 2015/16, the rate of reported domestic abuse in Chippenham Community Area was 5 incidents per 1,000 persons. This is slightly lower than that across Wiltshire over the same time frame (7 per 1,000) (3)

Substance Misuse



There are over 1,500 premises licensed to sell alcohol in Wiltshire, 10% of them (153 premises) are in Chippenham Community Area (4)

In 2014/15, rates of alcohol related hospital admissions were higher in Chippenham Community Area (2,063 per 100,000 persons) than that across Wiltshire (1,905 per 100,000) (5)



Road Safety

Reported road traffic collisions in Wiltshire have risen by almost 30% between 2010-2014.



In 2015, 115 road traffic collisions were reported in Chippenham Community Area, the highest number of RTCs reported across all 20 Community Areas (6)



Housing

Chippenham Community Area

Local Housing



14% of households in Chippenham Community Area are socially rented. This is similar to Wiltshire as a whole (14.7%) (1)



Between April 2013 and March 2016, 57 affordable homes were completed in Chippenham Community Area (4)

In September 2016 there were 207 households in the Community Area awaiting social housing. Over half of the requests from people on the housing register in this area are for 1 bedroom properties (53% of requests). This is similar to Wiltshire as a whole (52%) (2)



Between 2014-16, over 400 homes were adapted to help older residents and persons with disabilities live independently in their own homes, 11% of these were in Chippenham Community Area (5)



It is estimated that the number of households affected by the 2016 Benefit Cap will be slightly lower in Chippenham Community Area (16 per 10,000 households), than across Wiltshire (19 per 10,000 households) (3)

Property Prices



The average house price in Chippenham Community Area is £183,000, lower than the Wiltshire average of £230,000 (6)



Environment

Chippenham Community Area

Wildlife Rich Areas



5% of Chippenham Community Area is classified as either as a Site of Scientific Interest or a County Wildlife Site.

Wiltshire has 168 SSIs and 1,560 County Wildlife Sites, covering 15% of the Local Authority Area

Local Emergency Plans



A community resilience workshop in Chippenham Community Area brought people together to consider local emergency plans. Since then 5 local parish plans have been completed (2)

Chippenham Community Area currently has one Country Park Volunteer Team



(1)

Waste and Recycling

In 2015/16, over 770 kgs of waste was collected per household from the North Area Collection Zone incorporating Chippenham, Calne, Corsham, Malmesbury and Royal Wootton Bassett and Cricklade Community Areas.



Almost half of this (45%) was either recycled or composted (3)

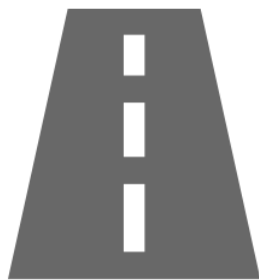


Local Roads



In 2015/16, 1% of principal roads (motorways and A roads) in Chippenham Community Area were identified as requiring treatment. This is lower than across Wiltshire (3%)

7% of non principal roads (B roads) in Chippenham Community Area were identified as requiring treatment in 2015/16. This is higher than that across Wiltshire as a whole (4%)



In 2015/16, the cost of re-surfacing roads in Chippenham Community Area was £1,878 per km compared to an average of £2,397 per km throughout Wiltshire

(1)

Local Traffic



Average daily traffic has increased by over 7% in Chippenham Community Area since 2007 (2)

Parking

The usage of car parks owned by Wiltshire Council in Chippenham Community Area was 61.3% in 2015. This is higher than the average usage across Wiltshire (52.9%) (3)





Economy

Chippenham Community Area

Employment

According to a 2014 survey of local businesses, the biggest two employment sectors in Chippenham Community Area are wholesale/retail and health and social care (1)



0.9% of people of working age in Chippenham Community Area receive Jobseekers Allowance. This is similar to Wiltshire (0.8%) yet lower than England as a whole (1.8%) (2)

2.1% of people aged 18- 24 yrs in Chippenham Community Area receive Jobseekers Allowance. This is higher than Wiltshire (1.7%) and slightly lower than England (2.5%) (2)

18-24



Retail

In 2015/16, 9% of retail units were vacant in Chippenham Community Area compared with 12.4% nationally (3)

57% of retail units in Chippenham Community Area are shops - this does not include restaurants, pubs or professional services (3)



Local Developments

Further improvements to the A350 Chippenham Bypass are scheduled to commence in 2017.

These improvements are funded via the Swindon and Wiltshire Growth Deal (4)





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Wiltshire 81 Yrs



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Chippenham Community Area

Older People



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There are over 1,500 premises licensed to sell alcohol in Wiltshire, 10% of them (153 premises) are in Chippenham Community Area (4)

In 2014/15, rates of alcohol related hospital admissions were higher in Chippenham Community Area (2,063 per 100,000 persons) than that across Wiltshire (1,905 per 100,000) (5)



Road Safety

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In 2015, 115 road traffic collisions were reported in Chippenham Community Area, the highest number of RTCs reported across all 20 Community Areas (6)



Housing

Chippenham Community Area

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Between 2014-16, over 400 homes were adapted to help older residents and persons with disabilities live independently in their own homes, 11% of these were in Chippenham Community Area (5)



It is estimated that the number of households affected by the 2016 Benefit Cap will be slightly lower in Chippenham Community Area (16 per 10,000 households), than across Wiltshire (19 per 10,000 households) (3)

Property Prices



The average house price in Chippenham Community Area is £183,000, lower than the Wiltshire average of £230,000 (6)



Environment

Chippenham Community Area

Wildlife Rich Areas



5% of Chippenham Community Area is classified as either as a Site of Scientific Interest or a County Wildlife Site.

Wiltshire has 168 SSIs and 1,560 County Wildlife Sites, covering 15% of the Local Authority Area

Local Emergency Plans



A community resilience workshop in Chippenham Community Area brought people together to consider local emergency plans. Since then 5 local parish plans have been completed (2)

Chippenham Community Area currently has one Country Park Volunteer Team



(1)

Waste and Recycling



In 2015/16, over 770 kgs of waste was collected per household from the North Area Collection Zone incorporating Chippenham, Calne, Corsham, Malmesbury and Royal Wootton Bassett and Cricklade Community Areas.

Almost half of this (45%) was either recycled or composted (3)

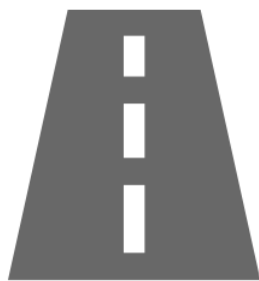


Local Roads



In 2015/16, 1% of principal roads (motorways and A roads) in Chippenham Community Area were identified as requiring treatment. This is lower than across Wiltshire (3%)

7% of non principal roads (B roads) in Chippenham Community Area were identified as requiring treatment in 2015/16. This is higher than that across Wiltshire as a whole (4%)



In 2015/16, the cost of re-surfacing roads in Chippenham Community Area was £1,878 per km compared to an average of £2,397 per km throughout Wiltshire

(1)

Local Traffic



Average daily traffic has increased by over 7% in Chippenham Community Area since 2007 (2)

Parking

The usage of car parks owned by Wiltshire Council in Chippenham Community Area was 61.3% in 2015. This is higher than the average usage across Wiltshire (52.9%) (3)





Economy

Chippenham Community Area

Employment

According to a 2014 survey of local businesses, the biggest two employment sectors in Chippenham Community Area are wholesale/retail and health and social care (1)



0.9% of people of working age in Chippenham Community Area receive Jobseekers Allowance. This is similar to Wiltshire (0.8%) yet lower than England as a whole (1.8%) (2)

2.1% of people aged 18- 24 yrs in Chippenham Community Area receive Jobseekers Allowance. This is higher than Wiltshire (1.7%) and slightly lower than England (2.5%) (2)

18-24



Retail



In 2015/16, 9% of retail units were vacant in Chippenham Community Area compared with 12.4% nationally (3)

57% of retail units in Chippenham Community Area are shops - this does not include restaurants, pubs or professional services (3)



Local Developments

Further improvements to the A350 Chippenham Bypass are scheduled to commence in 2017.

These improvements are funded via the Swindon and Wiltshire Growth Deal (4)

Data Sources; (1) Business Register and Employment Survey (BRES; excludes MOD) Data, Office for National Statistics, 2014 (2) Official Labour Market Statistics, Nomisweb, Office for National Statistics, 2014 (3) Action for Market Towns (AMT-I) Data 2015/16 (4) Wiltshire Council, 2016

Our Community Matters

Chippenham

Suggested Priorities 6th February 2017



Children and Young People

None

Community Safety

None

Culture

- Central coordination of marketing for events & activities
- IT improvements in libraries

Economy

- Available Employment Land & Office Space
- High Quality Built Environment
- Infrastructure to support Economic Growth

Environment

None

Health, Wellbeing & Leisure

- Funding for programmes for prevention & early intervention
- Community Networks to support services
- Directory/data on groups & clubs including information about their activities

Older People

None

Transport

- Infrastructure to be developed prior to new development
- Adequate funding to deliver identified infrastructure requirements

Housing & Our Community

- Community Halls
- Sports & Leisure Facilities

Children & Young People

No	Title	Summary	Notes
1.	A World of Difference	Activities targeted at children who would otherwise not be able to participate. Can include outdoor activities, sports and recreation. Requires volunteer leaders	
2.	Alt School	For some children academic study is frustrating and challenging. Alternatives – such as skills, arts, music, craft or work based activities are often more productive	
3.	Apprentice scheme	Creating supported work placements can build self-confidence, self-esteem and skills leading to improved job prospects for local young people	
4.	Beat the Street	Using electronic "beacons" to encourage walking - fun, healthy, competitive and successful in Devizes and Calne	
5.	Breakthrough	Self-confidence and personal resilience skills for young people, helps combat loneliness, health issues, family worries and bullying	
6.	Come and Have a Go	A menu based approach that invites young people to try different activities, local groups provide the sessions	
7.	Graffiti Wall	Somewhere for spray can artists to display their works without fear of prosecution or annoying the neighbours	

Children & Young People

No	Title	Summary	Notes
8.	Green Team	Young people involved in various environmental projects and fun activities in the great outdoors.	
9.	Juiced	Young people started a business initiative to gather apples that have fallen from trees from locals residents, turn them into juice and sell for fund raising purposes	
10.	Kidzpace	Soft play sessions in a village or community hall, great for kids and a chance for mum and dad to meet other parents and have a cuppa.	
11.	Mental & Emotional Health Campaign	Children & Young Peoples Mental & Emotional Health Campaign/event	<i>Proposed 6-Feb-17</i>
12.	Project Inspire	Using inspiring projects to re-introduce young people back into learning. Can be almost anything, but often involves environmental or work based projects.	
13.	Skills4Life	Workshops run for young people, providing info and help with understanding and planning for careers, finances, budgeting, cooking, housing etc	
14.	Street Cup	A range of urban street based games and competitions. A street is closed to enable competitions to take place during a day of activities.	

Children & Young People

No	Title	Summary	Notes
15.	Time Credits	An hour for an hour. Rewards those who volunteer with an hour's worth of credit to be 'spent' on a range of local activities. Encourages new volunteers and provides a 'thank you,'	
16.	Young Advisors	Young people aged 15-21, who work with community leaders and decision makers to engage young people in community life, local decision making and improving services.	

Community Safety

	Title	Summary	Notes
1.	Action on Traffic	Villages and towns focus on traffic issues, looking at how to tackle speeding, congestions, dangerous parking with a view to changing driver behaviour and improving safety	
2.	Air Quality Alliance	Air Quality Alliance brings together stakeholders from the community to engage in a wide-ranging programme of work in areas affected by air pollution	
3.	Community Payback	Gets offenders to give something back to their communities in reparation for the crimes they have committed. Usually voluntary work such as litter picking, graffiti removal, etc	
4.	Community Safety Partnerships	Residents of a settlement come together to work with schools, police and other partners to address safety concerns with positive community-led actions.	Safer & Supportive Communities Group
5.	Community Speedwatch	Local people report concerns, initiate speed surveys and then undertake roadside speed checks with support from the police and the council.	
6.	Emergency Plan	A village prepares an emergency plan, with contacts, resources, facilities that can be used in times of emergency	
7.	First Responders	Local volunteers trained and equipped with emergency kit, working on a rota to respond to emergency situations such as accidents and cardiac incidents. Can provide vital care while ambulance mobilised.	

Community Safety

	Title	Summary	Notes
8.	Flood Wardens	Volunteers, who monitor flood events, check watercourses, provide advice to those at risk, coordinate local response teams and develop village flood plans.	
9.	Good Neighbours	Volunteers provide support, help, advice and friendship for the most isolated and vulnerable members of the community - who often want little more than the occasional chat and cuppa	
10.	Graffiti Wall	Somewhere for spray can artists to display their works without fear of prosecution or annoying the neighbours.	
11.	Key-ring	People in need linked by telephone to one person who can respond in times of need. Coordinators trained responders and able to signpost quickly when the need arises.	
12.	Neighbourhood Watch	Volunteers work with community policing teams to extend their reach and to report concerns.	
13.	Pubwatch	Pubs linked up by radio to track antisocial behaviour, manage high risk customers and call to the police in emergency situations. Fast response system that minimises ASB.	
14.	Relateen	Sessions with a trained counsellor in secondary schools	Run by Relate in Schools funded by CBLC

Community Safety

	Title	Summary	Notes
15.	Response Pastors	Linked to Street Pastors	
16.	Safe Cycle Routes	Keen and social cyclists come together to work on mapping, improving access, way marking and maintaining routes to encourage cycling for leisure and as a sustainable transport option.	
17.	Safe Places	Window stickers indicate places where people can go when they feel threatened, anxious, confused or worried. Staff can offer a word of advice, support and a few minutes quiet respite.	
18.	Salamander	Holiday scheme run by the Fire and Rescue Service aimed at providing activities for young people with serious life challenges.	
19.	Speedwatch	Villagers highlight areas of concern; these are monitored by the Council and if there is a problem, volunteers carry out speed checks with training and support from the Police.	
20.	SPLASH!	Targeted diversionary activities for young people experiencing life challenges. Coupled with advice and support services to help young people make positive choices.	
21.	Stay Safe Stay Alive	Road traffic awareness for community groups provided by the Fire and Rescue Service. A hard hitting presentation for audiences aimed at changing driver behaviour.	

Community Safety

	Title	Summary	Notes
22.	Storenet Radio	Local shops and stores use a radio system to keep in contact to address theft, street cleaning and other concerns in real time.	
23.	Street base	Street based youth workers employed to engage young people and sign post them to positive activities - aimed at reducing anti-social behaviour	
24.	Street Pastors	Volunteers who patrol the streets of towns in the evenings and early hours of the morning to help and signpost revellers. Helps to tackle anti-social behaviour and health risks.	
25.	The Onion Shed	Cycle groups adopt a local school and offer after school workshops on everything from maintenance, and cycle skills to safety and navigation.	
26.	Touch2ID	Proof of age cards used and managed by a local community. Can entitle users to local benefits such as access to facilities and services.	

Culture

No	Title	Summary	Notes
1.	Advertising Boards	To promote local events	
2.	Art Therapy	Arts sessions organised for people with long term conditions such as dementia, stroke and disability. Supported sessions also provide advice and help and enable carers to take a break.	
3.	Art Trails	Groups of villages combine to showcase local artists in all media. Can include arts trails, performances, sales and participatory activities. Build and supports vibrant arts community.	
4.	Big UP!	Big-UP! - Arts and cultural week in a village to draw attention to and encourage participation in the arts. Can involve concerts, exhibitions, fayres and trails.	
5.	Christmas Market	Christmas markets can be small or large, a day or a month. A place where local producers can sell direct to local people. Can be themed and part of wider Christmas celebrations.	
6.	Community Art	Volunteers raise funds or make art works that are installed around an estate. Builds civic pride and encourages people to get involved with the arts.	
7.	Community Choir	An intergenerational activity that is fun and very cheap to get off the ground.	

Culture

No	Title	Summary	Notes
8.	Community Reporters	Local volunteers who are trained and equipped to blog about local events and activities. Encourages participation, awareness and positive news.	
9.	Diversity Fair	Ideal in multi-cultural towns. Multi-cultural groups come together to share food and arts.	
10.	Festivals and Fayres	Communities come together to launch a new fayre or festival, have fun and benefit local groups and causes. Can be themed to support the local economy or tourism.	
11.	Have a go	Local sports and social clubs in a community organise taster sessions to recruit new members and get people involved. Can take the form of a fayre with stalls, demonstrations and activities.	
12.	Little Drummers	An introduction to music for young children using drums and percussion, leading to a live performance in the village or town.	
13.	Livecast	Bringing world class arts and sports events into the heart of rural communities - using satellite broadcast receivers in public venues such as town and village halls.	
14.	Mosaics and murals	Using arts and community creativity to brighten up derelict or dowdy areas such as underpasses with mosaic or murals.	

Culture

No	Title	Summary	Notes
15.	Our Lives, Our History	The memories of older people captured through interviews for posterity. Can focus on past trades and industry, farming, vocations, memorable events, etc.	
16.	River Fest	Celebrating a local environmental or historical asset such as a river, woodland, hill, building or archaeological. Also great for tourism and business.	
17.	Scarecrow Festival	Local people make scarecrows that are displayed over the course of a weekend festival of fun and games. Great for building community spirit.	
18.	Town Map Boards	Information board with a map to identify village facilities, amenities and safe routes for pedestrians, cyclist, mobility scooters in a town/village.	
19.	Town Trails	Walks linking villages and exploring historic landscapes, local heritage, archaeology and nature. Villages co-operate to maintain paths, produce guides and put up way-signs.	
20.	Village Sagas	A village documents its history and creates a theatrical performance to tell the story.	
21.	Walk back in time	Village historians and volunteers document the history of the village and publish a series of walks for local people - healthy, educational and great for building civic pride.	

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Economy

No	Title	Summary	Notes
1.	Apprentice scheme	Creating supported work placements can build self-confidence, self-esteem and skills leading to improved job prospects for local young people.	
2.	Business space needs register	Gather data to identify business needs. (Re grow on/office/employment space)	<i>Proposed 6-Feb-17</i>
3.	Broadband problem register	Project to register Broadband problems - build an evidence base so pressure can be applied to BT. Feedback on delivery of Broadband Services	<i>Proposed 6-Feb-17</i>
4.	Community Cooperative	Small scale local producers cooperate to share marketing and promotional costs under a common brand name - such as 'Made in Bradford'	
5.	Community CCTV	Local CCTV schemes managed by the community can help create safer places and reduce fear of crime. Can include mobile units to target specific issues - such as fly tipping.	
6.	Community Clean Ups	Mass participation event where local people turn up to blitz an area - clearing litter, graffiti, repairing stuff and generally improving the area. Usually culminates in a BBQ or social event.	
7.	Co-work clubs	Space for businesses and start-ups to work together, encourages sharing of skills, recourses and marketing	

Economy

No	Title	Summary	Notes
8.	Entrepreneur clubs	Entrepreneurs meet-up regularly to support each other as they develop and establish their business idea or or social enterprise start-up.	
9.	Home Workers Club	A network for home-workers. Provides support, advice, social activities and meet-ups for people running a business or working from home.	
10.	Job Club	Locally based support for job-seekers. Raising skill levels, CV writing, interview tips, job hunting strategies and local work experience	
11.	Local Food Directory	Local food directory - this would detail local community shops, those selling local produce and local producers, it aims to encourage people to buy fresh local food.	
12.	Local Job Boards	Local employers encouraged to post vacancies on local village jobs boards and community blog site	
13.	Skills4Life	Workshops run for young people, providing info and help with understanding and planning for careers, finances, budgeting, cooking, housing etc	
14.	Street Pastors	Volunteers who patrol the streets of towns in the evenings and early hours of the morning to help and signpost revellers. Helps to tackle anti-social behaviour and health risks.	

Economy

No	Title	Summary	Notes
15.	Tech Club	Computer geek clubs with a social purpose. IT experts come together in a social environment to find technological solutions to local challenges.	
16.	The Coming Soon Club	Using empty shops, industrial units and farm buildings, these clubs allow local people to work on their business start-up or social enterprise ideas.	
17.	Village Shop	Faced with closure of their shop, communities have raised funds and taken over the shop with help of local volunteers. Can provide an outlet for local producers within a cooperative model.	
18.	Wheels 2 Work	A scooter or car loan scheme which provides short term loan of transport for young people to help them secure access training and job opportunities.	
19.	Work experience	Access to meaningful work experience opportunities	<i>Proposed 6-Feb-17</i>

Environment

No	Title	Summary	Notes
1.	Air Quality Alliance	Air Quality Alliance brings together stakeholders from the community to engage in a wide-ranging programme of work	
2.	Bee Green	Wildflower areas created by the community with beehives to encourage bio-diversity and local produce. Often involves local schools adopting a local bee hive.	
3.	Climate Friendly Community	Communities come together to examine what they can do to save energy, minimise waste and promote local food	
4.	Community Clean Ups	Mass participation event where local people turn up to blitz an area - clearing litter, graffiti, repairing stuff and generally improving the area. Usually culminates in a BBQ or social event.	
5.	Community Energy	A community comes together to create a low energy plan and initiate green energy projects.	
6.	Community Hydro	Solar farms, hydro and wind turbines planned and delivered by a community to support local people and facilities. Often associated with village halls, libraries and sports facilities.	
7.	Dirty Hands	Community growing project helping people with small spaces grow vegetables in their own homes or in communal areas, and linking unused gardens with keen gardeners.	

Environment

No	Title	Summary	Notes
8.	Dog days	Campaign based action to tackle dog fouling, features posters and signs in the village. Uses positive messages, rather than threats of legal action to change behaviour.	
9.	Food Forests	Villages and communities utilise local space to create fruit groves where local people can help themselves to free fruit. Encourages community activity and healthy eating.	
10.	Freegle	A village website that matches peoples needs to things that are available. Unused items, things to borrow, volunteer time, vans and cars, etc.	
11.	Gardenshare	People who find it difficult to look after their garden can allow others to use the land at no cost to grow local produce.	
12.	Go Wild	Villages and communities research their local wildlife and develop projects to improve and protect important habitats. Can involve nest boxes, ponds, bird hides, wildflower meadows, etc.	
13.	Green Fair	A community organises an event to promote green living and sustainability	
14.	Green Halls	Village hall committees organise an energy audit and carry out measures to reduce use - installing solar panels, insulation, double glazing, heat pumps, low energy bulbs, etc.	

Environment

No	Title	Summary	Notes
15.	Green Team	Young people involved in various environmental projects and fun activities in the great outdoors.	
16.	ReCycle	Redundant and stolen bikes are refurbished and distinctively painted by volunteers for general use by the community.	
17.	Repair Cafe	Somewhere to take broken belongings along and work with local experts to repair them in order to reuse and prevent people from throwing things away.	
18.	Resources for Community Litter picking	Provide support and resources for Community Litter picking*	<i>Proposed 6-Feb-17</i>
19.	School Tree Nurseries	Local schools link up with volunteers to plant trees and woodland areas on school grounds. Often the trees are grown on for later planting out around the community.	
20.	Solar School	Local schools using roof space generate electricity from solar panels and turbines. Surplus income can be used to generate money to support the school. Also works for village halls.	
21.	Sustainability Fair	Organised events to bring together businesses, community groups and advisors who can help people reduce energy use.	

Environment

No	Title	Summary	Notes
22.	Swap Shop	A publicity campaign culminates in a day of junk swapping. People clear out garages, sheds and lofts - placing items on the driveway. People are free to take what they want from each other.	
23.	Transition Towns	Volunteers come together to plan and deliver low carbon and sustainability initiatives across a town.	

Health, Wellbeing & Leisure

No	Title	Summary	Notes
1.	Adoption Groups	Support groups for adoptive parents providing mutual support and assistance for this facing the challenges associated with adoption	
2.	Baby Basics	A project led by a local church seeking to help families living in poverty. It offers a Moses basket filled with the essentials for a new baby and Mum and words of support and help.	
3.	Boardwalk	Paths and boardwalks adapted for use by wheelchairs, prams and buggies that enable more people to experience wildlife areas.	
4.	Breakthrough	Self-confidence and personal resilience skills for young people, helps combat loneliness, health issues, family worries and bullying	
5.	Care swap	Run for people with learning disability, care swap schemes provide people with work opportunities where they gain confidence, independence and life skills.	
6.	Dementia Café	A drop in and self-help session for people with dementia, can involve trips and walks	
7.	Dementia Friendly Towns	Community groups and businesses collaborate to make a town friendly for people with dementia. Staff training and safe places with clear signage and well publicised.	

Health, Wellbeing & Leisure

No	Title	Summary	Notes
8.	Doorways	This projects works with homeless people and rough sleepers to bring us their view of life and the challenges they face. Can help build empathy and initiate action.	
9.	First Responders	Local volunteers trained and equipped with emergency kit, working on a rota to respond to emergency situations such as accidents and cardiac incidents. Can provide vital care while ambulance mobilised.	
10.	Fit for Life	Sessions for older people based around gentle physical activities such as walking, indoor bowls and dance	
11.	Fit Village	Local community-led campaign to get a community active can involve club start-ups, organised activities such as cycles and walks, directories of opportunities, sports fayres, etc.	
12.	Foodwasters	Local supermarkets donate food that is approaching expiry date that is allocated to families in need	
13.	Footpath groups	Volunteers look after local footpaths. Work includes replacing stiles, cutting back overgrowth, surface maintenance and preparing maps and walks for publication	
14.	Geocaching	Using free software local volunteers place hidden clues (caches) around a village that can be found by anyone using the free mobile App. Great fun, healthy and good for local businesses.	

Health, Wellbeing & Leisure

No	Title	Summary	Notes
15.	Good Neighbours	Volunteers provide support, help, advice and friendship for the most isolated and vulnerable members of the community - who often want little more than the occasional chat and cuppa	
16.	Green gyms	A range of outdoor fitness equipment laid out over a course that takes in a walk or jog around the village, park or play area	
17.	Inter-generational projects	Inter-generational projects - not just dementia*	<i>Proposed 6-Feb-17</i>
18.	Key-ring	People in need linked by telephone to one person who can respond in times of hardship. Coordinators trained responders and able to signpost quickly when the need arises.	
19.	Link Schemes	Link schemes are community-based, volunteer run charities providing a structured 'good neighbour' service including transport.	
20.	Meals on Wheels	Once or twice a week, volunteers make and deliver meals to older and vulnerable people in the community - includes a chat and a cuppa, often the most important part of the scheme.	
21.	Memory Dances	A local dance group providing dance for the over 60s providing gentle dance and movement sessions for people with dementia.	

Health, Wellbeing & Leisure

No	Title	Summary	Notes
22.	Singing for the Brain	Social clubs for people with later stage dementia, singing is a social activity and the sessions often involve other recreational activities that give carers a break.	
23.	Strictly Ballroom	Dancing for seniors, encourages people to mix socially, stay active and fit.	Strictly Seniors
24.	Apple Festivals	Young people take part in a festival that includes arts, dance, music, performance, cooking and sports. Can be themed and involve local schools and groups	
25.	Big Project	An idea to motivate volunteers around a big project in a town or village. A major advertising campaign gets people involved and everyone joins together to complete the project.	
26.	Community Choir	An intergenerational activity that is fun and very cheap to get off the ground	
27.	Cycle Routes	Keen and social cyclists come together to work on mapping, improving access, way-marking and maintaining routes to encourage cycling for leisure and as a sustainable transport option	
28.	Doorstep Sports	A doorstep survey of young peoples' sports interests that are then translated into a local sports programme on the doorstep.	

Health, Wellbeing & Leisure

No	Title	Summary	Notes
29.	Field of Dreams	Wildflower meadows, cultivated by volunteers and open to the public during the summer for a small donation - money applied to local projects and a wonderful biodiversity idea	
30.	Fit for Life	Sessions for older people based around gentle physical activities such as walking, indoor bowls and dance.	
31.	Fit Village	Local community-led campaign to get a community active can involve club start-ups, organised activities such as cycles and walks, directories of opportunities, sports fayres, etc.	
32.	Footpath groups	Volunteers look after local footpaths. Work includes replacing stiles, cutting back overgrowth, surface maintenance and preparing maps and walks for publication.	
33.	Good Gym	Runners, cyclists and walkers join a club that aims to help the vulnerable in the community - collecting prescriptions, shopping, dropping in for a word or two and helping out when needed	
34.	Have a Go!	Local sports and social clubs in a community organise taster sessions to recruit new members and get people involved. Can take the form of a fayre with stalls, demonstrations and activities.	
35.	Hooked for Life!	Using fishing, to teach skills and countryside awareness - provides an alternative positive leisure time activity for young people.	

Health, Wellbeing & Leisure

No	Title	Summary	Notes
36.	Mellow Velo	A non-competitive cycle club that plans and organises rides for families and social riders. Often involves a social element such as a meal or visit to a local landmark.	
37.	Photo Shop	Village photo projects collect historic and contemporary images to create a visual portrait of the settlement for posterity. Can include exhibitions, publications and display boards.	
38.	Punkie Night	An old west country tradition where children make lanterns and parade on Halloween as a diversion from Trick-or-Treat. Fun and games included at the village hall.	
39.	Town Trails	Walks linking villages and exploring historic landscapes, local heritage, archaeology and nature. Villages co-operate to maintain paths, produce guides and put up way-signs	ChippenGo
40.	Short Mat Bowls	A fun, cost effective sports activity that can be played in village halls, schools and on pub skittle alleys. Good for all ages.	
41.	Skateparks	Provide enjoyable physical activities for young people and can also be a good way to engage young people in the design, build and management of facilities.	
42.	Village Skills	Local "experts" in a village or community who can help and mentor others. Might be business mentors, fitness mentors, youth mentors, anything. A local register is set up and matches made.	

Older People

No	Title	Summary	Notes
1.	A World of Difference	Activities targeted at older people who would not otherwise be able to participate. Can include trips, social gatherings, entertainments, talks etc. Requires volunteer leaders	
2.	Art Therapy	Arts sessions organised for people with long term conditions such as dementia, stroke and disability. Supported sessions also provide advice and help and enable carers to take a break.	
3.	Coffee Clubs	Nothing brings people together like a cup of coffee. Can also create social activity at schools for the morning drop off. Generates community spirit and gets people talking.	
4.	Community Bus	A group of villages get together to fund a local bus or taxi scheme, can also involve public bus subsidy scheme	
5.	Dementia Café	A drop-in and self-help session for people with dementia, can involve trips and walks.	Each café ought to do one per week for dementia people
6.	First Responders	Local volunteers trained and equipped with emergency kit, working on a rota to respond to emergency situations such as accidents and cardiac incidents. Can provide vital care while ambulance mobilised.	
7.	Fit for Life	Sessions for older people based around gentle physical activities such as walking, indoor bowls and dance	

Older People

No	Title	Summary	Notes
8.	Gardenshare	People who find it difficult to look after their garden can allow others to use the land at no cost to grow local produce.	College Gardening Dept.
9.	Good Neighbours	Volunteers provide support, help, advice and friendship for the most isolated and vulnerable members of the community - who often want little more than the occasional chat and cuppa	
10.	LIFE	A local directory of support services that can be used when a family experiences hardship, bereavement, unemployment, illness, etc. Supported by church groups and counsellors.	
11.	Liftshare	Local people form local schemes to share cars to get to work, markets, GPs, hospital appointments, etc	
12.	Link Schemes	Link schemes are community-based, volunteer run charities providing a structured 'good neighbour' service including transport	
13.	Meals on Wheels	Once or twice a week, volunteers make and deliver meals to older and vulnerable people in the community - includes a chat and a cuppa, often the most important part of the scheme.	
14.	Men's Shed	A shed where people come together to learn and share DIY skills and carry out repairs and build things for the community such as benches, bird hides, nest boxes, etc.	

Older People

No	Title	Summary	Notes
15.	Neighbourhood Wardens	Representatives who live on a estate act as a point of contact. Consulting, canvassing views and feeding those into consultations and policy planning.	
16.	Our Lives, Our History	The memories of older people captured through interviews for posterity. Can focus on past trades and industry, farming, vocations, memorable events, etc.	
17.	Pub lunch & Sunday Pub lunch	Informal social gathering in local pubs	
18.	Safe Places	Window stickers indicate places where people can go when they feel threatened, anxious, confused or worried. Staff can offer a word of advice, support and a few minutes quiet respite.	
19.	Singing for the Brain	Social clubs for people with later stage dementia, singing is a social activity and the sessions often involve other recreational activities that give carers a break.	
20.	Stroke Club	Staffed by volunteers, stroke clubs provide recreational and social activities for stroke survivors while giving carers a break.	
21.	U3A	Open to anyone to develop their experience and skills, share them and seek out new interests. The object is learning and recreation for their own sakes.	

Our Community & Housing

No	Title	Summary	Notes
1.	Amazings	A community identifies people with skills and assets that can be called upon to help others. From gardeners and plumbers to web designers and musicians.	Age Concern do this already; Directory of known trusted traders
2.	Big Lunch	An annual get together for local people to come along and share food and drink. Great for building community spirit and support.	Currently done by some churches
3.	Church Team	Local churches bring together their members to sponsor, initiate, fund or support local community projects	
4.	Community Hub	A local place in the village or town staffed by volunteers that can give advice, support and signposting for anyone in need of help. Often incorporates a coffee bar and social area.	Suggest based in Library
5.	Leisure Credits	Villages offer leisure credits in return for organised volunteering activities for young people. Credits can be used on buses, at local facilities and for entry to local attractions.	
6.	Master Gardeners	Often run by the local allotment club and keen volunteers, this provides help and advice for people wanting to grow their own produce at home or in a communal setting.	
7.	Men's Shed	A group of older people secure a workshop and teach DIY skills to others and undertake repairs and maintenance projects in the area. Reduces isolation for older men.	

Our Community & Housing

No	Title	Summary	Notes
8.	Photo Walks	Local walkers encouraged to share their photographic record of local walks. Helps promote walks and encourage others to boot-up and hit the trail.	
9.	Spare Share	Things going spare or not wanted are listed on the village notice board for collection by those who need them. Encourages reuse and recycling.	
10.	Time Credits	An hour for an hour. Rewards those who volunteer with an hour's worth of credit to be 'spent' on a range of local activities. Encourages new volunteers and provides a 'thank you.'	
11.	Wiltshire Voices	Using discussions groups and video to enable people to tell their own stories and highlight the issues they face. Provides insightful observations to help shape services and policies.	
12.	Homezones	A street which is paved, and where space has been created for trees and other types of planting. Imagine a street where people can use seating, socialise or where children can play safely.	
13.	Skills4Life	Workshops run for young people, providing info and help with understanding and planning for careers, finances, budgeting, cooking, housing etc	
14.	Step Out Housing	Supported housing units for people with learning disabilities, providing support and care as they transition to independent living.	

Our Community & Housing

No	Title	Summary	Notes
15.	Tenants Group	Tenants of social housing schemes come together to tackle priorities and allocate neighbourhood budgets.	
16.	Village Builders	Local self-build housing projects with support from parish councils and local land-owners, local people can build low cost local homes where they want to live.	

Transport

No	Title	Summary	Notes
1.	Community Bus	A group of villages get together to fund a local bus or taxi scheme, can also involve public bus subsidy scheme	
2.	Community Safety Partnership	Residents of a settlement come together to work with schools, police and other partners to address safety concerns with positive community-led actions.	
3.	Community Speedwatch	Local people report concerns, initiate speed surveys and then undertake roadside speed checks with support from the police and the council.	
4.	Dial-a-ride	Older and vulnerable people can access community drivers through a directory system organised by community volunteers. Similar to local LINK schemes	
5.	Freebus	Community buses available for use by the local community for all sorts of activities - a quick license check, fuel and away.	
6.	Liftshare	Local people form local schemes to share cars to get to work, markets, GPs, hospital appointments, etc	
7.	Link Schemes	Link schemes are community-based, volunteer run charities providing a structured 'good neighbour' service including transport.	

Transport

No	Title	Summary	Notes
8.	Lorry Watch	Working with the Council's Trading Standards Team, local volunteers monitor HGV vehicle movements in a community - reporting offences and initiating action against offenders	
9.	Park & Ride	Park & Ride facility using local bus services. Possibly using small car parks in villages as small park & ride pick up points	<i>Proposed 6-Feb-17</i>
10.	Wheels 2 Work	A scooter or car loan scheme which provides short term loan of transport for young people to help them secure access training and job opportunities.	

Nomination for Carers Champion for Chippenham Community Area



Name	Alison Butler
Address	[REDACTED]
Telephone	[REDACTED]
E-mail	[REDACTED]

Proposer	Julia Stacey
E-mail	[REDACTED]
Seconder	Bill Douglas
E-mail	bill.douglas@wiltshire.gov.uk

Please tell us about your nominee and the skills and experience they have which make them suitable for this role

Alison is actively involved in the community in numerous ways including Neighbourhood Watch, organising Taize services and cleaning the church. She was a great help and support in caring for her elderly neighbour, Mrs Ponting, until her death last year last year. At present Alison is living with and caring for her widowed and disabled mother; she is a qualified nurse and has in depth knowledge and experience of the situation of carers.

Alison has for many years been an active member of the Chippenham & Village Area Partnership, and fulfils the role of Rural Representative. She has been very busy making contact with all our rural parishes, disseminating information and enabling them to share common issues.

She has taken a lead role in the Area Board Defibrillator Project. She worked hard to secure the presentations from all the major providers of AEDs, and from community representatives, to put together varied and interesting programme for the recent event. She also spent a great deal of time in promoting the event and drawing in attendees from our rural communities. Thanks to Alison's work the event was well attended, practical and extremely useful.

NB: A Disclosure and Barring Service (DBS) check will be required for each Champion

Report to	Chippenham Area Board
Date of meeting	13 th March 2017
Title of report	Health and Wellbeing Funding
Purpose of the Report: To consider the funding recommendation from Chippenham Health and Wellbeing Group.	

Project	Amount requested	Health and Wellbeing Group recommendation
Living Well - Chippenham	£6,000	That Chippenham Area Board award £6,000 to the Living Well project

1. Background

The recommendation from the Health and Wellbeing Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

Members of the Health and Wellbeing Group have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

3. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. Chippenham Area Board was allocated £6700 in 2016/17.

4.2. The Chippenham Area Board Health and Wellbeing Funding balance for 2016/17 is £6,250

4.3. All decisions must fall within the Health and Wellbeing Funding allocated to Chippenham Area Board.

4.4 If funding is awarded in line with the Health and Wellbeing recommendation outlined in this report the balance of funding will be £250.

4.5 The balance of £250 will be carried over to the 2017/18 financial year.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resource Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Project details

Project Proposal	Requested
Living Well Project	£6,000
<p>Project description</p> <p>The Living Well programme aims to move people away from unscheduled use of health and social care. This is typically characterised by unplanned acute admissions and Emergency Department attendances, frequent crisis management in both health and social care and inappropriate use of health services often as a social crutch.</p> <p>It targets service users who are currently or at risk of becoming high consumers of health and social care. It seeks to reduce this as well as flattening out what otherwise may be future peaks in the use of health and social care services for example around crisis points.</p> <p>The fundamental elements to the theory of change of the Living Well approach are:</p> <ul style="list-style-type: none">• Proactive case finding using risk stratification and local knowledge, targeted towards people with specific long term conditions and/or a social care package	

- Guided conversation – a goal-oriented conversation between the individual and a voluntary sector worker trained in motivational interviewing techniques, which initiates and/or contributes to an anticipatory care plan
- Primary care forms an integral part of the change through liaison to embed the approach within locality planning and thus release GP capacity
- Care co-ordination by an integrated care team based around a GP practice, facilitated by and including the voluntary sector coordinator
- Volunteer support on a 1:1 and group basis to help people become more physically and socially active within their community
- Community mapping to identify and link local assets and key ‘community makers’ – this is the foundation for low level support and rehabilitation
- Facilitated workforce development through local practitioner workshops.

The desired outcomes of this project are to:

- Improve the resilience of primary care
- Improve the “well-being” of the patient population
- Reduce the number of times identified patients access primary and secondary care

The service will be delivered primarily through an Age UK trained and supported Integrated Care Manager (ICM) embedded into and working from Hathaway Surgery. Referrals will be passed to the ICM who will visit the patient and, through the process of a guided conversation, identify the patient’s needs. The ICM will develop a plan to meet the patient needs through the use of Age UK volunteers, other voluntary services, health, public health or social services

This project will deliver additional support to the Care Coordinator and the integrated team at the GP surgery, helping to join up work with the social care team at the Council and engaging volunteers from the community in this work.

This project addresses:

- Priorities selected at the Chippenham Our Community Matters event 6-Feb-17:
 - Dementia
 - Social Isolation and Loneliness
 - Mental Health
 - Healthy Lifestyles
- Priorities identified in the Joint Strategic Assessment for Chippenham Community Area:
 - Independent Living
 - Safeguarding the vulnerable
 - Positive activities for older people
 - Avoiding emergency admissions

This project also supports the priorities within the NHS Locality Plan, the Chippenham Older Peoples Forum, Chippenham Health & Social Care Group.

Appendix 1 – Hathaway Medical Partnership Transforming Care for Older People

Appendix 2 Age UK Integrated Care

Recommendation of the Health and Wellbeing Group

That the application meets the grant criteria and is approved for the amount of £6,000

No unpublished documents have been relied upon in the preparation of this report

Report Author

Victoria Welsh, Chippenham Community Engagement Manager
Email: victoria.welsh@wiltshire.gov.uk

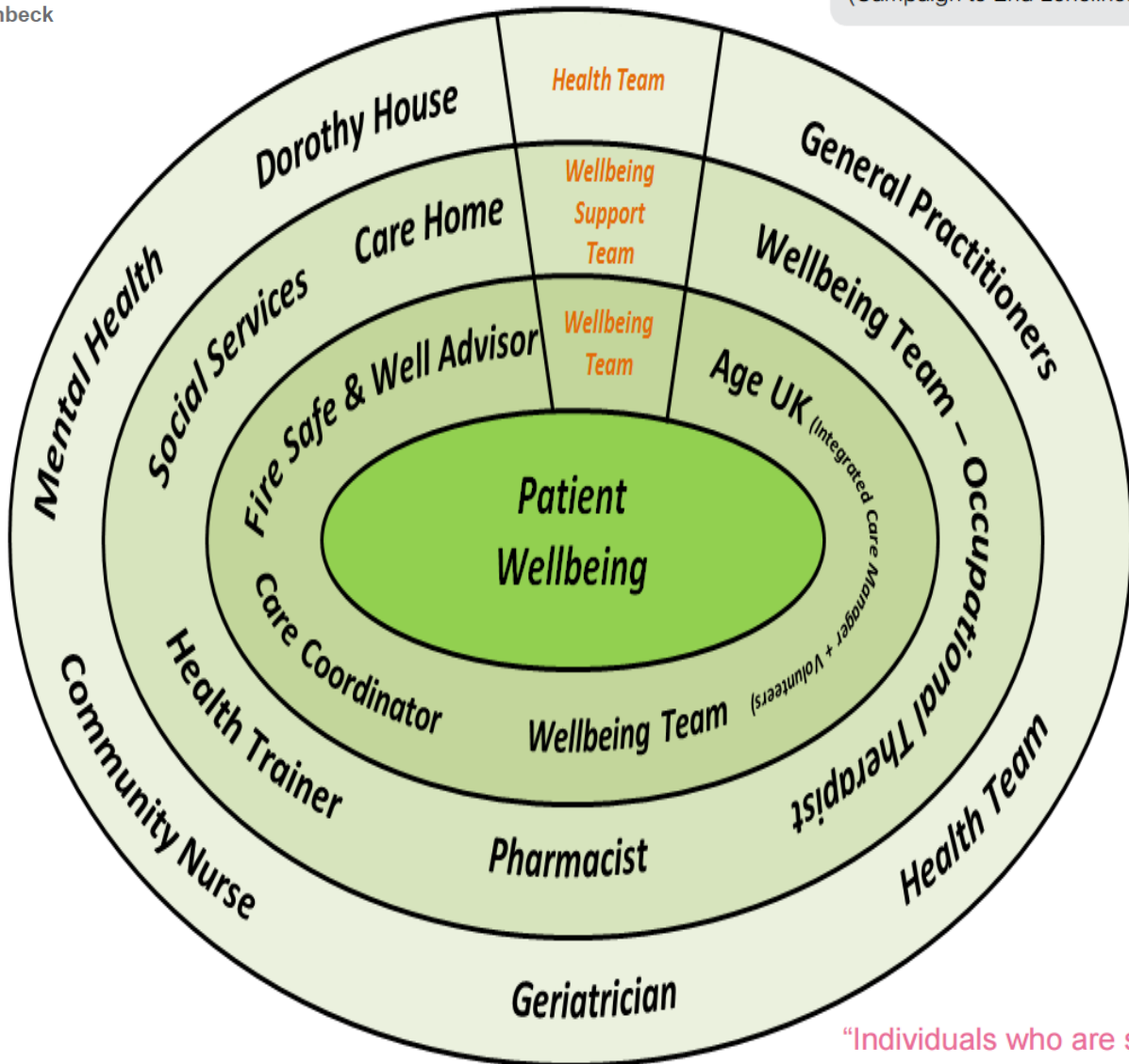
HATHAWAY MEDICAL PARTNERSHIP TRANSFORMING CARE FOR OLDER PEOPLE 2017-2019

"WELL-BEING PROJECT"

"A sad soul can kill you quicker, far quicker, than a germ"

John Steinbeck

Over three quarters of GPs say they see between one and five lonely people a day (Campaign to End Loneliness Poll, 2013)]



"Individuals who are socially isolated are between two and five times more likely than those who have strong social ties to die prematurely."

Michael Marmot (2010) – Fair Society, healthy Lives (The Marmot Review)

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BACKGROUND

Hathaway Medical Practice have been following the success of social prescribing projects since first hearing about "The Cornwall Project" in the autumn of 2015. The details of this project were circulated to the Chippenham Health & Social Care Forum CH&SCF and discussed at the locality Integrated Team Meetings. More recently members of the practice and CH&SCF have visited a project being delivered from Salisbury Medical Practice and have been in discussion with both CH&SCF and Age UK to design a project that will work for the patients of Hathaway Medical Partnership. This project is supported by CH&SCF who will also help with obtaining resources for the project.

AIM

The Living Well programme

The Living Well programme aims to move people away from unscheduled use of health and social care. This is typically characterised by unplanned acute admissions and ED attendances, frequent crisis management in both health and social care and inappropriate use of health services often as a social crutch.

It targets service users who are currently or at risk of becoming high consumers of health and social care. It seeks to reduce this as well as flattening out what otherwise may be future peaks in the use of health and social care services for example around crisis points.

The fundamental elements to the theory of change of the Living Well approach are:

- Proactive case finding using risk stratification and local knowledge, targeted towards people with specific long term conditions and/or a social care package
- Guided conversation – a goal-oriented conversation between the individual and a voluntary sector worker trained in motivational interviewing techniques, which initiates and/or contributes to an anticipatory care plan
- Primary care forms an integral part of the change through liaison to embed the approach within locality planning and thus release GP capacity
- Care co-ordination by an integrated care team based around a GP practice, facilitated by and including the voluntary sector co-ordinator
- Volunteer support on a 1:1 and group basis to help people become more physically and socially active within their community
- Community mapping to identify and link local assets and key 'community makers' – this is the foundation for low level support and rehabilitation
- Facilitated workforce development through local practitioner workshops.

This project outcomes are to:

- Improve the resilience of primary care
- Improve the “well-being” of the patient population
- Reduce the number of times identified patients access primary and secondary care

Why change

At Hathaway the original TCOP concept was to allow GPs to have longer appointments with patients at risk of admission. While this impacted by reducing the admissions of elderly patients, we often found ourselves fighting to support very sick patients in the community, delaying rather than preventing admissions, often within a health-economy not fully resourced to achieve this outcome through the lack of basic support services.

As the project used GPs to deliver much of the work, this model did not improve resilience.

In summary the project failed to improve the resilience of primary care, often only delaying (rather than preventing) admission of unwell patients and failed to improve the well-being of the population.

The basic principle of the Well-being Project is to identify patients who are high users of primary and secondary care, whose symptoms result from poor well-being rather than an underlying medical problem and work with these patients through a wide range of agencies to improve their well-being so that they use less health resources. The benefits to the patients are that their underlying issues are addressed and they are supported to achieve whatever is required to improve their well-being. As a result, these patients are shown to reduce their demand on primary, secondary, community health and social care services; a win-win for everyone involved.

WHAT IS WELL-BEING?

Defining well-being

For our purposes, well-being is most usefully thought of as the dynamic process that gives people a sense of how their lives are going. This feeling will be through the interaction between their circumstances, activities and psychological resources or ‘mental capital’. Mental well-being is now largely accepted as covering two perspectives:

1. The Hedonic perspective of well-being focuses on the subjective experience of happiness (affect) and life satisfaction.
2. The Eudaimonic perspective of well-being focuses on psychological functioning, good relationships with others and self-realisation. This is the development of human potential which when realised results in positive functioning in life, and covers a wide range of cognitive aspects of mental health.

High levels of well-being mean that we are more able to respond to difficult circumstances, to innovate and constructively engage with other people and the world around us. As well as representing a highly effective way of bringing about good

“The only person I talked to was the Tesco delivery driver... One day feeling my life was totally worthless, I visited my GP. She said she had heard about a new thing called ‘social prescribing’... She did not offer me pills. This was great! ... Now I have friends, I go out for meals; I’ve been on day trips to the coast, the animal park and other places. There’s always something to look forward to.”

Contact:

www.varotherham.org.uk

outcomes in many different areas our lives, there is also a strong case for regarding well-being as an ultimate goal of human endeavour.

While academic debate continues about precisely how ‘well-being’ should be defined, for our purposes it is not essential to address all of its finer points. All of the elements cited above play a role in ensuring that people feel their lives are going well, although their importance may vary as circumstances change.

Loneliness – an example

Loneliness may lead to a feeling of poor well-being. Academic research is clear that preventing and alleviating loneliness is vital to enabling older people to remain as independent as possible. Lonely individuals are more likely to:

- Visit their GP, have higher use of medication, higher incidence of falls and increased risk factors for long term care (Cohen, 2006)
- Undergo early entry into residential or nursing care (Russell et al, 1997)
- Use accident and emergency services independent of chronic illness. (Geller, Janson, McGovern and Valdini, 1999).

Two of the three outcomes of loneliness listed above are ones that we aim to reduce by improving well-being in whatever way is possible.

ORGANISATIONS INVOLVED IN SUPPORTING THE PROJECTS:

The following organisations have been involved in consultation about this project:

Age UK

- Integrated Care Manager

Chippenham Health & Social Care Forum with representatives from:

- Older people's champions
- Care Home Volunteers
- Patient Advocacy
- Wiltshire Council Chippenham Community Engagement Manager
- Local Councillor for Chippenham Cepen Park and Redlands
- Avon & Wiltshire Mental Health Partnership (AWP)
- Carers Support
- Dorothy House
- Patient Representatives
- Carer Representative
- Wiltshire Councillor for Adult Care - including Learning Disability and Mental Health

Chippenham "Living Well" Group with representatives from:

- Patient Representatives
- Age UK
- Dorothy House
- Wiltshire Council Chippenham Community Engagement Manager

Fire Service:

- Safe & Well Advisor

Wiltshire Health & Care

- Care Coordinator – we know that WH&C are keen to work with the voluntary service and have a meeting with Dr Chris Weiner (Clinical Director) arranged for 28 Feb 2017.

"I love the company. Because of my depression I'm not very sociable so I come for the company. There are people here with lots of skills and I'm still learning skills and I'm still learning things. I know what we are doing is helping other people. I must say I felt at a loss when I retired. I missed the male company and the camaraderie. This place brings us all together"

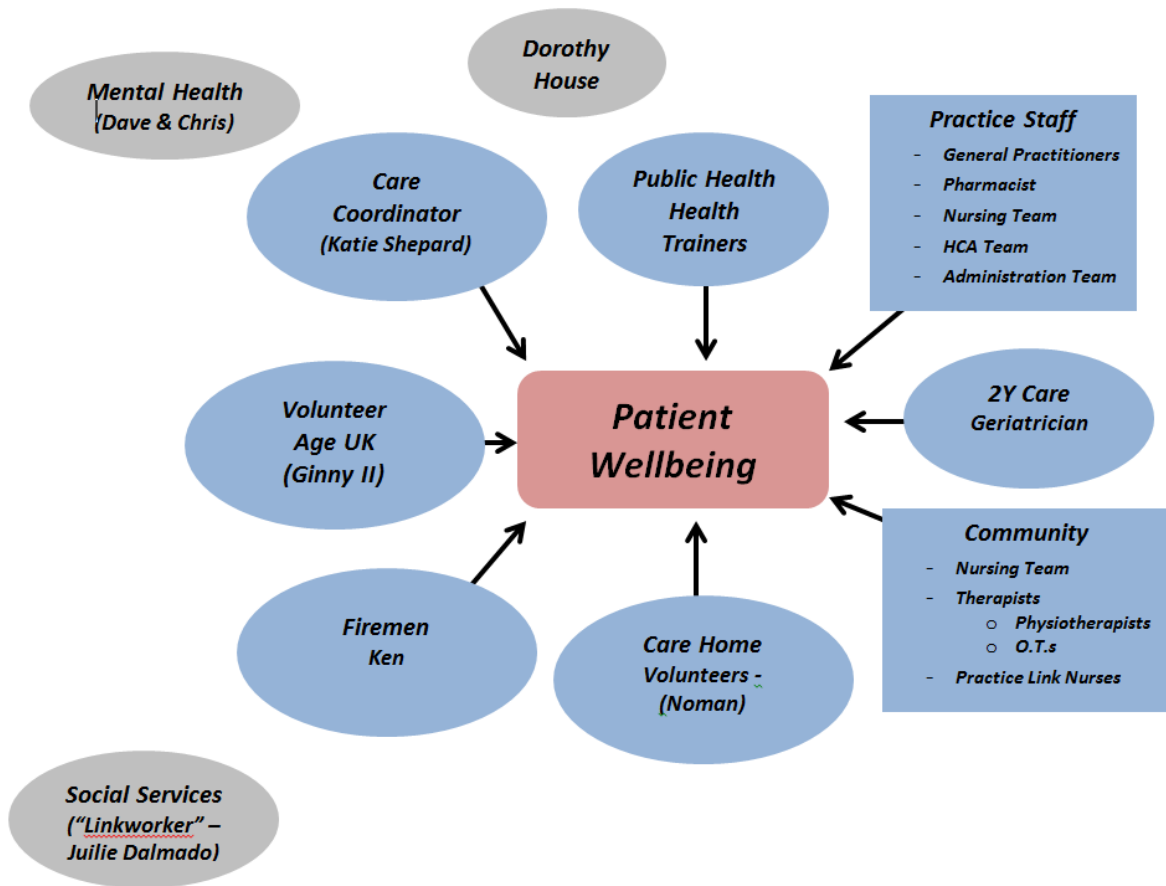
Contact:

www.ageuk.org.uk/exeter/how-we-can-help-you/our-services/men-in-sheds/

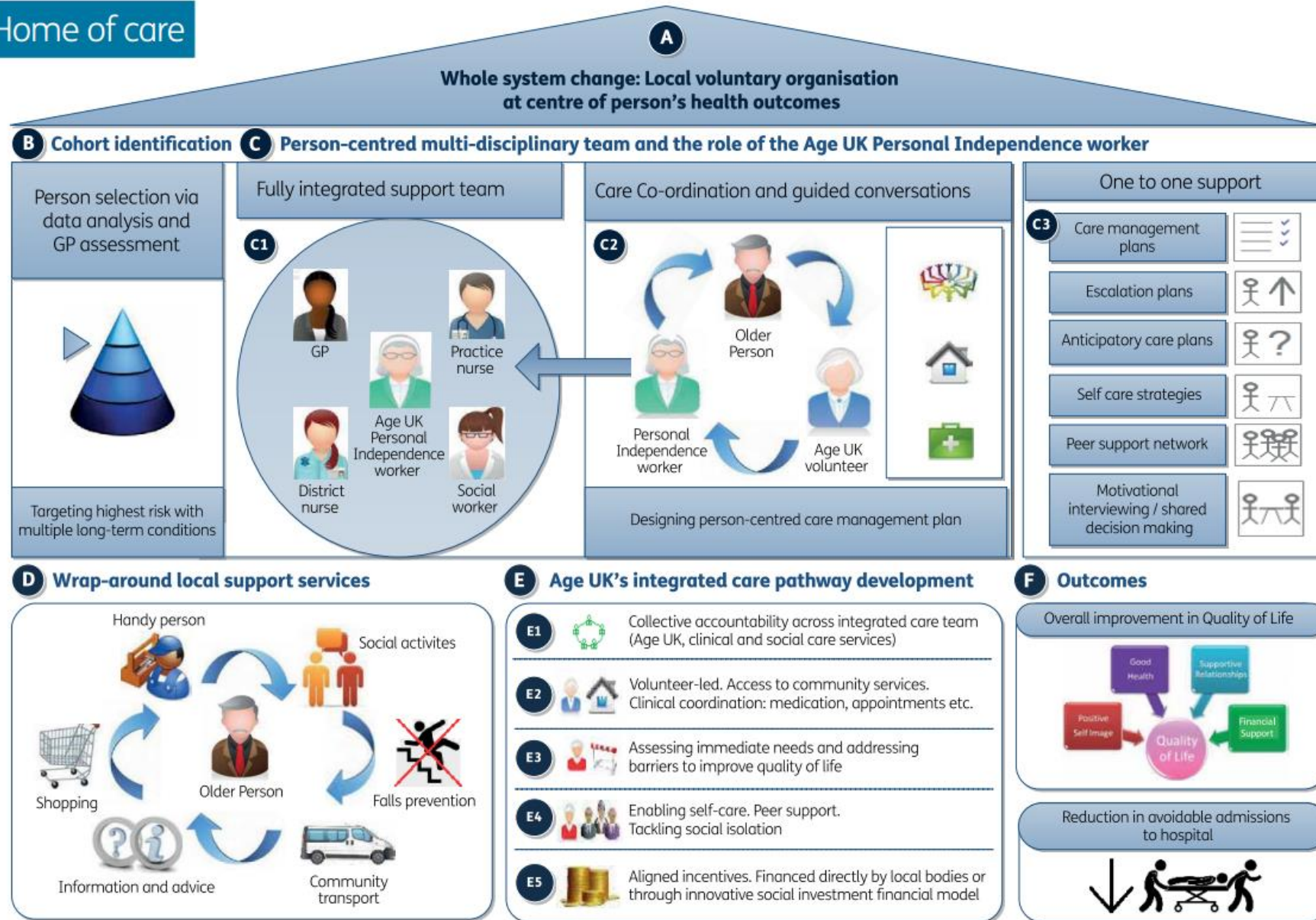
HOW WILL THE PROJECT WORK?

The service will be delivered primarily through an Age UK trained and supported Integrated Care Manager (ICM) embedded into and working from the practice. Referrals will be passed to the ICM who will visit the patient and, through the process of a guided conversation, identify the patient's needs. The ICM will develop a plan to meet the patient needs through the use of Age UK volunteers, other voluntary services, health, public health or social services.

The team will be supported by GPs, an identified Living Well nurse & HCA plus admin support



Examples of what outcomes have been achieved can be found in Appendix 2



This diagram is taken from Age UK's "Integrated Care Services" booklet

RESOURCES REQUIRED

Age UK employed, practice funded, Integrated Care Manager

Wiltshire Health & Care employed Care Coordinator

Fire Service employed Safe & Well Advisor

Designated "Living Well" Room with appropriate phones, desks IT equipment etc.

Link:

- GP
- Nurse
- HCA
- Admin Support

WHAT DOES SUCCESS LOOK LIKE AND HOW WILL IT BE MEASURED?

"My volunteer is a very nice lady and I look forward to her visits. Sometimes we play scrabble and she has taken me shopping, and offered to take me to other places where I might like to go. I count myself lucky to have been given the opportunity to receive visits from a volunteer, it certainly has made a difference to my life."

Contact:

www.royalvoluntaryservice.org.uk

In other projects results have shown a £4 return on every £1 invested in to the projects. It is difficult to capture all savings through the improved well-being of an individual but the project will attempt to identify savings to both health (primary, secondary, mental and community health services and social care. However it should not be forgotten that the primary aim is improving an individual's well-being and that reduced costs are an outcome from that.

Improved "Well-being"

There are a number of scales for assessing well-being:

- Satisfaction With Life Scale (SWLS)
- Scale of Positive and Negative Experience (SPANE)
- Flourishing Scale (FS)
- The Warwick-Edinburgh Mental Well-being Scale (WEMWBS)
- Ryff's psychological well-being scales

It makes sense for practices in Wiltshire who are evaluating well-being to use the same method therefore we are likely to use WEMWBS. Patient's well-being will be assessed prior to and following any intervention/support.

An example of a completed WEMWBS assessment

Statements	None of the time	Rarely	Some of the Time	Often	All of the time
I've been feeling optimistic about the future	1	2	3	4	5
I've been feeling useful	1	2	3	4	5
I've been feeling relaxed	1	2	3	4	5
I've been feeling interested in other people	1	2	3	4	5
I've had energy to spare	1	2	3	4	5
I've been dealing with problems well	1	2	3	4	5
I've been thinking clearly	1	2	3	4	5
I've been feeling good about myself	1	2	3	4	5
I've been feeling close to other people	1	2	3	4	5
I've been feeling confident	1	2	3	4	5
I've been able to make up my own mind about things	1	2	3	4	5
I've been feeling loved	1	2	3	4	5
I've been interested in new things	1	2	3	4	5
I've been feeling cheerful	1	2	3	4	5
Scores	0	0	4 x 3 = 12	4 x 4 = 16	6 x 5 = 30

Reduced Activity in Primary and/or Secondary Care

In the initial stages, before referrals freely flow from GPs and partner organisations, one of the methods of identifying patients that are appropriate for referral to the ICM is through "frequent fliers" into both primary and secondary care.

A baseline activity over the previous 6 or 12 months will be compared to the 6 or 12 months following any intervention/support.

Reduced Activity in a Partners Organisation

The intention is that the benefits of the project will be accessible to any partner organisation i.e. community health services, mental health services, social services etc. Referrals to the project will require a baseline activity prior to and following any intervention/support.

Minimal GP/nurse input

Improving general practice resilience is through patients being supported through different models of care than GP/nurse input. While GP and nurse time will be required to support the project, as will secondary care, mental health, community

health and social services, they should be called upon when needed and not the primary assessor for patients entering the project.

KEY PERFORMANCE INDICATORS

A summary of our success criteria, KPIs and audits are contained in Appendix 1

Quantitative

The quantitative target is that, for identified patients, the scheme delivers a calculated reduction in costs that gives the following all health & social care savings based upon a comparison between actual activity prior to and after the intervention:

Year	ROI
1	110%
2	200%
3	250%

Qualitative

The qualitative targets are that:

1. Assessment of well-being improves for 90% of patients
2. Patients are satisfied with the how the service has supported them
3. The staff involved are satisfied with how the system has been established and how it runs.

APPENDIX 1 – SUCCESS, KPIS AND AUDITING

<u>Quantitative</u>		
No of patients seen in service		
Well-being Assessed Prior Support	90%	
Well-being Assessed Post Support	90%	
Average well-being increase?		
GP & Hospital Activity Assessed Prior Support	90%	
GP & Hospital Activity Assessed Post Support	90%	
<u>Qualitative</u>		
Patient satisfaction questionnaire completed by patient	90%	
Integrated Care Manager 6m Satisfaction Questionnaire	100%	
GP Satisfaction??		
Care Co-ordinator Satisfaction		
Identification of service gap		
Identified reduction in cost – all health & social care based upon reduction in activity	Year 1 110% of budget	

PRACTICE REPORT

1. Create a financial summary of where the funding has been spent against the proposal plan. This should detail increases in staff levels, either permanent, locum or extra sessions worked.
2. Section 2 will identify how the ICM has worked with patients and identified benefits/outcomes, patient stories etc
3. Section 3 will identify baseline activity/cost and will develop to identify post intervention activity/costs and “savings” made.

LIVING WELL PROJECT CASE STUDIES

ABSTRACT

Julian Kirby
CEO Age UK Wiltshire

Nora's story

Nora had once run a bustling B&B from her home. Then, having lost both her husband and her sister in a short space of time, Nora grew concerned about being seen as a burden to others. A comment from her friend's daughter reinforced her fear. Nora lost confidence and her mood was very low. Nora had mobility difficulties and had experienced falls – she used a wheeled walker but felt less and less motivated to move around her house. Nora had frequent, sometimes daily, contact with her GP and Community Matron because of her low mood and pain in her knee. Nora also has diabetes.

How we helped

With our help, Nora was able to pinpoint the main issues for her – being a burden and losing independence. She worked with us to create a management plan and identified that she hadn't been attending podiatry appointments, despite having difficulties with her feet. This presented a high risk for hospital admission and so an appointment was arranged for the following week. We talked about pain management and Nora's sleep pattern and prepared questions for Nora to take to her next GP appointment. A medication review was also arranged and we talked about the importance of keeping on top of the medicines she was taking.

Nora was referred to the Age UK Postural Stability Instructor and had a functional assessment, joining a local balance and stability class 3 weeks later. Meanwhile, her wheeled walker was serviced.

Nora worked with the volunteer to create a mood diary and used smiley faces to focus on the positives that she had achieved, which started to appear within a few weeks.

Two months later.

Nora hosted a coffee morning in her home and subsequently joined the group of ladies who attended, so now they all meet fortnightly. Nora has also joined a cinema club and goes to the 'silver screening' fortnightly. She attended the Lane Theatre evening group a couple of times and is involved with the local charity knitting group, which meets regularly for a cream tea.

During her time with the Pathfinder, Nora did have a hospital admission due to pneumonia. The integrated team was able to arrange an early discharge with support at home. Nora's wellbeing score has improved from 18/35 to 29/35.

Wilma's story

Before we met Wilma, she had been in the acute hospital for 12 days due to heart failure, and she also had sciatica, and suffers from hypertension and arthritis. Wilma had limited mobility and she used several aids, had a 6-week package of care, and was supported by the Community Matron. However, Wilma was anxious about getting out and losing her independence, as she had lost confidence and lived alone.

How we helped

Together, we set a goal for Wilma to get out of the house and get involved with social and physical activities.

Wilma's priority was to make her kitchen more accessible. A volunteer gave her some help and they sorted things into baskets. Within a couple of weeks this was achieved. We also arranged home care – an hour every fortnight.

We decided to set small and realistic goals and review them regularly so that Wilma's confidence would increase and she would be inclined to take on more ambitious challenges.

Three months later.

Wilma's wellbeing score has improved from 14/35 to 27/35.

We accompanied Wilma to the local Breathers' Group and a balance and stability class and within a month she was able to attend independently.

Wilma joined a shopping trip at Morrison's, which she greatly enjoyed, particularly eating a meal with others as she usually eats alone.

Wilma also joined the cinema and theatre groups and attended a mental health wellbeing course accompanied by a volunteer, for 2 hours a week over 6 weeks.

She attended the local coffee group and commented that it was "so nice to have something to look forward to". Wilma made a particular effort with her appearance. By now, Wilma has been to at least 20 coffee groups held at various venues around Newquay and in other people's homes. Her confidence improved to the point that Wilma is herself a 'networker' and will share her experience with new groups.

Wilma was one of the contributors to the original Pathfinder DVD.

Wilma has had no further admissions to hospital and she's had her kitchen completely refitted.

Ruth's story

Until recently, Ruth had enjoyed an active life including parachute jumping and horse riding. Then Ruth lost her husband and was living alone. She fell in her garden and was stuck there for ten hours. After that, she had a six week package of care, was in frequent contact with her GP and was very low in mood. As well as that, a chronic digestive problem had caused Ruth to lose a lot of weight. She needed to be close to the bathroom, which left her with low confidence and she was anxious about leaving her house.

Ruth also has hypertension, osteoporosis, Meniere's disease, depression and memory loss.

How we helped

Ruth's priority was to feel confident enough to get out of the house. We arranged for a volunteer to work with her to build her confidence, starting with talking with her over a cup of tea at home, to going out once a fortnight to a nearby café.

We worked with the GP to arrange nutrition meals and drinks that Ruth would like and wouldn't cause her further stomach problems. We also arranged a medication review.

We referred Ruth for a functional assessment from the Age UK Postural Stability Instructor with a view to attending a balance and stability class.

Within a few weeks, Ruth had additional support and was starting to engage with social activities.

And now.

With the help of a volunteer, Ruth planned and undertook a trip to see her sister, who had been taken poorly. She was interviewed and filmed for a Radio feature.

Ruth regularly attends a walking group with another lady from the Pathfinder, accompanied by a volunteer. She has also joined a coffee morning group.

Ruth's confidence has improved, she has gained weight and she is able to socialise and has shared her experience of grief with other people. Ruth's initial wellbeing score was 17/35 and is now 32/35.

Ruth says she is delighted at having things to look forward to and be part of.

Beatrice's story

Beatrice lives alone with a small dog. She has diabetes and got very breathless at times, which caused her a lot of anxiety. Beatrice had a stroke recently leaving a lot of pain in her right arm. Beatrice is also partially sighted. She was highly dependent on support and relied on carers for most daily tasks, having four visits a week. She was in regular contact with her GP and District Nurse and had support from the community mental health team to help manage her anxiety.

How we helped

Over a period of weeks, we helped Beatrice to build her confidence and increase her social activities.

We arranged for her to have telehealth support to help manage her diabetes and have a functional assessment with an exercise buddy to help her improve her balance and stability, initially doing exercises at home.

Three months later...

With the help of an exercise buddy, Beatrice now attends a balance and stability class. Beatrice joined a group on a shopping trip that we organised and now attends a ladies social group.

Her confidence has grown and she recently hosted a coffee morning in her own home.

Eight months later...

Beatrice's wellbeing score has increased from 19/35 to 29/35.

Beatrice took the initiative in reducing her own social care package from four visits a week to two.

She has less contact with the community mental health team as she is learning to self-manage her anxiety.

Mrs C's story

Mrs C lives with her husband but had felt that she was becoming increasingly reliant on him, which was causing tension. She had lost confidence to go out on her own and had found her social world had shrunk. Mrs C has diabetes, heart disease and dementia, among other conditions. She didn't have a package of care but often visited her GP and was missing her diabetes appointments.

How we helped

Mrs C wanted to be able to do the things that she used to enjoy. We spent time finding out what those things were as well as identifying ways to help her manage her diabetes more effectively. We initiated social activities and attendance at support groups over a period of a few weeks, building on Mrs C's confidence incrementally, so that she was able to take on more activities and challenges.

Two months later...

Mrs C attended a Stress Buster course accompanied by volunteer. This had an additional benefit as she was able to socialise with other attendees.

Mrs C also attended a diabetes support group and shared her experiences with others. She keeps her regular appointments with the podiatry service and diabetes nurse.

Mrs C and her husband enjoy bowling and have joined the theatre group. Mrs C also attends the Memory Cafe and a coffee group, independently.

She has had fewer visits to her GP and her husband said that the support they both received probably prevented him from having a breakdown.

Mrs D's story

Mrs D lived alone and had recently spent long periods in hospital following repeated falls. Mrs D had 'chronic legs', asthma and dementia. She was living in one room of her large house, where

she slept, ate, watched TV and had all her personal care done. District Nurses visited Mrs D four times a week and she had a care package of four visits a day.

How we helped

After talking to Mrs D and understanding how she used to live, we found that the key to her goal setting was her desire to get her hair properly washed and cut. She wanted to be able to get to her bathroom to have her hair washed, instead of staying in the same room where she spent all of her time. Health staff were concerned about the risk of mobilising.

We arranged for Mrs D to have a functional assessment with the Age UK Postural Stability Instructor and for her to work with Mrs D to improve her mobility. We set an appointment for a mobile hairdresser to visit, and for a British Red Cross therapist to give Mrs D a neck massage and manicure.

Two months later...

Mrs D's mobility has improved and she can bend with her head down so that her hair can be washed over the sink in the bathroom.

The District Nurse visits have reduced to one a fortnight and Mrs D hasn't had any more admissions to hospital.

Mrs D has not left her house yet but has increased her mobility and has achieved what was important to her. The next step will be to agree a new goal and achieve bigger challenges.

Mrs G's story

Mrs G has angina and dementia, amongst other conditions. Mrs G had repeated falls and was in regular contact with out of hours services and had been in hospital four times last year. She has been housebound for a number of years and both her and her husband were depressed and anxious. Her husband is her main carer, who was struggling to care for his wife and wanted some time to himself.

How we helped

Through talking to Mrs G, it became apparent that her main goal was to take her dog for a walk on the beach, but she was anxious about falling and after being housebound for such a long time she thought this was unachievable.

We arranged for Mrs G to have a functional assessment and an exercise buddy helped her with balance training at home. Gradually, her mobility improved.

A short while later...

Mrs G's mobility improved sufficiently for her to attend a regular social event, giving her husband a chance to go out. Mrs G and her husband are more independent and able to remain at home together. She has had no further hospital admissions and she enjoys throwing a ball for her dog on the beach.

Integrated Care Services

Bringing together leaders to transform
services and outcomes for people living
with long-term conditions



Who we are

We're Age UK and our vision is a world where everyone can love later life. We believe that living longer should be celebrated and everything we do is designed to change the way we age for the better and enable everyone to be part of the solution. Together, we can help everyone make the most of later life.

We are the largest charity and social enterprise working with and for older people. We have local and nationwide experience and expertise in developing and providing services for older people and we understand their needs and concerns.

What we do

Age UK is dedicated to identifying and testing a pipeline of new and innovative service models that can be adapted locally and scaled up across the UK and beyond. We share knowledge and best practice across the system as we work to join up services and drive innovation to ensure that older people receive the best possible services and truly holistic and personalised care.

Our Integrated Care Programme in a nutshell

Age UK's Integrated Care Programme operates across England. We work to bring together voluntary organisations and health and care services in local areas. Together we provide an innovative combination of medical and non-medical personalised support for older people living with multiple long-term conditions who are at risk of recurring hospital admissions.

Through our Programme, Age UK staff and volunteers become members of primary care led multi-disciplinary teams, developing tailored care plans and providing essential support in the local community. The Programme has been underway in Cornwall since 2012, with a further eight new sites launched in 2015. Initial results are highly promising in terms of improving the wellbeing of older people, preventing unplanned admissions to hospital and reducing the costs of social care.

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'For me personally, I have been encouraged to look at patients where I thought their dependency levels would only increase and see that with a relatively small level of intervention, they can be encouraged back to a much lower level of dependency.'

Dr Tamsin Anderson, Newquay GP.

Why we have launched the Programme

We know that too many older people with multiple long-term conditions are not getting the personalised, integrated care and support they need to live full lives at home and to sustain their independence for as long as possible. Instead, all too often they are in and out of hospital with no sustainable plan to keep them fit and well at home. Working with older people and local services, we have developed an approach which is proving effective in supporting their health and wellbeing by enabling them to stay at home and have fewer unplanned hospital admissions.

The need for a Programme like this is significant:

- There are over 14.9 million people in the UK aged 60 and above and this number is projected to rise by over 50 per cent in the next 25 years.
- Older people represent 55 per cent of all hospital admissions and all too often arrive at crisis point and in need of urgent support.
- On average, people over the age of 75 spend five and a half days longer in hospital than those between the ages of 15 and 59.

Older people want and deserve services that are joined up and respond to their wider needs. In order to reduce hospital admissions, we know we must put much more emphasis onto earlier intervention and prevention so we can support older people to manage their long-term conditions as successfully as possible, while maintaining, or hopefully even improving, their overall health and wellbeing. Age UK's Integrated Care Programme puts these important principles into practice.

NHS Five Year Forward View

Published in October 2014, the NHS Five Year Forward View sets out the 'road map' for the future of the NHS. It is the widely agreed, collective view of how the health service needs to change given system pressures. It recognises the use of trained volunteers and health and social care professionals working together in an integrated way as the 'future' and an 'already emerging' potential sustainable model for delivering personalised care and support.

Who we work with

We have an ambitious Programme which, uniquely, brings together leaders from the local health, social care and voluntary sectors as equal partners.

Our model works with older people, their families and carers, Clinical Commissioning Groups, GPs, Acute Trusts, Community Trusts, Local Authorities and Voluntary Organisations. Our learning also supports over 160 local Age UKs who are seeking to develop similar models in their localities.

'Carers and nurses are so busy. They have so many people who they need to look after, but we've got more time. We can do things that help make people's lives so much more interesting and bring a little bit of joy back to their life. Being a volunteer is wonderful: it's fun, I've met new friends and I've started living my life again by volunteering.'

Jane, a volunteer on the Programme.



Through the Programme, with our partners, Age UK's ambitions are to:

- **Improve the health and wellbeing outcomes for older people** with long-term conditions who experience high numbers of avoidable hospital admissions.
- **Improve the experience and quality of care and support amongst older people** by tailoring services to meet their needs and providing the right support at every stage.
- **Reduce cost pressures** in the local health and social care economy.
- **Support and deliver transformational change to the whole system** by demonstrating how GPs, community care, hospitals, social care and the voluntary sector work together, with the older person at the centre.

Through this Programme, we want to transform the quality of life of older people by working with partners in health and care to drive sustainable whole system change, maximising the value of hard pressed statutory funds in the process.

As we grow older, we all face new challenges but that doesn't stop us from wanting a fulfilling, independent later life. Age UK is passionate that

everyone should have the opportunity to be able to make the most of later life, whatever their circumstances, wants and needs.

We are committed to exploring innovative funding mechanisms to help make this happen; for example, we are working towards developing a Social Impact Bond to make the Programme sustainable. To help us achieve this we are working with partners on contractual mechanisms that can align incentives, such as Alliance Contracting.

'I heard of a couple who hadn't been out of the house for six months. Age UK saw them and took them out to the local new supermarket for tea and cake and to have a look around. They were delighted to have left the house after six months. It's those 'soft skills' statutory health and social care don't pick up.'

Dr. Matthew Boulter, Penwith Pioneer Project Board.



‘I can’t get out and it’s wonderful that you come and take us out, it’s a new lease on life.’

Val, an older person on the Programme.

The Programme in action

This is an exciting new approach because it puts older people in control of their own health and wellbeing, enabling them to regain and sustain their independence and improve their quality of life. It also represents a new way of working, which represents a radical shift away from siloed medical interventions towards a model featuring non-medical support delivered by multi-disciplinary teams that include the third sector.

An integrated care pathway is at the heart of the Programme with these key steps:

- Our approach is based on **strong local health and social care partnerships**. Commissioners, local Age UKs, NHS and other providers come together to co-design the service based on a model of integrated care that targets a specific cohort of older people. Risk sharing protocols (resources, finances, commitments etc.) are developed between the organisations as well as measures to monitor and review achievements. Importantly, the strength of these partnerships enable all organisations to work towards the same set of outcomes, first and foremost improving the quality of life for the individual concerned.
- We use **predictive risk stratification to identify those older people** most likely to be admitted to hospital and to focus our resources most appropriately. Evidence from Kaiser Permanente’s experience in the United States demonstrates that risk stratification had a positive impact on reducing admission rates, particularly when targeting groups of people with the following long-term conditions: Angina, COPD, Dementia, Diabetes, Pneumonia, Stroke and UTIs.¹
- Using a ‘guided conversation’, an Age UK Personal Independence Co-ordinator works with and alongside the older person. **They draw out the goals that the older person identifies as most important for them.**
- The next step is actively supporting people through effective signposting and care co-ordination to increase independence and reverse the cycle of dependency. We connect the services and activities that already exist locally through other public and private providers and charities so the **services ‘wrap around’** the older person; e.g. benefits advice, social activities and home help, as part of their support plan.
- While each older person on the pathway is matched with a **volunteer to support them to achieve their goals**, all the older people are encouraged to take the lead in managing their own care and wellbeing. An intensive support service is provided to the older person for approximately three months, with the aim of them having achieved their goals and a greater sense of control, confidence and independence by the end of this period. After this, the older person may still be supported as they are always able to make contact again through their practice or Age UK Personal Independence Co-ordinator if they wish.
- Integrated working is co-ordinated and supported through a shared care plan, developed with the older person and reviewed regularly by a **multi-disciplinary team based within a primary care setting**. There are also clear safeguarding and escalation protocols in place to ensure that if and when medical attention is required, this is delivered effectively and in a timely way.
- To support local partnerships, we have co-designed and developed a performance management and outcomes framework that, supported by a financial model, tracks the impact of the Programme on individual services and how they are used. This enables local partnerships to confidently plan service transformation. It also means that the teams working with older people can clearly see their achievements and outcomes.

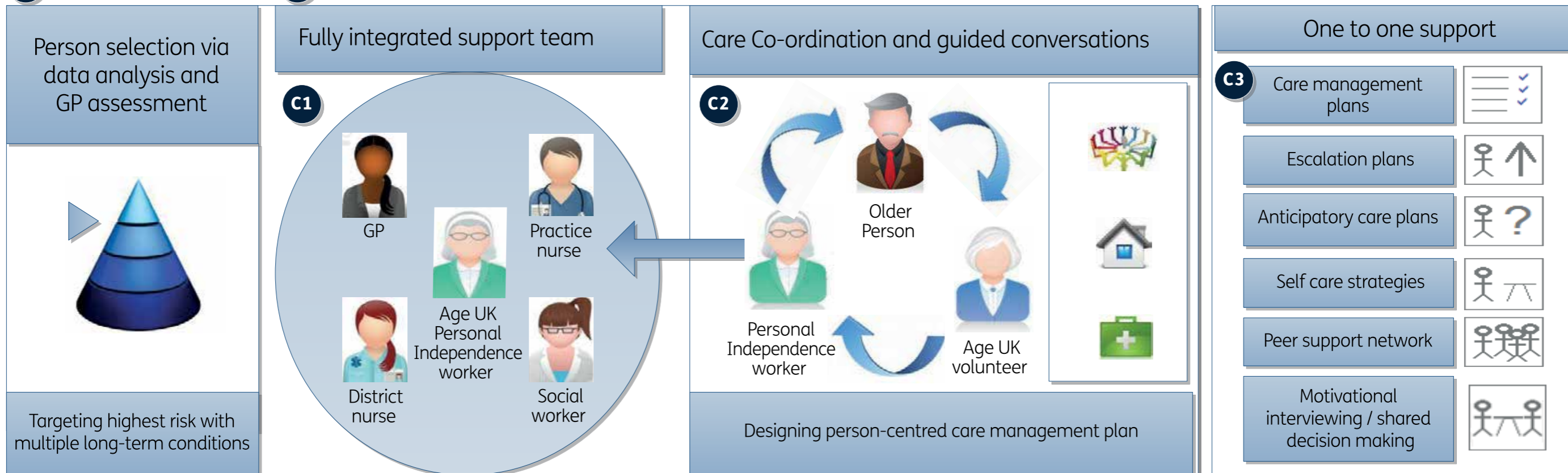
In summary, this approach promotes independence from primary and community health services and prevents avoidable hospital admissions.

¹ www.bmj.com/content/327/7426/1257

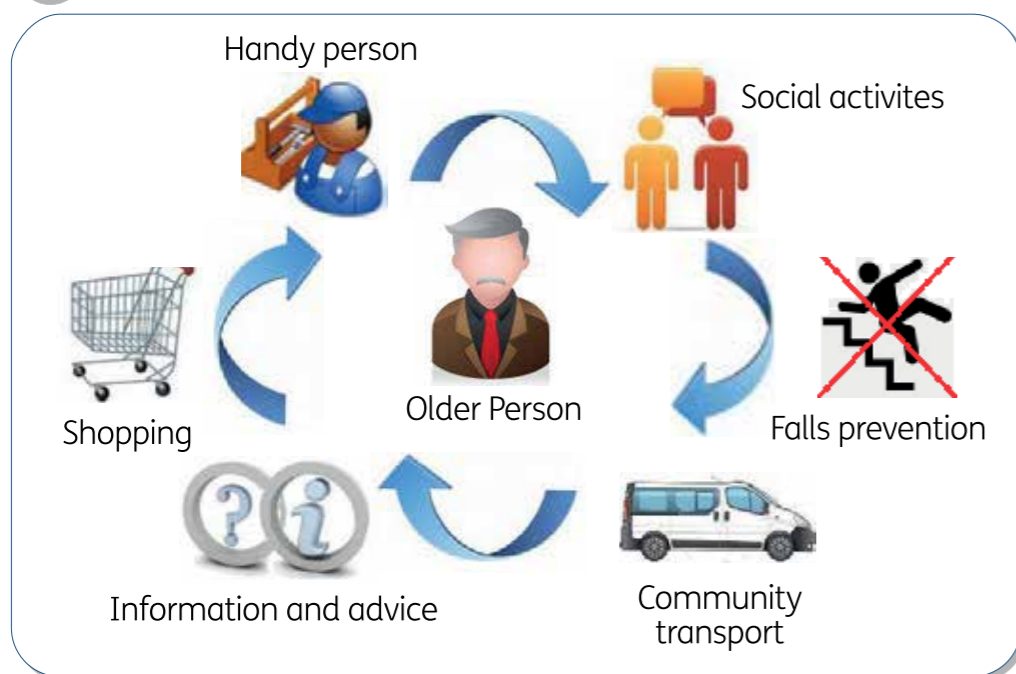
A

Whole system change: Local voluntary organisation at centre of person's health outcomes

B Cohort identification **C** Person-centred multi-disciplinary team and the role of the Age UK Personal Independence worker



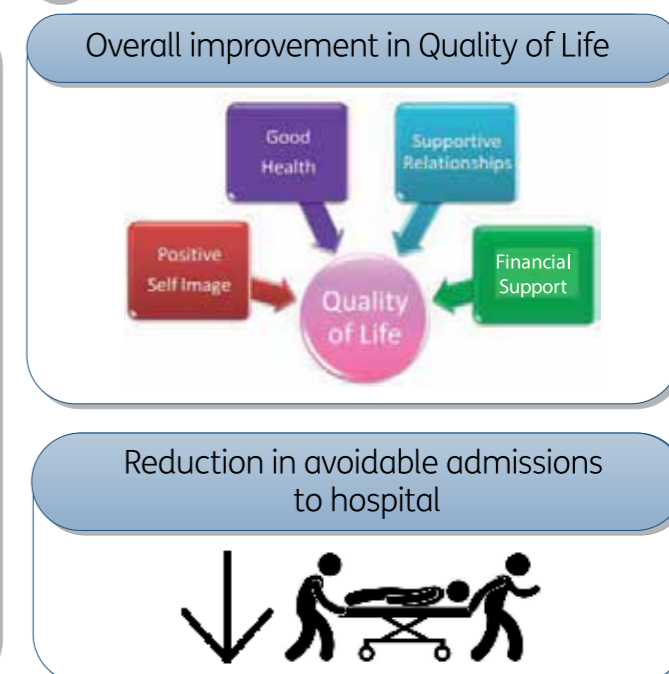
D Wrap-around local support services



E Age UK's integrated care pathway development



F Outcomes





Achievements so far

Early results are highly promising and live up to ambitions. This has led us to scale up our Programme to nine sites in total and recruit more than 4,000 older people to take part.

Since launching the Programme, we have seen:

- 1 An improvement in people's wellbeing:** Our Programme has led to an improvement in older people's health and wellbeing assessed using the Warwick and Edinburgh Mental Wellbeing Scale.
- 2 People being reconnected with their communities:** Reports show that both older people and their carers feel more connected to their communities after taking part in the Programme. A number of the older participants go on to become volunteers themselves after taking part.
- 3 A reduction in pressure on the health and care system:** Co-producing the care plan with the older person and focussing on preventative interventions has led to a reduction in emergency and non-elective admissions, alleviating cost pressures on the health and care system. This has saved healthcare professionals' time and simultaneously boosted their morale.

Cornwall's 'Living Well' Integrated Care Programme

Interim results from our Programme in Penwith, Cornwall show:*



Building on our successes, in 2015 we extended the Programme to eight new sites across the country, each aiming to support a further 500 to 1,000 older people over the course of one year. These sites are: Portsmouth; North Tyneside; Ashford and Canterbury; East Lancashire; Blackburn with Darwen; Redbridge, Barking and Havering; Sheffield; and Guildford and Waverley.

'The team supported someone who'd been in hospital several times to remain at home. They supported her needs and she's not been readmitted to hospital since.'

Peter, a leading occupational therapist involved in the Programme.

*All results taken from a locally commissioned data analysis of the first 325 older people on Cornwall's Programme. More extensive evaluations from the Nuffield Trust will be available in due course (see 'Next Steps for the Programme' for more information).

Case studies



Jim

Former businessman Jim had problems with his mobility and often experienced falls as he moved around his house. On top of this, he had frequent contact with his GP and Community Matron due to a low mood, pain in his knee and diabetes.

Jim's concern was to stop feeling like a burden and regain his independence. To help, we referred Jim to an assessment by an Age UK Postural Stability Instructor and he joined a balance and stability class three weeks later.

We noted Jim hadn't been attending podiatry appointments, despite his feet difficulties, so we explained the benefits of attending and supported him with transport for an appointment arranged for the following week. Furthermore, Jim didn't always know what to ask his GP and we prepared questions on pain management and sleep patterns that he could take to his next appointment.

Since his referral to us, Jim's confidence and independence has really improved. He has joined a cinema club and goes to the 'silver screening' fortnightly. He has made new friends and become involved in a local charity fundraising group.

Whilst on the Programme, Jim had a hospital admission due to pneumonia. The team were able to arrange an early discharge with support at home.



Gina

Gina has angina and dementia, amongst other conditions. She had repeated falls and in the previous year had had regular contact with her out of hours services. She was very much housebound which made her depressed and anxious. Her husband is her main carer, but he was struggling and needed time to himself.

When talking to Gina, it became apparent that her main goal was to take her dog for a walk on the beach, but she was concerned about falling, particularly after being housebound for such a long period of time. We arranged for Gina to have a functional assessment and an exercise buddy helped her with balance training at home. Gradually, her mobility improved.

Gina's mobility has since improved sufficiently for her to attend a regular social event, giving her husband a chance for respite and to go out and enjoy himself. What's more, she can now not just take her dog for a walk but also throw a ball for him on the beach, which she previously thought impossible. She has had no further hospital admissions.



Ruth

Ruth had enjoyed an active life including parachuting and horse riding. But recently she lost her husband and was living alone. She had a bad fall in her garden leading to a six week package of care and was in frequent contact with her GP which left her feeling low. To compound matters, a chronic digestive problem caused Ruth to lose weight and meant she needed to be close to the bathroom, heightening her anxiety.

Ruth's priority was to feel confident enough to leave her house. We arranged for a volunteer to build her confidence, starting with talking with her over a cup of tea at home before going out once a fortnight to a nearby café.

We referred Ruth for a functional assessment from the Age UK Postural Stability Instructor, with a view to her attending a balance and stability class. Additionally, we worked with her GP to arrange meals and drinks that Ruth would like and wouldn't cause her further stomach problems, as well as a medication review.

Within a few weeks, Ruth was engaging with social activities. She now regularly goes walking with another lady from the Programme and also joined a coffee morning group. Her confidence has been boosted enough that she feels she can share her problems with others. Her wellbeing score has gone from 17/35 to 32/35.

With the help of a volunteer, Ruth planned and undertook a trip to see her sister who had been taken poorly. She is delighted with the Programme, saying it has given her things to look forward to and be part of.

'We decided that the exercises benefited us (people with COPD) so much we decided to start our own club with the help of Age UK... We just generally support and help each other.'

Paddy, a member of the Breathers Group.

Peter

Peter, a former diamond trader, suffered from bereavement issues after his wife died 10 years previously. He has Parkinson's and could only leave his house with help. His family are supportive but based far away and the only person he saw regularly was his cleaner who came on a weekly basis. He used to draw and be a member of his Rotary club, but lost interest as they evoked memories of his wife.

When having his guided conversation, Peter said he wanted to meet new people and 'feel useful'. He became particularly animated when talking about his former job and we thought there would be interest in him talking about it publicly. With a volunteer assigned to help him with research, we arranged for Peter to give a couple of talks in a local Day Centre and Coffee group, which were well received and had the audience engaged.

To help him meet new people – and rekindle some old hobbies – we organised for him to go to a local art group and an Age UK coffee morning.

Peter's social life has really been boosted since he joined the Programme. He has renewed his interest in art and attends the group on a weekly basis doing pastel drawings. His friends from the group sometimes pop round to visit him at home, keeping him company. At the coffee mornings, he has met new people and undertaken a mentoring role so when people attend for the first time he takes them under his wing. Moreover, after his success in the first two, we are hoping to arrange more diamond trading talks.

'You should name Age UK, Age OK, as I now feel all OK!'

Peter.



Next steps for the Programme

The Age UK Programme in Cornwall has now supported 1,000 older people. An evaluation covering one year of Cornwall's Programme is being carried out by the Nuffield Trust with findings expected in spring 2016.

During 2015 we extended the Programme to eight new sites: Portsmouth; North Tyneside; Ashford and Canterbury; East Lancashire; Blackburn with Darwen; Redbridge, Barking and Havering; Sheffield and Guildford and Waverley.

This expansion will enable more testing at a greater scale, facilitating further financial and service modelling. Indeed, a full evaluation based on a matched control study will be carried out by the Nuffield Trust once 4,000 older people from our sites across the UK have gone through the Programme. The findings will be available in spring 2017.

Through our own learning and knowledge networks, local Age UKs are benefiting from the development and delivery of the model and many are developing elements of it with their commissioners and local populations.

With older people across the country starting to benefit, interest in this approach is growing and we are always pleased to hear from localities where NHS and local authority colleagues believe the Programme has an important contribution to make to older people's quality of life and wellbeing.



'Before I met young Caroline it was very boring and I was very lonely. Living so long I think I needed more to interest me... I needed someone to talk to and I found out you (Age UK Cornwall and Isles of Scilly) were supplying that need, now I look forward to it every week.'

Annie, an older person on the Programme.

For more information, please contact:

Integrated.Care@ageuk.org.uk

Website:

www.ageuk.org.uk/integratedcare

Acknowledgements

We would like to thank our current funders that have supported us in this Programme:

NESTA and the Cabinet Office Centre for Social Action

Mercers Charitable Foundation

Evan Cornish Foundation

Roger De Haan Charitable Trust

Big Lottery Fund

Stavros Niarchos Foundation

We would also like to thank our partner Improving Care and our partners in Cornwall, Portsmouth, North Tyneside, Ashford and Canterbury, East Lancashire, Blackburn with Darwen, Redbridge, Barking and Havering, Sheffield, and Guildford and Waverley.

Finally, we thank all of the older people, carers and volunteers who have taken part in our Programme.

In some instances, the names of those quoted have been changed.
The photographs throughout this report are not of those quoted.

Tavis House
1-6 Tavistock Square
London WC1H 9NA
0800 169 80 80
www.ageuk.org.uk



Report to	Chippenham Area Board
Date of Meeting	13 th March 2017
Title of Report	Community Area Grant Funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Chippenham Moonraker Gymnastics CIC Project Title: Chippenham Moonraker Gymnastics increasing participation safely View full application	£2664.80
Applicant: Wilts & Berks Canal Trust Project Title: Towpath raising canal bank stabilisation View full application	£4685.29
Applicant: 10th Chippenham Scout Group Project Title: 10th Chippenham Scout Group Sextan Cubs Summer Camp View full application	£950.00
Applicant: St Andrews Church Castle Combe Project Title: St Andrews Church Make History Project View full application	£20000.00
Applicant: Friends Of St Peter's C of E Academy Project Title: Community Running Track and Improved Play Equipment St Peters School View full application	£5000.00
Applicant: Doorway Wiltshire Ltd. Project Title: Doorway new staff panic alarms View full application	£600.00
Applicant: Councillor Project Project Title: Equipment & Storage to support volunteer litter pickers View full application – See Appendix 1	£2,126

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

4.1 Financial provision had been made to cover this expenditure.

4.2 If Councillors approve the applications contained in this report the balance of Chippenham Area Board funding will be: **£65.00 Capital.**

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2247	Chippenham Moonraker Gymnastics CIC	Chippenham Moonraker Gymnastics increasing participation safely	£2664.80
<p>Project Description: Chippenham Moonraker Gymnastics is trying to increase the number of participants taking part in regular gymnastic activity by providing additional equipment for all of our sessions - pre-school recreational competitive and adult gymnastics.</p> <ul style="list-style-type: none"> • This application meets the 2016/17 funding criteria • This application demonstrates a link to key issues highlighted in the Chippenham Joint Strategic Assessment (JSA) February 2017 “Positive Leisure time Activities” “Childhood Obesity” for Children and Young People & Healthy Lifestyles for Health, Wellbeing & Leisure • This project demonstrates a link to Wiltshire Council Business Plan “To support and empower communities to do more for themselves” • It has not been possible for the applicant to seek a funding contribution from Chippenham Town Council on this occasion as the Town Council Grants & Donations Fund has been allocated for 2016/17. Officers note that Chippenham Town Council has previously supported projects by this applicant. • Chippenham Moonraker Gymnastics Club serves the people of Chippenham and the surrounding area from two separate venues, in Chippenham and Corsham, as well as working with local schools providing curriculum gymnastics tuition and teacher mentoring. • Chippenham Moonraker Gymnastics Club is aiming to establish a fully equipped permanent gymnastics training facility in Chippenham to enable an increase in participation in gymnastic and general sporting/fitness activity in the local population. • Moving into a new venue which offers 24/7 access will allow the club to grow and provide the opportunity to participate in gymnastic activity to anyone of any age who wants to try, from pre-schoolers up to adults, in a safe and controlled environment. • At the current time there are over 400 children on a waiting list for a place at the club. The additional equipment will allow the club to increase places in sessions and enable many of those waiting to take up a place. • Sport England and Wiltshire Council priorities focus on increased participation for those aged 14-25, particularly women and girls, those who are non-sporty and not engaged in traditional sporting activity. 			

- The applicant states that work with schools and other education providers will continue to combat childhood obesity and inactivity by providing a wide range of activity programming in a safe, child-friendly environment.
- The applicant intends to increase access to their Leadership Academy volunteering programme for young people aged 11 to 18. The programme provides an opportunity for young people to achieve qualifications in Coaching, Leadership, Judging and Event Management leading to a Level 2 certificate in Leadership through Sport.
- Wiltshire Council's Sports Development Officer is of the opinion that expanding the club and its capacity would contribute to outcomes 4 and 5 of Wiltshire Council's Business Plan.
- Wiltshire Council's Sports Development Officer states that Moonraker Gymnastics has demonstrated that it is can deliver high quality community sport provision. The group is more than capable of delivering this work and has a very professional, dedicated team of staff. Coaches are qualified to deliver these activities and also have relevant systems and procedures in place to ensure they deliver high quality, safe programmes of activity.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2264	Wilts & Berks Canal Trust	Towpath raising canal bank stabilisation	£4685.29

Project Description:

Substantial work has been done by volunteers to raise the canal bank some 1.5 meters along a 80 meter stretch of canal south of Pewsham where the canal bank tow path had collapsed in the distant past We now need to raise the tow path so it's at the correct height with the canal bank. This will not only allow the section to be strengthen which will allow the canal to be re-watered at this section and allow a diverse mixture of wildlife habitat but will also ensure walkers cyclists and buggy users will have a clear dry and stable route to other sections of the canal and surrounding footpaths.

- This application meets the 2016/17 funding criteria
- This application demonstrates a link to key issues highlighted in the Chippenham Joint Strategic Assessment (JSA) February 2017 "Positive Leisure time Activities" "Healthy Lifestyles" "Participation in Arts, Crafts & Culture" "Local Landscape & Heritage"
- This project demonstrates a link to Wiltshire Council Business Plan "To support and empower communities to do more for themselves"

- It has not been possible for the applicant to secure a funding contribution from Chippenham Town Council on this occasion as the Town Council Grants & Donations Fund has been allocated for 2016/17. Officers note that Chippenham Town Council has previously supported projects by this applicant and shall be actively working with the Canal Trust to deliver a separate large project in 2017/18.
- The applicant is confident that the local community will benefit from the restoration of the canal through their locality economically, environmentally and for recreation. Restoration of the Wilts Berks canal is in the Wiltshire Core Strategy and the route is protected. At 4.8 restoration of the canal is mentioned as a solution to lack of green tourism.
- Officers are of the opinion that this project will help to deliver priorities identified in the Joint Strategic Assessment and to deliver wide community benefit. Officers are also of the opinion that the raising of the towpath and bank stabilisation will ensure that, walkers, cyclists and buggy users will have a clear dry and stable route to other sections of the canal and surrounding footpaths. The project will also support the aim to provide an attractive destination and enhance the applicant's efforts to promote the restored canal as a visitor attraction for the area.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2266	10 th Chippenham Scout Group	Equipment for 10 th Chippenham Scout Group Sextan Cubs Summer Camp	£950.00

Project Description:

A joint summer camp venture with our twinned group from troop 404 American scout group from Florida involving camping hiking orienteering archery abseiling climbing backwoods cooking and visits to Stonehenge Brownsea Island and SS Shieldhall Steamship in Southampton. as we will not have access to an electric hook up on the campsite and require additional portable marquee areas we wish to purchase these items which will subsequently be used by the group on all other camping experiences.

- This application meets the 2016/17 funding criteria
- This project demonstrates a link to Wiltshire Council Business Plan and "Provide opportunities for every child and young person to improve their attainment and skills so they can achieve their full potential" Outcome 5: People in Wiltshire have healthy, active, high quality lives (healthy choices, positive activities) Outcome 4 Wiltshire has inclusive communities where everyone can achieve their potential (reducing disadvantage and poverty, health inequalities)

- This application demonstrates a link to key issues highlighted in the Chippenham Joint Strategic Assessment (JSA) February 2017 “Positive Leisure time Activities” “Childhood Obesity” for Children and Young People & Healthy Lifestyles for Health, Wellbeing & Leisure
- Match funding is not required for applications for up to and including £1,000

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2178	St Andrews Church Castle Combe	St Andrews Church Make History Project	£20000.00

Project Description:

The Project has been undertaken to build a small extension on the north side of the Church to house a small kitchen a washroom accessible to the disabled and a modern boiler. The vestry will also be re-housed in the new structure. The vestry is currently located in the Knights Chapel an area closed to the public for decades. The Chapel contains a beautiful stained glass window and family memorials. Its re-opening will reveal these windows and a glorious carved screen to a wider public. The Planning permission has been sought for the project and granted.

- This application meets the 2016/17 funding criteria
- This project demonstrates a link to Wiltshire Council Business Plan “To support and empower communities to do more for themselves”
- This application demonstrates a link to key issues highlighted in the Chippenham Joint Strategic Assessment (JSA) February 2017 “Positive Leisure time Activities” “Local Landscape and Heritage” “Positive Leisure time Activities”
- St Andrews Church is a Grade 1 listed building in the heart of one of Englands most beautiful villages Castle Combe.
- Officers understand that the building can host up to 200 and is widely used by local people for services, wedding, major festivals and concerts. Both the acoustics and setting make it a memorable venue and attract a wide audience. A wide variety of community events also take place and assist with the applicants fund raising efforts toward our Make History appeal.
- The Church is also a popular tourist destination which attracts thousands of local, national and international visitors every year.
- Officers are of the opinion that the installation of kitchen and toilet facilities will be of enormous benefit to all those who attend events and activities in the Church. The applicant has advised that in the absence of basic amenities, some older people can be anxious about attending events in the building and it can also cause issues for families with young children. All refreshments and hot water have to be prepared offsite and also washing up. This significantly restricts the use of the building.

- The introduction of the amenities will enable smaller local groups to use the Church e.g. local art, history, book, craft, pensioner and parent & baby groups. School visits could experience the Church Trail and Churchyard Wildlife trail.
- Officers understand that the Church contains a wealth of local information historical artefacts and displays dating back to the time of the Magna Carta. The relocation of the vestry to the planned new extension will enable the Knights Chapel to be cleared and renovated. This most historic part of the church will be opened to the public to see the beautiful stained glass window ancient local family memorials and medieval screen which are currently hidden. This enhancement to the Knights Chapel we will create greater historical interest within the building. The increased available space within the church will help enormously to assist as a display area for much historical information and artefacts. This will enhance the experience for those visiting the church and give an inspiring and historic experience for future generations to enjoy.
- The applicant intends to offer an additional reflective space in this quiet northern corner of the Church. This space will also house artefacts and significant historical material from the closed Castle Combe Museum thus providing an important new facility for locals and visitors alike.
- Officers are of the opinion that the applicant provides a unique and valuable facility for the community area; the addition of a small extension with amenities will enable the applicant to offer more opportunities for more events to be held in the heart of the village for the benefit of all visitors. As such, a funding award of more than the normal maximum award of £5,000 should be considered.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2244	Friends Of St Peter's C of E Academy	Community Running Track and Improved Play Equipment St Peters School	£5000.00

Project Description:

Although the school field is large it is often inaccessible because it gets too wet and muddy to use. The provision of improved play equipment and a running track around the perimeter of the school field will enhance community access and opportunity to improve their physical health and mental well-being. As this is an all-weather surface people will enjoy year round access to this outside facility. The school has just been notified that their application for 10000 was successful so this project has already secured significant part funding.

- This application meets the 2016/17 funding criteria

- This application demonstrates a link to key issues highlighted in the Chippenham Joint Strategic Assessment (JSA) February 2017 “Positive Leisure time Activities” “Childhood Obesity” for Children and Young People & Healthy Lifestyles for Health, Wellbeing & Leisure
- This project demonstrates a link to Wiltshire Council Business Plan “To support and empower communities to do more for themselves”
- This project also embraces the governments Change for Life initiative by providing children with the opportunity and facility to be regularly active and supports the Healthy Schools initiative
- St Peters School has a large outdoor space that cannot currently be used throughout the year as it currently becomes too wet and muddy. The introduction of a community running track around the perimeter of the school field and improved play equipment will enhance access and opportunity for the community to improve their physical health and mental wellbeing.
- Officers understand that St Peters School has strong and established wider community links with local organisations that already enjoy the use of the large outside space. This project aims to further enhance their provision and the opportunities available to the communities they serve. These groups include the pre-school, an external before and after school club provider, external sports club providers and holiday clubs who could enjoy use of the planned extended facilities beyond the school day and term time.
- The applicant is working with the Wiltshire Council Sport Development Team to explore the introduction of Multi Sports Disability Programme Athletics Summer Programme and Holiday Sports Clubs. Chippenham Harriers whose youth and beginners classes have also expressed an interest in using the new facilities.
- The applicant advises that Governors will consider free use of these facilities for voluntary groups to ensure the wider community benefit as it could be enjoyed by people of all ages and abilities over many years to come.
- Officers understand that Teachers find that children are much more receptive to learning when they have had the opportunity to undertake some physical activity. Not only does physical activity build healthy exercise habits and improve cardiovascular fitness it also sharpens co-ordination improves confidence is fun and provides other psychological benefits.
- Staff and governors at the school were inspired by similar projects in Scottish primary schools who have installed running tracks and seen the benefits from improved concentration from pupils who run a daily mile. This project will enhance their overall learning experience and improve their social and motor skills whilst engaging with others on fresh challenges.
- Officers are of the opinion that this project would introduce a valuable facility that would be an asset for both the school and local community.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2327	Doorway Wiltshire Ltd.	Doorway new staff panic alarms	£600.00

Project Description:

Staff at Doorways drop-in centre for homeless and vulnerable adults are responsible for maintaining a safe environment for volunteers and guests service users. Personal panic alarms enable them to contact local police immediately if a dangerous situation arises. We need to purchase 4 new panic alarms to ensure each member of staff has a working alarm at all times.

- This application meets the 2016/17 funding criteria
- This project demonstrates a link to Wiltshire Council Business Plan “To support and empower communities to do more for themselves” and Outcome 5: People in Wiltshire have healthy, active, high quality lives (healthy choices, positive activities) Outcome 4 Wiltshire has inclusive communities where everyone can achieve their potential (reducing disadvantage and poverty, health inequalities)
- Match funding is not required for applications for up to and including £1,000

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
Area Board Project	Councillor Peter Hutton	Tools, Equipment & Signs to support volunteer litter pickers	£2,126

Project Description:

- This application meets the 2016/17 funding criteria
- This application demonstrates a link to key issues highlighted in the Chippenham Joint Strategic Assessment (JSA) February 2017 “Fly tipping & Litter”
- This project demonstrates a link to Wiltshire Council Business Plan “To support and empower communities to do more for themselves”
- Officers are of the opinion that the purchase of additional items will greatly assist volunteers who are regularly carrying out litter picks

Proposal

That the Area Board determines the application

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Victoria Welsh

Community Engagement Manager

01249 706446

Victoria.Welsh@wiltshire.gov.uk

Grant Applications for Chippenham on 13/03/2017

ID	Grant Type	Project Title	Applicant	Amount Required
2247	Community Area Grant	Chippenham Moonraker Gymnastics increasing participation safely	Chippenham Moonraker Gymnastics CIC	£2664.80
2264	Community Area Grant	Towpath raising canal bank stabilisation	Wilts & Berks Canal Trust	£4685.29
2266	Community Area Grant	10th Chippenham Scout Group Sextan Cubs Summer Camp	10th Chippenham Scout Group	£950.00
2178	Community Area Grant	St Andrews Church Make History Project	St Andrews Church Castle Combe	£20000.00
2244	Community Area Grant	Community Running Track and Improved Play Equipment St Peters School	Friends Of St Peter's C of E Academy	£5000.00
2327	Community Area Grant	Doorway new staff panic alarms	Doorway Wiltshire Ltd.	£600.00

ID	Grant Type	Project Title	Applicant	Amount Required
2247	Community Area Grant	Chippenham Moonraker Gymnastics increasing participation safely	Chippenham Moonraker Gymnastics CIC	£2664.80

Submitted: 12/01/2017 10:41:15

ID: 2247

Current Status: Application Appraisal

To be considered at this meeting:
tbc contact Community Area Manager

1. Which type of grant are you applying for?
Community Area Grant

2. Amount of funding required?
£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Chippenham Moonraker Gymnastics increasing participation safely

6. Project summary:

Chippenham Moonraker Gymnastics is trying to increase the number of participants taking part in regular gymnastic activity by providing additional equipment for all of our sessions - pre-school recreational competitive and adult gymnastics

7. Which Area Board are you applying to?

Chippenham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN15 3PA

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2016

Total Income:

£54827.00

Total Expenditure:

£52578.00

Surplus/Deficit for the year:

£2254.00

**Free reserves currently held:
(money not committed to other projects/operating costs)**

£0.00

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£5464.80		
Total required from Area Board		£2664.80		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Integrated beam matting x 2	2877.60	SWAGA Grant	yes	500.00
Landing matting x 4	2587.20	Club Competition Fundraising	yes	2300.00
Total	£5464.8			£2800

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Chippenham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Chippenham Moonraker Gymnastics is continually increasing their membership base by increasing the number of activities and places offered to the local community. As a club we now have over 500 registered members from 18 months of age to 50 years taking part in weekly gymnastic activity an increase of 150 members since we were last awarded a grant in 2015. The Club has a waiting list of 200 children looking for places within the Gymnastics for All recreational programme. The club will purchase some new matting to go underneath the balance beams and for vault and tumble landing areas. This will then free up current safety matting owned by the club for additional activity which will enable all our participants to increase their skill level

in a much safer setting. The Club has previously found itself in the position where we have been able to use equipment one week and then the next not have it available as a new activity has been programmed into the Leisure Centre timetable which requires use of the equipment with no notice and the Centre programme needs take priority over our existing hire agreement. Purchasing our own full set of equipment will mean we can deliver a consistent programme to all sessions regardless of the day of the week and the other activities going on in the Leisure Centre at the same time. The matting currently used underneath the beams is not fixed together and can move leaving small gaps between the matting which is a safety risk. The new matting will be specifically designed for use under the apparatus with Velcro fixings to ensure there can be no gaps and that it will not move thus substantially improving safety. The same kind of matting will be purchased for vault and tumble landing areas again replacing old safety matting currently hired from the Leisure Centre thus reducing our reliance on this equipment being available for all our sessions.

14. How will you monitor this?

Increase in participation will be measured by monitoring the increase in membership base utilising the British Gymnastics GymNet system where we register all of our members. We also monitor the numbers of vacant spaces in our classes on a weekly basis calling up those on the waiting list to fill them as and when they become available. Improved safety can be monitored using analysis of accident and incident reports identifying risks and patterns of injury.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The club has a Committee which fundraises throughout the year using a variety of methods including cake sales sponsored events club events - competitions discos and awards evening - enabling us to continually put monies towards equipment replacement and programme staff development. The County gymnastics Association - WAGA - gives a small grant annually and we are able to apply for other small grant funding initiatives through Regional and National Sports organisations.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of

Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2264	Community Area Grant	Towpath raising canal bank stabilisation	Wilts & Berks Canal Trust	£4685.29
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Submitted: 19/01/2017 17:34:58

ID: 2264

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Towpath raising canal bank stabilisation

6. Project summary:

Substantial work has been done by volunteers to raise the canal bank some 1.5 meters along a 80 meter stretch of canal south of Pewsham where the canal bank tow path had collapsed in the distant past We now need to raise the tow path so it's at the correct height with the canal bank. This will not only allow the section to be strengthen which will allow the canal to be re-watered at this section and allow a diverse mixture of wildlife habitat but will also ensure walkers cyclists and buggy users will have a clear dry and stable route to other sections of the canal and

surrounding footpaths.

7. Which Area Board are you applying to?

Chippenham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN15 3QX

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Health, lifestyle and wellbeing
Heritage, history and architecture
Inclusion, diversity and community spirit
Safer communities
Sport, play and recreation
Transport and roads

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2016

Total Income:

£596000.00

Total Expenditure:

£779000.00

Surplus/Deficit for the year:

£183000.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£12000.00

Why can't you fund this project from your reserves:

The free reserves cannot be used for individual projects as they are kept as reserves for the running of the Trust as a whole. There are a number of projects all along the 65 miles of the canal and fund-raising is done for each one individually.

We are a small community group and do not have annual accounts or it is our first

year:

10b. Project Finance:

Total Project cost		£11685.29		
Total required from Area Board		£4685.29		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Materials	3929.29	In kind contributions from volunteers	yes	5000.00
Plant hire fuel	2391.00	branch fund raising	yes	2000.00
Plant drivers	3000.00		yes	
Labourers	2000.00			
Safety barriers access fee	365.00			
Total		£11685.29		£7000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The local community will benefit from the restoration of the canal through their locality economically environmentally and for recreation. Local school children have visited the site and have taken part in activity days. Restoration of the Wilts Berks canal is in the Wiltshire Core Strategy and the route is protected. At 4.8 restoration of the canal is mentioned as a solution to lack of green tourism

14. How will you monitor this?

A recent survey carried out on the relevant section of canal was done between 9am-4pm and during that time 285 used the section of the towpath/cycleway relevant to this project. We will survey them after the project is completed and we share findings through our newsletter branch and Trust webpages and local press if we are successful in our planned press coverage. findings in the local press.

15. If your project will continue after the Wiltshire Council funding runs out,

how will you continue to fund it?

The cost of materials as stated above will complete the project. Further maintenance will be done by the local branch of the Canal Trust.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land
yes I will make available on request the relevant planning permission for the project.
yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2266	Community Area Grant	10th Chippenham Scout Group Sextan Cubs Summer Camp	10th Chippenham Scout Group	£950.00
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Submitted: 21/01/2017 14:41:43

ID: 2266

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

10TH CHIPPENHAM SCOUT GROUP SEXTAN CUBS SUMMER CAMP

6. Project summary:

A JOINT SUMMER CAMP VENTURE WITH OUR TWINNED GROUP FROM TROOP 404 AMERICAN SCOUT GROUP FROM FLORIDA INVOLVING CAMPING HIKING ORIENTEERING ARCHERY ABSEILING CLIMBING BACKWOODS COOKING AND VISITS TO STONEHENGE BROWNSEA ISLAND AND SS SHIELDHALL STEAMSHIP IN SOUTHAMPTON. AS WE WILL NOT HAVE ACCESS TO AN ELECTRIC HOOK UP ON THE CAMPSITE AND REQUIRE ADDITIONAL PORTABLE MARQUEE AREAS WE WISH TO PURCHASE THESE ITEMS WHICH WILL SUBSEQUENTLY BE USED BY THE GROUP ON ALL OTHER CAMPING EXPERIENCES.

7. Which Area Board are you applying to?

Chippenham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN15 3HS

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Arts, crafts and culture

Countryside, environment and nature

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

09/2016

Total Income:

£11000.00

Total Expenditure:

£11000.00

Surplus/Deficit for the year:

£0.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£20000.00

Why can't you fund this project from your reserves:

WE ARE A CHARITY AND NON-PROFIT ORGANISATION. ALL OUR MONIES COME FROM FUND-RAISING AND PAYMENT FROM PARENTS IN THE FORM OF QUARTERLY SUBS. ALL OF OUR MONEY GOES BACK INTO SUPPORTING YOUNG PEOPLE ON VISITS ACTIVITIES AND EVENTS AND SO WE HAVE VERY LITTLE LEFT TO FUND EQUIPMENT. THE 20000 RESERVES ARE RINGFENCED TO SUPPORT OUR FUTURE RELOCATION DUE TO CHANGES TO THE CHIPPENHAM BOROUGH LANDS PLANS FOR THE SITE ON WHICH OUR SCOUT HUT CURRENTLY STANDS. AS WE HAVE NOT MOVED INTO ANY NEW ACCOMMODATION YET WE ARE KEEPING THE RESERVES AVAILABLE TO TAKE INTO CONSIDERATION ADDITIONAL EXPENSES DUE TO NEEDING TO FUND EXTRA EQUIPMENT SPACE TO ENABLE THE SCOUT GROUP TO FUNCTION.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£950.00		
Total required from Area Board	£950.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
2 X Quest			
Atlantic 3 Way	480.00		
Chest Fridge			

2 X EVENT
SHELTERS 410.00

2 X EVENT
SHELTER 60.00
DOORS

Total £950 £0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

CAMPING AND OUTDOOR EVENTS ARE REGULAR ACTIVITIES FOR ALL MEMBERS OF THE 10TH CHIPPENHAM SCOUT GROUP. AS A RESULT THE ABILITY TO HAVE PORTABLE EVENT SHELTERS AND FRIDGE FACILITIES ARE ESSENTIAL ESPECIALLY FOR CAMPING IN MORE OUT OF THE WAY LOCATIONS. OUR YOUNG PEOPLE HAVE RARE OPPORTUNITIES TO ENGAGE IN THESE KIND OF ACTIVITIES UNDER NORMAL CIRCUMSTANCES AND WE AIM TO ENABLE THEM TO HAVE EXPERIENCE AND GAIN A LOVE OF OUTDOOR ACTIVITIES SUCH AS CAMPING WHICH WILL BENEFIT THEM AS THEY GET OLDER. THE AGES OF OUR SCOUTS RANGE FROM 6 YEARS BEAVERS TO 14 YEARS SCOUTS AND WE HAVE APPROXIMATELY 120 YOUNG PEOPLE CURRENTLY ENROLLED IN 10TH CHIPPENHAM SCOUT GROUP. IN ADDITION WE HAVE A THRIVING GROUP OF OLDER EXPLORER SCOUTS APPROX 30 YOUNG PEOPLE AGED 15 - 18 WHO MEET AT THE HUT EVERY FRIDAY EVENING AND WHO WILL ALMOST CERTAINLY BORROW OUR EQUIPMENT FOR USE WITH THESE YOUNG PEOPLE.

14. How will you monitor this?

OUR QUARTERMASTER KEEPS A RECORD OF WHEN THE EQUIPMENT IS BORROWED FOR USE BY EACH OF THE SECTIONS. WE WILL MONITOR THE USE OF THE EQUIPMENT AND KEEP A RECORD OF THE FREQUENCY OF ITS USE. WE AIM TO USE THE EQUIPMENT ALL YEAR ROUND.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

AS THE EQUIPMENT WILL BE BRAND NEW WE HOPE TO BE ABLE TO USE IT FOR SOME CONSIDERABLE TIME BEFORE IT NEEDS REPLACING. AT THE TIME IT NEEDS REPLACING WE WILL ENGAGE IN FUNDRAISING OR SEEK SUPPORT FOR A FURTHER GRANT. WE DO NOT ENVISAGE THAT THIS WILL BE REQUIRED FOR A FEW YEARS AS THE EQUIPMENT WILL BE WELL MAINTAINED AND LOOKED AFTER BY THE SCOUTS AND THEIR LEADERS AND STORED SECURELY AT THE SCOUT HUT.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2178	Community Area Grant	St Andrews Church Make History Project	St Andrews Church Castle Combe	£20000.00
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Submitted: 18/11/2016 10:21:28

ID: 2178

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

NA

5. Project title?

St Andrews Church Make History Project

6. Project summary:

The Project has been undertaken to build a small extension on the north side of the Church to house a small kitchen a washroom accessible to the disabled and a modern boiler. The vestry will also be re-housed in the new structure. The vestry is currently located in the Knights Chapel an area closed to the public for decades. The Chapel contains a beautiful stained glass window and family memorials. Its re-opening will reveal these windows and a glorious carved screen to a wider public. The Planning permission has been sought for the project and granted.

7. Which Area Board are you applying to?

Chippenham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN14 7HT

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Heritage, history and architecture

Inclusion, diversity and community spirit

Other

If Other (please specify)

Tourism

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2015

Total Income:

£65077.36

Total Expenditure:

£63932.14

Surplus/Deficit for the year:

£1145.22

Free reserves currently held:

(money not committed to other projects/operating costs)

£71997.50

Why can't you fund this project from your reserves:

The reserves and grants will be used to meet the total cost of the project with a sum of 72k in our appeal fund plus grant offers and a legacy already secured towards the estimated cost of 211000. There is still a gap which we are working on to fill.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£208000.00		
Total required from Area Board		£20000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Main Contractor Tender price that includes building extension drainage and finishes.	170000.00	STAR Appeal Fund	yes	72000.00
Architect fees	20000.00	Garfield Weston Grant	yes	5000.00
CDMs fees	750.00	National Churches Trust	yes	10000.00
Archaeology	10000.00	Legacy	yes	25000.00
Lighting	5000.00	Personal Donations	yes	1000.00
Decorations	2250.00	Solar Farm via Parish Council		10000.00

	Fund raising 2017	10000.00
	All Churches Trust	5000.00
	Loan opportunity from Diocese	40000.00
	Personal Donations	10000.00
Total	£208000	£188000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Chippenham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Significance of the Building Background St Andrews Church is a magnificent grade 1 listed building in the heart of the village of Castle Combe. The Church has sections dating from The 1300s an impressive 14th century tower and elegant stained glass in the Victorian nave. The faceless clock now sited at the base of the tower is a fine and important example of an early English turret horology. The size of the Church reflects medieval times when the village was much larger and a busy regional market place. Now as a tourist destination on the southern edge of the Cotswolds the village attracts annually thousands of visitors locally and from around the world. In addition to regular services twice or three times a month it also with its size and location often hosts up to 200 people for major festivals and weddings. St Andrews also hosts concerts. Both the acoustics and setting make it a memorable venue and attract a wide audience. The Church hosts a number variety of community events which also assist with our fund raising efforts toward our Make History appeal. So who will benefit and how from our plans.1. All engaged with the Church whether working there or attending events including fairs and concerts and services including many weddings. Whilst services do not generally exceed an hours duration refreshments are offered after services and at events and these are popular regular get togethers for our fragmented rural community. Many people can and do spend much longer periods in the Church PCC member's clergy and organists cleaners and specialist builders and other service providers flower arranging and display teams event organisers and helpers etc. Older people can be anxious about attending services and events in the Church because of the lack of basic amenities and this can cause problems for families with very young children.2. It could create opportunities e.g. to have a manned giftcard stall and/or to have guides in the Church at busy periods which at present is organised on an honest basis. Thousands visit the Grade I listed Church from around the world every year including many regular tour companies from London and Bath. The Church is the only free open shelter in this most visited

village and contains a wealth of local information historical artefacts and displays currently including World War I Warhorse filming photos and life in the village at the time of Magna Carta. Gifts and cards are for sale on an honesty basis. NB The PCC does not have the resources to operate a public toilet within the Church - the nearest public toilet is about 200m from the Church.3. Other groups and individuals in the local community All refreshments including hot water have to be prepared offsite and also washing up etc. in recent years by a member of the PCC. This limits who is able to offer refreshments at events and services and is unlikely to be sustainable. Event and service numbers range from 30 to 200. Amenities would enable smaller local groups to use the Church e.g. local art history book craft pensioner and parent and baby groups. Also school visits to experience our Church Trail set up by Nadfas and our Churchyard Wildlife trail.4. Those with an interest in the history of the Church and village. The relocation of the vestry to the planned new small extension will enable the Knights Chapel to be cleared and renovated. This most historic part of the church will be opened to the public to see the beautiful stained glass window ancient local family memorials and medieval screen which are currently hidden. It will also offer an additional reflective space in this quiet northern corner of the Church. This space will also house artefacts and significant historical material from the closed Castle Combe Museum thus providing an important new facility for locals and visitors alike. Local tour operators bring parties of visitors to Castle Combe with a key part of the visit to St Andrews. In summary to enhance the Knights Chapel we will create greater historical interest within the building. By adding the facilities we will be able to offer more opportunities for more events to be held in the heart of the village with the confidence that we have the facilities necessary. The increased available space within the church will help enormously to assist as a display area for much historical information and artefacts. This will enhance the experience for those visiting the church and give an inspiring and historic experience for future generations to enjoy.

14. How will you monitor this?

The PCC will monitor it as part of our Growth Plan for the increased use of the building as part of our Mission to locals neighbouring villages and visitors

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once project is completed any ongoing costs will be covered by day to day income or fund raising.

16. Is there anything else you think we should know about the project?

We have an oncoming programme of restoration works at St Andrews with the first part of the re-roofing completed in 2016 at a cost of 100k met by grants and fundraising. The balance of the roof will need to be tackled within 5 years.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the

expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land
yes I will make available on request the relevant planning permission for the project.
yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2244	Community Area Grant	Community Running Track and Improved Play Equipment St Peters School	Friends Of St Peter's C of E Academy	£5000.00
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Submitted: 10/01/2017 14:21:56

ID: 2244

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Community Running Track and Improved Play Equipment St Peters School

6. Project summary:

Although the school field is large it is often inaccessible because it gets too wet and muddy to use. The provision of improved play equipment and a running track around the perimeter of the school field will enhance community access and opportunity to improve their physical health and mental well-being. As this is an all-weather surface people will enjoy year round access to this outside facility. The school has just been notified that their application for 10000 was successful so this project has already secured significant part funding.

7. Which Area Board are you applying to?

Chippenham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN140LL

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2016

Total Income:

£6300.08

Total Expenditure:

£7963.08

Surplus/Deficit for the year:

£-1663.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£1916.32

Why can't you fund this project from your reserves:

We aim to keep 1000-1500 in our account for the school to request smaller items during the school year.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£20000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Running track	15000.00	10K of National Lottery Funding Secured already	yes	10000.00
Play equipment	5250.00	Chippenham Town Council	yes	2000.00
		Chippenham Borough Lands Charity		3250.00
Total	£20250			£15250

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Chippenham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

St Peters C of E Academy is situated on the outskirts of Chippenham in a residential

area. We are fortunate to have a fantastic outdoor space but for much of the year it is not accessible because the field gets too wet and muddy. We are applying for funding to provide improved play equipment and a community running track around the perimeter of the school field which will enhance access and opportunity for the community to improve their physical health and mental wellbeing. The school has strong and established wider community links with local organisations who already enjoy the use of our large outside space. This project will further enhance their provision and the opportunities available to the communities they serve. These groups include the school pre-school an external before and after school club provider external sports club providers and holiday clubs who could enjoy use of the planned extended facilities beyond the school day and term time. Looking ahead and further into the community we have had discussions with the Sport Development Team and received a warm response. Matt Pearson suggested that their Multi Sports Disability Programme Athletics Summer Programme and Holiday Sports Clubs would be interested in using this development. We have contacted Chippenham Harriers whose youth and beginners classes would enjoy this location. Governors will consider free use of these facilities for voluntary groups to ensure the wider community benefit as it could be enjoyed by people of all ages and abilities over many years to come. Teachers find that children are much more receptive to learning when they have had the opportunity to undertake some physical activity. Not only does physical activity build healthy exercise habits and improve cardiovascular fitness it also sharpens co-ordination improves confidence is fun and provides other psychological benefits. We are a sporty school and are proud of the progress that children make but lack the facilities to keep children motivated and engaged in positive activities at break-times and after school. Approximately a quarter of our pupils have special educational needs and these children often benefit from time out of the classroom doing practical activities to re-focus. The project will enhance their overall learning experience and improve their social and motor skills whilst engaging with others on fresh challenges. Staff and governors and were inspired by similar projects in Scottish primary schools who have installed running tracks and seen the benefits from improved concentration from pupils who run a daily mile. The project also embraces the governments Change for Life initiative by providing children with the opportunity and facility to be regularly active and supports the Healthy Schools initiative. The Friends of St Peters C of E Academy FOSPA are very keen to support the school by raising funds to achieve these improvements. There is no such facility locally and we have the space on site to provide this wonderful asset for our school and local community. FOSPA have many fundraising events planned to enable them to make a financial contribution towards this project. The school has just secured 10000 of funding from a successful application to the National Lottery and 2000 from Chippenham Town Council to support of this project so it is extremely encouraging that a significant proportion of the cost has already been secured. The improvements we are requesting funding for have one off costs and will only require minimum on-going maintenance which will be funded from the schools budget. FOSPA are concentrating their fundraising activities towards this project and hope to make a significant contribution. We have a letter of endorsement from Valerie Lights who is chair of Chippenham Harriers Youth section.

14. How will you monitor this?

The school has an outward looking approach and it is part of the governing bodys ethos to enhance community links. The school has just started the Healthy Schools

Silver Award which will necessitate teachers monitoring the impact of healthy behaviours of children progress and outcomes.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The improvements we are requesting funding for have one off costs and will only require minimum on-going maintenance which will be funded from the schools budget. Income from hiring the facility will help with any maintenance.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2327	Community Area Grant	Doorway new staff panic alarms	Doorway Wiltshire Ltd.	£600.00
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Submitted: 22/02/2017 15:57:48

ID: 2327

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Doorway new staff panic alarms

6. Project summary:

Staff at Doorways drop-in centre for homeless and vulnerable adults are responsible for maintaining a safe environment for volunteers and guests service users. Personal panic alarms enable them to contact local police immediately if a dangerous situation arises. We need to purchase 4 new panic alarms to ensure each member of staff has a working alarm at all times.

7. Which Area Board are you applying to?

Chippenham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN15 1EQ

9. Please tell us which theme(s) your project supports:

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2016

Total Income:

£96849.00

Total Expenditure:

£82729.00

Surplus/Deficit for the year:

£14129.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£55000.00

Why can't you fund this project from your reserves:

Our funding strategy is to maintain a diversity of income streams including local community donations from business churches and individuals as well as grants from trusts and other bodies and income from our own fundraising events. Our largest outgoing 70 per cent of total expenditure is staff costs and unrestricted reserves will usually be allocated to these in due course. For self-contained projects or occasional capital expenditure we look for appropriate grant funding where possible.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£600.00		
Total required from Area Board		£600.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
4 panic alarms	600.00			
Total	£600			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Chippenham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The primary beneficiaries of Doorways work are local adults 16 who are homeless or vulnerably housed often with complex needs including long-term unemployment mental or physical ill-health alcohol and substance mis-use learning difficulties and poor life-skills. The twice-weekly drop-in is a safe place offering practical and immediate support in the form of hot meals shower and laundry facilities take-away food and clothing and sign-posting to other agencies. Activities to develop self-confidence and new life skills are run at the drop-in and elsewhere. Service-users are known as guests which indicates the relationship we wish to establish with them. Staff and volunteers engage with guests to help them address their particular needs and work with them to help them take control of their lives when they feel ready. Representatives of specialist agencies including health housing and alcohol and drugs attend the drop-in to meet guests who need their help in a supported environment. Our pool of 50 trained volunteers drawn from the local community also benefit from training provided and the satisfaction of helping to make a difference to people's lives. Staff volunteers and guests eat talk and take part in activity sessions together building a relaxed friendly and supportive environment which fosters mutual understanding and respect. This together with Doorways high profile in the local community has wider benefits for social inclusion reducing prejudice and hostility towards homeless people. As guests start to turn their lives around they will be less likely to be involved in crime street violence and other anti-social behaviours leading to improved safety and well-being for the whole community. Specifically this grant will protect the safety of staff volunteer's visitors and guests at the drop-in which is the bedrock of our service.

14. How will you monitor this?

We monitor the number of guests using our services and track accommodation status and other changes of circumstances. We log all referrals and engagements with outside agencies and track outcomes. We also log informal feedback from guests and observations by staff and volunteers after each session. Because we get to know our guests over the long term we see how they change and move on in their lives. All hard and soft outcomes are entered into our in-house database developed by a volunteer which enables us to produce detailed impact analysis over any period e.g. number of people managing finances better number or reducing alcohol use or number taking on paid or voluntary work.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue with our funding strategy as outlined above maintaining our good relationship with local community promoting our own fundraising events and keeping up to date on current potential funders and opportunities. Where appropriate we will apply for grants for specific projects or purchases.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be

available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Area Board Projects and Councillor Led Initiatives Application Form 2016/2017

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details	
Area Board Name	Chippenham
Your Name	Councillor Peter Hutton
Contact number	e-mail
2. The project	
Project Title/Name	Tools Equipment & Signage to support volunteer Litter Picking Activities
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>Volunteers in Chippenham continue to actively participate in a number of campaigns and clean – ups e.g.: Clean for the Queen campaign in 2016, the Great British Spring Clean campaign in 2017, Love Chippenham 2017 and regular “Rubbish Walks”.</p> <p>In order to support the increasing number of volunteers in their endeavours to keep the community litter free, additional equipment, including items suitable for children tools and signs are required. This project will also support the aims of the Chippenham BID Safe & Clean Group.</p> <p>This project will support the Wiltshire Council Business Plan priority “To support and empower communities to do more for themselves”</p>
Where is this project taking place?	Chippenham Community Area
When will the project take place?	As soon as funding is secured
What evidence is there that this project/activity needs to take place/be funded by the area board?	Fly tipping and litter was identified as a top priority at the Chippenham Our Community Matters event 6-Feb-17. Participation in campaigns and support for regular litter picks illustrates the commitment of local volunteers to this issue. Wiltshire Council Business Plan “To support and empower communities to do more for themselves”

How will the local community benefit?	Everyone will benefit from a cleaner environment and Chippenham Community Area will look more attractive. Engaging in activities that improve our environment fosters Community Spirit; it also provides an opportunity for anyone of any age to spend some time outdoors in the fresh air doing something positive that will be of benefit to everyone.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)			
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Fly tipping and litter was identified as a top priority at the Chippenham Our Community Matters event 6-Feb-17. Supports aims & objectives of Chippenham BID, Safe & Clean Group		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)			
What is the desired outcome/s of this project? To support & encourage members of the community willing to volunteer to help reduce litter and to foster civic pride.			
Who will be responsible for managing this project? Councillor Peter Hutton in partnership with Highways & Streetscene Officers			
3. Funding			
What will be the total cost of the project?	£2,126		
How much funding are you applying for? Please note that only capital funding is available	£2,126		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
		0	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			
✓ The information on this form is correct and that any grant received will be spent on the activities specified			
✓ Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Peter Hutton			Date:
Position in organisation:			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

Report to	Chippenham Area Board
Date of Meeting	13th March 2017
Title of Report	Community Asset Transfer

Executive Summary

This report deals with an application for the transfer of the land in Chippenham near Chippenham Town Football Club (CTFC) in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

Chippenham Area Board is asked to consider an application submitted by Chippenham Town Football Club (CTFC) for the transfer of the land near to the club See map attached at Appendix 1. See application at Appendix 2, summary of Community Consultation at Appendix 3.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer (CAT) Policy.

Recommendation

The Area Board is recommended to authorise the Solicitor of the Council to execute all documentation needed to implement the transfer subject to the following conditions:

1. Advertisement of the proposed disposal in accordance with Section 123 Local Government Act 1972 with any objections considered by the Council. CTFC to pay the costs of such notice.
2. Planning Consent being granted for the proposed change of use to a parking area.
3. Subject to the outcome of public advertisement and the planning application, to agree to the lease of the land for car parking uses for a period of 17 years (or such other period as runs co-terminus with CTFC new lease with their landlord) and upon such terms as Wiltshire Council Estates considers reasonable. These will include a lease outside the 1954 L&T Act and re-instatement of the land at the end of the term. The lease can be terminated by Wiltshire Council if the land ceases to be used for community purposes.
4. Each party bear their own costs other than as above for the Public Open Space Notice which CTFC is to pay.

Purpose of Report

1. Chippenham Area Board is asked to consider an application submitted by CTFC for the transfer of the land near the football club. See map attached at Appendix 1. See application at Appendix 2, summary of Community Consultation at Appendix 3.

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. Wiltshire Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.
6. The land is currently overgrown with trees, nettles and brambles and is not used for any formal recreational uses other than forming part of the wider POS land.

The application before the Area Board

7. The application from CTFC is attached at Appendix 2 and relates to the transfer of the land at Bristol Road, Chippenham.
8. The application was submitted in accordance with Wiltshire Council's application process and meets the requirements for consideration by the Area Board.
9. The Community Engagement Manager has consulted with Strategic Assets & Facilities Management, which has undertaken appropriate consultation with service departments across the Council.
10. Local consultation has been undertaken by the applicant; see summary at Appendix 3.

The views of Council officers

On behalf of Wiltshire Council, Strategic Asset & Facilities Management (SAFM) which has overall responsibility for the Council's estates and property has provided the following observation to the Area Board.

11. The land in question forms part of the residue of the Hardenhuish Estate and is understood to have been transferred to the Council in 1938 to form an area of Public Open Space.
12. There are street lamps on the eastern side of the footpath which forms the western boundary of the CAT area. The lamps will need to be excluded from the CAT area and the plan forming Appendix 1 is therefore indicative as the precise position of the boundary will need to be agreed by the parties.
13. The area of the Council land required by CTFC for CAT via a lease is approximately 0.1ha (0.27 acres). Whilst the land forms part of an area of Public Open Space it is relatively overgrown with nettles and scrub vegetation.
14. It is understood that the additional parking spaces proposed on the CAT land will allow the CTFC to function more effectively. CTFC, whilst a commercial enterprise is understood to be of limited means. The club forms an important part of the community and is understood to provide youth teams and training and fitness opportunities to the wider community. If the land was not leased via the CAT, parking issues would remain and the progression of the football club could be impeded which would be detrimental for community provisions
15. SAFM understands that the lease will enable the club to reduce the parking issues and local congestion that can occur on the private access road to the club and the public highway forming Bristol Road, during match and training days.
16. The area required for leasing by CTFC via the CAT is classified as Public Open Space and its disposal via a lease, must be advertised in accordance with Section 123 Local Government Act 1972, with any objections considered by the Council.
17. Given the requirement for a change of use of the land from POS to a car park and the potential impact on the local environment, the CAT will be conditional on planning consent being granted. This will require further community consultation as well as a consideration of the potential loss of green space during the planning process.

Main issues for consideration by the Area Board

18. It is a requirement under Wiltshire Council's Asset Transfer Policy that there must be a clear link between the asset transfer request and local community priorities.

19. This proposed asset transfer demonstrates a link to Wiltshire Council's priorities in the Local Agreement for Wiltshire "Help local communities develop their own priorities and improvements "and "We help communities help themselves".
20. As this is a third sector transfer and not a transfer to a town or parish council it will be effected by way of a circa 17 year lease of the land. If the property stops being used for the community purpose the lease may be terminated by Wiltshire Council.

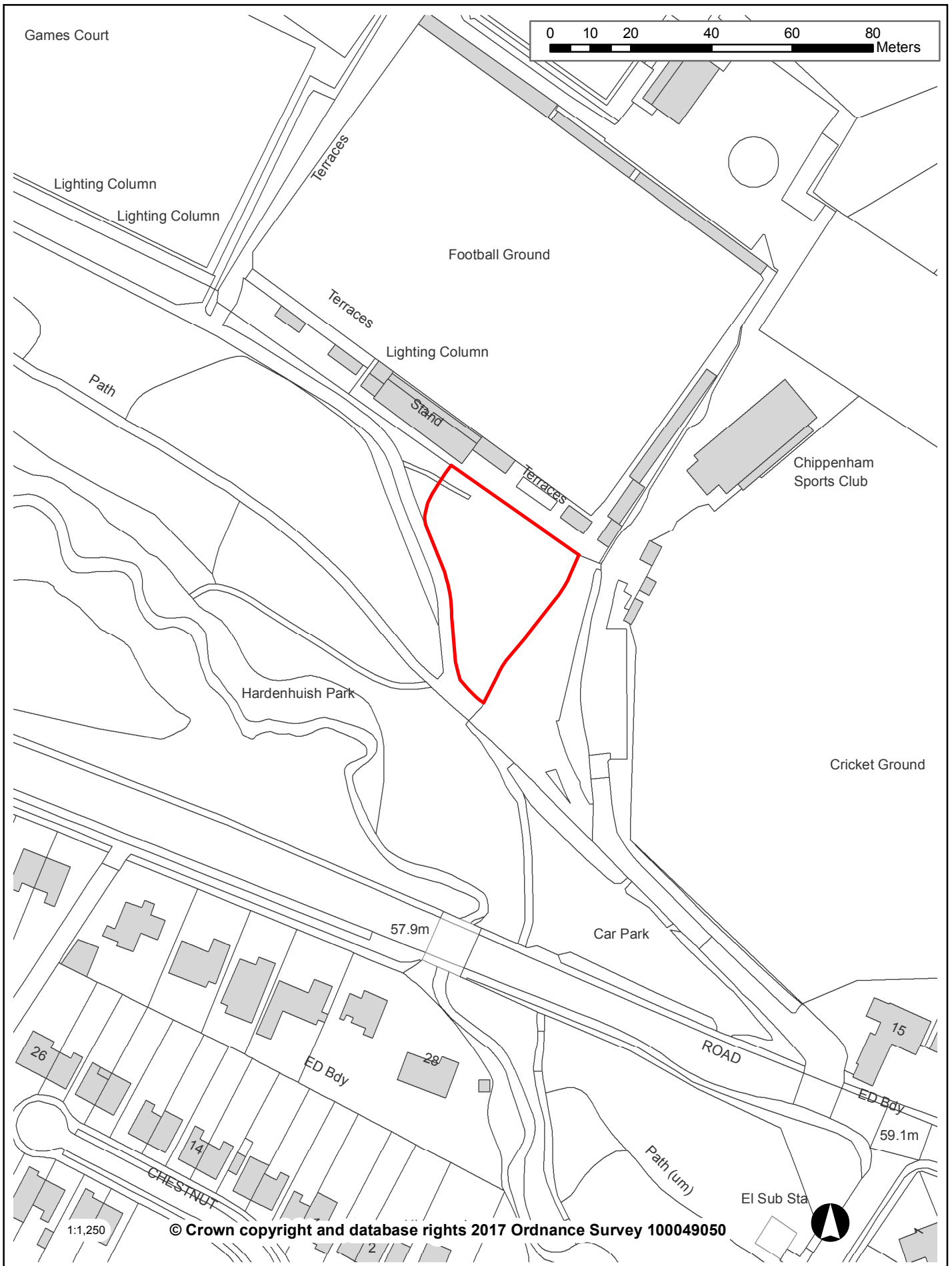
Recommendation

21. Having carefully considered the application and the views of Council officers, the Area Board is invited to approve the transfer subject to the following conditions:
 - i) Advertisement of the proposed disposal in accordance with Section 123 Local Government Act 1972 with any objections considered by the Council. CTFC to pay the costs of such notice and consideration.
 - ii) Planning Consent being granted for the proposed change of use from POS to a parking area.
 - iii) Subject to the outcome of public advertisement and the planning application, to agree to the lease of the land for car parking uses for a period of 17 years (or such other period as runs co-terminus with CTFC new lease with their landlord) and upon such terms as Wiltshire Council Estates considers reasonable. These will include a lease outside the 1954 L&T Act and re-instatement of the land at the end of the term. The lease can be terminated by Wiltshire Council if the land ceases to be used for community purposes.
 - iv) Each party bear their own costs other than as above for the Public Open Space Notice which CTFC is to pay.

The transfer is affected by way of a circa 17 year lease to CTFC; which can be terminated by Wiltshire Council if the land ceases to be used for community purposes.

Appendices:	Appendix 1 – Map Appendix 2 – Community Asset Transfer application Appendix 3 – Summary of Community Consultation
Report Authors	Victoria Welsh, Community Engagement Manager victoria.welsh@wiltshire.gov.uk Will Gray, Estates Officer will.gray@wiltshire.gov.uk

Chippenham,
Indicative Land Area for CAT - Adjacent to Sports Ground



Form CAT01

Community asset transfer: application

Your details

Your Organisation *Chippenham Town Football Club Ltd*

Contact name *Derek Crisp*

Position held *GM/Football Secretary*

Address

[REDACTED]

Postcode

[REDACTED]

Telephone

[REDACTED]

Email

[REDACTED]

Your proposal

(please complete Checklist CAT02 before filling in the following form)

Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

The land that is the subject of this Community Asset Transfer (CAT) application is indicated on the outline diagram attached and lies adjacent to Chippenham Town FC's (CTFC) existing car park at its ground at Hardenhuish Park, Bristol Road, Chippenham, Wilts, SN14 6LR. The football ground is entered through the Club's car park which is itself accessed via a shared drive off the Bristol Road.

Summary of proposal

Why do you want the asset and how will this benefit the local community?

Please see Community Use also.

CTFC's interest in obtaining the existing public open space is to enable the Club to extend its car parking facility.

Community use

Please explain how the asset will be used

(Please refer to questions 5-8 in the checklist - CAT02)

The subject land has been the subject of correspondence with Wiltshire Council (Estates Dept) following a site visit and meeting with Council representatives on 23 Jun 15. The proposal concerns CTFC's interest in obtaining the current public open space in order to extend its existing, very limited, car parking facility. At present this comprises 20 spaces (inc two disabled spaces) for the benefit of CTFC staff, visiting club officials, match day officials and ad hoc visitors through which spectators access the ground. If CTFC was able to secure the land, it would ease the considerable match day pressure on the existing car park by providing additional spaces for use as required by the Club and visiting officials etc. It would enable the facility to be managed more effectively and also help reduce visitor parking on Bristol Road on match days as well as providing safer and easier spectator access to the ground. Annex D is a rough sketch of the land in question. It is shown in more detail marked as area A at Annex E. (The area marked B in Annex E is not relevant to this CAT application as it is the subject of a separate joint CTFC and Sports Club approach to Wilts County Council currently underway).

Suitability for purpose

Please explain why this asset is suitable for the intended purpose

(Please refer to questions 5-8 in the checklist - CAT02)

It should be noted that CTFC leases its ground from the adjacent Chippenham Sports Club. The current fifteen year lease expires in 2019 but the Sports Club has recently agreed a further fifteen year extension, to 2034, which is being finalised. Wiltshire Council's initial consideration of this proposal indicates that the Council would as a result and subject to considerations outlined in this CAT application, consider leasing the land (terms to be agreed) to CTFC for the duration of its extended lease outside the security of tenure provisions of the 1954 Landlord and Tenant Act and subject to re-instatement of the land at the end of the lease. This CAT application aims to take this forward.

Once the site has been prepared and fenced as appropriate, it will be a self contained and entirely safe facility. Utilities will not be required to be connected as the land's planned use is for car parking.

Community support and consultation

Please set out who you have consulted about your proposal and how you have addressed any concerns raised

(Please refer to questions 9-14 in the checklist - CAT02)

It will be evident that CTFC has already approached Wiltshire Council concerning this CAT application. Chippenham Sports Club is also aware and local residents have also been consulted – see letters at Annexes A and B. Wiltshire Council has advised that the Club will need to obtain planning permission for the extension. The Club intends to do so should this CAT application be approved and notes the possibility of public objections to the Public Open Space Notice. It is anticipated, however, there will be little if no impact on local residents given the ground's relatively isolated location and the fact that the proposal is for an extension of an existing facility.

Legal issues

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset *(Please refer to questions 15-18 in the checklist - CAT02)*

Wiltshire Council has advised that a restrictive covenant associated with the land exists and the Club would, therefore, require an insurance policy through which to indemnify the Council. As mentioned above, planning consent will be required and, if this application is approved, the new land would be incorporated into the Club's existing insurance policies which include public liability.

Financial matters

How will you fund running costs and maintenance? Are you willing to pay for the asset?

(Please refer to questions 19-23 in the checklist - CAT02)

It is planned that all necessary conversion work associated with the proposal, if approved, would be funded solely by CTFC as would maintenance and day-to-day running costs. These latter are expected to be minimal in any case given the intended use. If, however, Council grant(s) were available to assist with the work, the Club would not rule out applying for them. Neither would CTFC rule out considering paying for the asset if that was an option.

Future management

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?

(Please refer to questions 24-27 in the checklist - CAT02)

The asset will be wholly the responsibility of CTFC whose staff will manage the facility as appropriate.

DECLARATION

I confirm that the details included in this application are correct

Signed: Derek Crisp

Name (please print): DEREK CRISP

Date: 11 April 2016
(Updated 12 Feb 17)

Form CAT02

Community asset transfer: checklist

	Question	Yes	No	Note
Community use	1. Is the asset to be provided for a public purpose?	x		<i>Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale</i>
	2. Will the asset be hired or used by third parties?	<input type="checkbox"/>	x	<i>If 'yes' your application should set out how this will work</i>
	3. Will your organisation supervise use of the asset?	x	<input type="checkbox"/>	<i>If 'no' your application should explain how use will be supervised</i>
	4. Will the public have access to the asset?	<input type="checkbox"/>	x	<i>If 'yes' your application should set out how your liabilities will be covered</i>

	Question	Yes	No	Note
Is the asset fit for proposed use?	5. Is it big enough?	x		<i>The Council will only transfer assets that are fit for purpose</i>
	6. Is it in the right location?	x		<i>The Council will not transfer assets that increase unnecessary car use</i>
	7. Is it safe?	x		<i>The Council will not transfer assets that are unsafe</i>
	8. Does it have utilities? (Water, electricity, drainage, etc)	<input type="checkbox"/>	x	<i>If 'no'- your application should explain if they are needed</i>

	Question	Yes	No	Note
Community Support and consultation	9. Have you consulted nearby residents?	x		<i>If 'no'- please consult before submitting your application</i>
	10. Have you consulted adjoining owners?	x		<i>If 'no'- please consult before submitting your application</i>
	11. Have you consulted others affected by the proposal?	x		<i>If 'no'- please consult before submitting your application</i>
	12. Have you consulted the local Wiltshire Councillor?	x		<i>If 'no'- please consult before submitting your application</i>
	13. Have you consulted the local Parish Council?	x		<i>If 'no'- please consult before submitting your application</i>

14. Is there community support for the change of use?	x		<i>If 'no' - consider carefully whether you wish to proceed with your application</i>
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Legal

Question	Yes	No	Note
15. Are there any covenants or other legal constraints?	x	<input type="checkbox"/>	<i>If 'yes' your application should explain implications</i>
16. Does the proposed use require planning consent?	x	<input type="checkbox"/>	<i>If 'yes' your application should explain implications</i>
17. Have you considered insurance cover?	x	<input type="checkbox"/>	<i>If 'no' your application must explain implications</i>
18. Have you assessed health and safety liabilities?	x		<i>Your application must explain how you will deal with risks and liabilities</i>

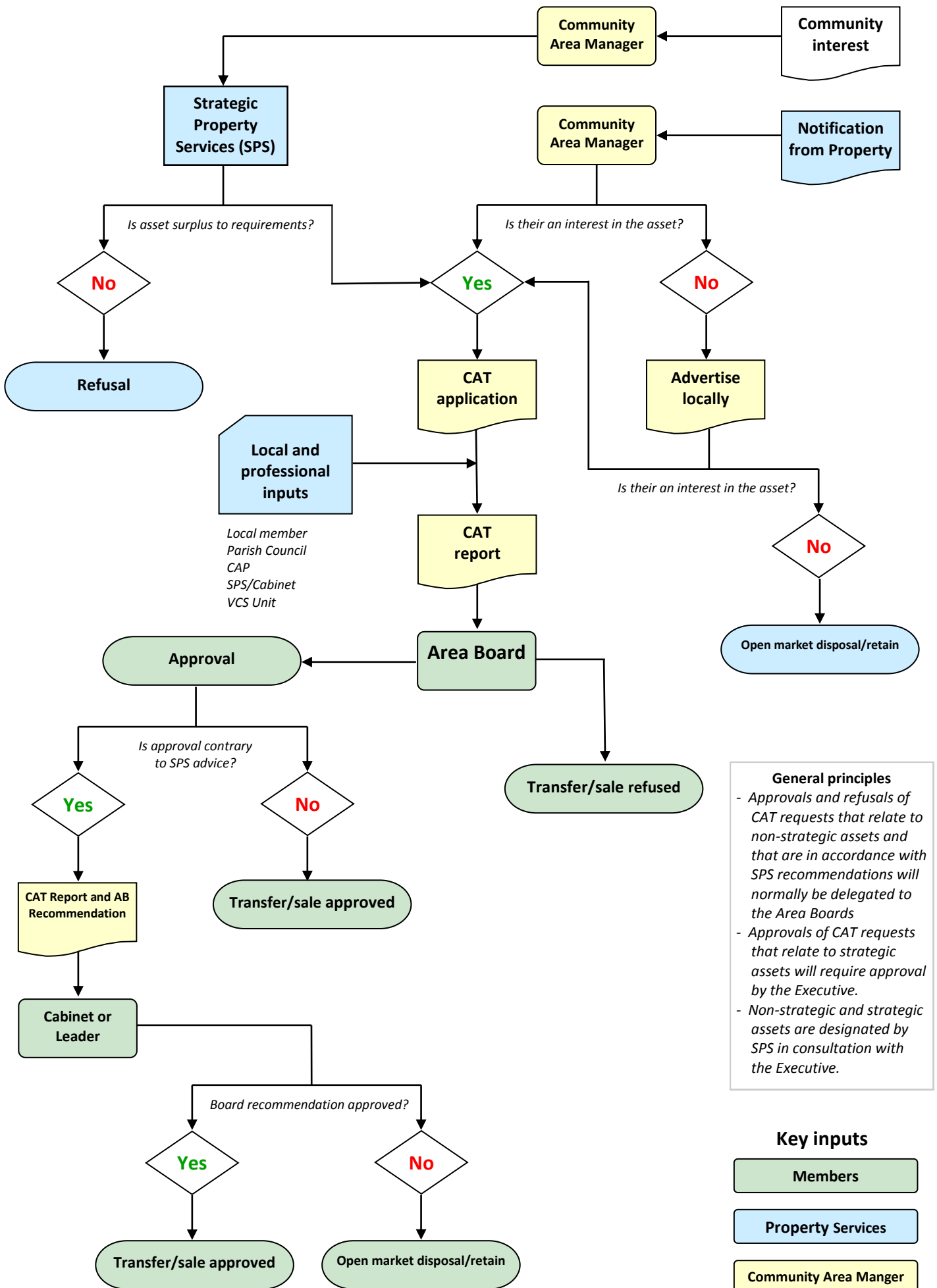
Finance

Question	Yes	No	Note
19. Can you meet all conversion costs?	x	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
20. Can you meet all capital maintenance costs?	x	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
21. Can you meet all day-to-day running costs?	x	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
22. Will you use the asset to generate income?	<input type="checkbox"/>	x	<i>If 'yes' your application should provide further details</i>
23. Will any third party be assisting with the costs?	<input type="checkbox"/>	x	<i>If 'yes' your application should provide further details</i>
24. Do you have any contingency funds?	x		<i>If 'no' your application should set out how you will deal with contingencies</i>
25. Are you prepared to pay for the asset ?	x	<input type="checkbox"/>	<i>If 'yes' your application should set out your offer</i>

Management

Question	Yes	No	Note
26. Will you manage the asset?	x	<input type="checkbox"/>	<i>If 'no' your application should set out who will manage the asset.</i>
27. Will a management committee be set up?	<input type="checkbox"/>	x	<i>If 'yes' your application should set out how this will work</i>
28. Will users of the asset be involved?	x	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
29. Will someone be employed to manage the asset?	x	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>

Community Asset Transfer



**Chippenham Town Football Club
Community Asset Transfer
Summary of Community Consultation**

Chippenham Town Football Club (CTFC) consulted:

- CTFC Board, officials and volunteers – no objections
- Letters were sent to 59 residents on Bristol Road, Chippenham on 5 July 2016. 3 written objections were received, one objector allegedly responded on behalf of four/five others. There were no other responses.
- Meeting with objectors 1 September 2016. 6 or 7 residents attended. It was not clear whether any were amongst those who responded in writing or were allegedly represented by them. At least one was from the other side of town and another left when his seeming objection was challenged. The attendees declared intent to object to the Club's proposal if it went forward with the Community Asset Transfer.

The Club indicated it would consider its position and subsequently decided it would continue with its application given the relatively few objections formally received.

